



**CITY OF SOUTH PASADENA
MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION
REGULAR MEETING AGENDA**

**TUESDAY FEBRUARY 18, 2025 at 6:30 p.m.
CITY COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

South Pasadena Commission Statement of Civility

As your appointed governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made today will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena Mobility and Transportation Infrastructure Commission Meeting will be conducted in-person from the Council Chambers, Amedee O. “Dick” Richards, Jr., located at 1424 Mission Street, South Pasadena.

The meeting will be available:

- In Person – City Council Chambers, 1424 Mission Street, South Pasadena, CA 91030
- Via Zoom – **Webinar ID: 837 1462 5859**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; **or**
2. Click on the following unique Zoom meeting link: <https://us06web.zoom.us/j/83714625859>
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID (837-1462-5859)

CALL TO ORDER:

Commissioner Dunlap

ROLL CALL:

Commissioner Abelson
Commissioner Hammond
Commissioner Dunlap
Commissioner Brunelle
Commissioner Kerwin

CITY COUNCIL LIAISON:

Councilmember Omari Ferguson

STAFF PRESENT:

Ted Gerber, Public Works Director (“PWD”), Bassam AL-Beitawi, Transportation Program Manager (“TPM”), and, Phillip Tran, Management Analyst (“PWMA”)

PLEDGE OF ALLEGIANCE:

Commissioner Abelson

PUBLIC COMMENT AND SUGGESTIONS (Public Comments are limited to 3 minutes) The MTIC welcomes public input. If you would like to comment on this agenda item, members of the public may participate by means of one of the following options:

Option 1: Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during the comment portion of the agenda to speak for up to 3 minutes; or

Option 2: Email public comment(s) to: mticpubliccomments@southpasadenaca.gov. **Public Comments received in writing will not be read aloud at the meeting but will be part of the meeting record.** Written Public Comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s).

Please make sure to indicate:

- 1) your name (optional)
- 2) what agenda item you are submitting public comment on, and/or
- 3) Submit by no later than 12:00 pm., on the day of the Commission meeting.

NOTE: Pursuant to State law, the Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

PUBLIC COMMENT

1. PUBLIC COMMENT – GENERAL

PRESENTATION

2. COMMISSION CONSOLIDATION

3. PROJECT STATUS UPDATE

ACTION/DISCUSSION

4. APPROVAL OF MINUTES OF REGULAR MTIC MEETING ON DECEMBER 17, 2024

Recommendation

It is recommended that the Commission review and consider approval of the December 17, 2024 Regular MTIC Meeting Minutes.

COMMUNICATIONS

5. CITY COUNCIL LIAISON COMMUNICATIONS

6. COMMISSIONER COMMUNICATIONS

7. STAFF LIAISON COMMUNICATIONS

ADJOURNMENT

FOR YOUR INFORMATION

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Commission Meeting agenda packets are available online at the City website:

<https://www.southpasadenaca.gov/government/boards-commissions/mobility-and-transportation-infrastructure-commission>

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City website as required by law.

02/13/2025

/s/

Date

Phillip Tran, Public Works Management Analyst

ITEM 3

Project Status Update



Mobility and Transportation Infrastructure Commission Agenda Report

ITEM NO. 3

DATE: February 18, 2025
FROM: H. Ted Gerber, Director of Public Works
SUBJECT: Project Status Update

Recommendation

It is recommended that the Commission receive and file an update on the status of projects related to the City's mobility and transportation infrastructure.

Information

Public Works projects are generally divided into two areas: (1) Capital Improvement Program (CIP) projects and (2) routine or special Operations & Maintenance (O&M) projects. Ongoing or planned projects related to mobility and transportation infrastructure in both of these areas, along with their recent status, are listed in the tables below.

| Capital Improvement Program (CIP) Projects | Project Status |
|--|--|
| <p>Mission and Fremont Rectangular Rapid Flashing Beacons</p> <p><i>Budget: Highway Safety Improvement Program (HSIP) \$238,465, Measure M Local Return \$26,497</i></p> <p><i>Project No. 001512(2015-12)</i></p> | <p><i>Staff working to preserve federal funding and facilitate remaining plan and specification updates.</i></p> <p>This project installs Rectangular Rapid Flashing Beacons (RRFBs) at Fremont Avenue and Lyndon Street, Mission Street and Diamond Avenue, and Mission Street and Fairview Avenue.</p> <p>Staff are facilitating the final updates to the project plans and specifications. There is an issue with the federal funding source component, which staff is diligently working to resolve. The project is expected to bid upon resolution of funding, with construction commencing as soon as the equipment is received. Staff submitted a cooperative work agreement request to Caltrans in January and is awaiting next steps in that process.</p> |

| Capital Improvement Program (CIP) Projects | Project Status |
|--|--|
| <p>Street Improvements</p> <p><i>Budget: General Fund \$2,298,445, Proposition C \$300,000, Gas Tax \$200,000, Measure R Local Return \$300,000, Measure M Local Return \$177,565, SB1 \$585,093, Bike & Pedestrian \$25,000</i></p> <p><i>Total \$3,886,103</i></p> <p><i>Project Nos. 001905(2019-05), 002001(2020-01), 002006(2020-06), & 005222</i></p> | <p><i>1st Project completed. 2nd Project Design is 95% complete. 3rd Project Bid Package is 95% complete. 4th Project funding agreement is being submitted to Metro via the Measure M MSP Program.</i></p> <p>Staff presented a comprehensive street improvement program to MTIC and City Council in June 2024. Surface treatment projects (e.g. slurry seal) and reconstruction projects were discussed. The 2nd reconstruction project (002001) is expected to commence construction by the end of 2024-2025, along with the 3rd slurry seal project (002006). Staff are working with consultants to complete the sewer evaluation and design component of the reconstruction project plans. The U.S. Department of Transportation did not approve the City's Safe Streets for All (SS4A) Planning Grant application – and Staff held a debriefing with U.S. DOT to receive feedback on the submission. Additional projects are being prepared for future years 2026 and 2027 including treatments (slurry) and reconstruction projects along Indiana Avenue and connecting streets, a section of Pasadena Avenue, and the Orange Zone identified in the June 2024 Pavement Management Plan discussions.</p> |
| <p>Measure M Project Funding Requests</p> | <p><i>New projects approved by City Council and being submitted to Metro.</i></p> <p>Staff submitted Multi-Subregional Program proposed projects for consideration and approval to the City Council. The two MSP projects were approved/modified. The consultant is currently putting together the MSP plan (the programming request) for Metro approval.</p> |
| <p>Grevelia Street and Fair Oaks Avenue Intersection Improvements (Measure M Project)</p> <p><i>Budget: Measure M MSP \$200,000</i></p> <p><i>Project No. 005129</i></p> | <p><i>Staff is working with Metro to finalize the Funding Agreement. Staff is working with an on-call consultant to finalize a task order which will require Council approval.</i></p> <p>Staff submitted the Scope of Work and Funding Expenditure to Metro to execute a funding agreement (MM5506.06), and some adjustments are needed. The on-call consultant's scope of work for the analysis of Fair Oaks/Grevelia will include data collection and review, conceptual alternatives, operational evaluation, technical memo, and staff meetings tasks.</p> |

| Capital Improvement Program (CIP) Projects | Project Status |
|---|---|
| <p>Orange Grove Avenue Widening from Oliver Street to Arroyo Seco Park</p> <p><i>Budget: Measure M MSP \$500,000</i></p> <p><i>Project No. 005133</i></p> | <p><i>Staff submitted a second round of comments to the on-call consultant regarding the scope of work Orange Grove Project. Staff is working on a Master Service Agreement.</i></p> <p>Staff are working with a Metro representative to file the documents necessary to execute a funding agreement (MM5506.08). Upon approving the funding submittal, City Council directed staff to explore the feasibility of alternatives to the widening. Staff will also look at a traffic safety assessment for Orange Grove as part of the consultant's scope to then develop a task order. Staff received draft scope of work which will include 1) Data collection and review 2) Neighborhood Stakeholder Meetings/Work Sessions 3) Conceptual alternatives and recommendations 4) Meetings/Work Sessions and Administrative Support.</p> |
| <p>Pedestrian Crossing Devices</p> <p><i>Budget: Measure M MSP \$322,624</i></p> <p><i>Project No. 005130</i></p> | <p><i>Funding Agreement has been executed. Proposal received for design work.</i></p> <p>A funding agreement (MM4101.11) has been executed. MTIC recommended crossing locations and will prioritize three intersections Meridian and Bank, Grevelia and Park, and Fair Oaks/Spruce. The pedestrian crossing devices area meant to assist pedestrians mid-block intersections or higher-speed roadways and uncontrolled intersections. A design proposal was received for the Meridian and Bank locations. The ADA improvements for the intersection will be completed during the Sidewalks Replacement & ADA Ramps Upgrades. The Fair Oaks location may be incorporated into the Rogan North-South Corridor project but will likely require warrant justification to be included.</p> |
| <p>Columbia Street Striping & Signal Improvements</p> <p><i>Budget: Measure M MSP \$300,000, City of Pasadena Measure R MIP \$9.9M</i></p> <p><i>Project No. 005132</i></p> | <p><i>\$9.9M in Measure R Mobility Improvement Project (MIP) Funds were approved by Metro and Pasadena City Council included the project in their City CIP.</i></p> <p>The City of Pasadena is working with Metro to execute a funding agreement for the \$9.9M in Measure R MIP funds by Summer 2024. Staff are working with a Metro representative to file the documents necessary in order to execute South Pasadena's Measure M MSP funding agreement (MM5506.07). City staff discussed this project with the City of Pasadena and discussed potential short-term changes to Columbia Street like edge striping or other minor modifications before more comprehensive striping and signal improvements begin, however this is likely not feasible. Pasadena staff are working to being an outreach/engagement consultant on-board to assist with implementing all the city's Measure R MIP work.</p> |

| Capital Improvement Program (CIP) Projects | Project Status |
|---|--|
| <p>Garfield Avenue and Monterey Road Traffic Signal & Bike Lanes</p> <p><i>Project No. 005131</i></p> | <p><i>Staff is working with the AVCJPA TAC consultant to submit the project for funding with Metro. Staff is working on the Master Service Agreement and Task Order to execute a contract with on-call consultant.</i></p> <p>Staff submitted this Multi-Subregional Program proposed project for consideration to the City Council – which was approved. The consultant is currently putting together the MSP plan programming request for approval by Metro. Simultaneously, staff are moving forward with the warrant analysis and will then have a follow-up discussion with the City of San Marino.</p> |
| <p>Fremont/Huntington Mobility Active Transportation & Mobility Improvement Projects</p> <p><i>Budget: Measure M MAT \$6M, Measure M MIP \$10M</i></p> <p><i>Project Nos. 002005(2020-05) & 002008(2020-08)</i></p> | <p><i>Design solicitation efforts are underway.</i></p> <p>The final draft memo was presented to MTIC at the October and November meetings – feedback is being included in the design solicitation document as appropriate – which will be discussed at a future Commission meeting. Fremont Avenue restriping was completed earlier in 2024.</p> |
| <p>City of Pasadena ‘Stub’ Relinquishment / Transitional Project Development & City of Alhambra I-10 Modifications</p> <p><i>Project No. 005119</i></p> | <p><i>Discussion with Alhambra and Pasadena.</i></p> <p>Staff provided an update to Council on the status of the Pasadena re-visioning process and the ‘Advancing Alhambra’ projects. The City of Alhambra approved a Measure R funding agreement with Metro for the Fremont Ramp and Interchange Improvements. Pasadena Council awarded a contract for strategic planning and project management services for the relinquished 710 stub area. When the consultant begins outreach meetings, South Pasadena community members will have an opportunity to participate.</p> |
| <p>Sidewalks Replacement & ADA Ramps Upgrades</p> <p><i>Budget: \$564,663</i></p> <p><i>Project No. 002003(2020-03)</i></p> | <p><i>The Project bid package was advertised and the contract was award at the December 18th City Council meeting.</i></p> <p>Contract has been awarded and documents are being finalized for construction to begin by March 2025. Sidewalk ramp widths will need to be expanded at Lyndon, Rollin, and Wolford Lane (bulbouts) to be ADA compliant. Braewood Court will need to be removed from this round of construction as survey results show the proposed new ramps encroach onto private property. Ramps at Pine and Maple will be addressed as needed during a separate street improvement project.</p> |

| Capital Improvement Program (CIP) Projects | Project Status |
|--|---|
| <p>North-South Corridor Intelligent Transportation Systems (ITS) Deployment Project</p> <p><i>Budget: \$9M Rogan Funds, \$1.4 General Fund</i></p> <p><i>Project No. 002002(2020-02)</i></p> | <p><i>Staff is working with the consultant, consultant project manager, and Caltrans through the environmental review process and refining design specifics.</i></p> <p>Consultant is evaluating multiple design issues raised by staff and the Commission related to detection technology, configuration of ADA ramps and median noses, pedestrian crossings and related devices, among other issues. Staff is presenting the 30% plans to the Commission in September 2024 to discuss the proposed work and will incorporate comments as appropriate.</p> |
| <p>Mission-Meridian-EI Centro Bollard System</p> <p><i>Project No. 005134</i></p> | <p><i>Staff are staying apprised of potential grant funding opportunities.</i></p> <p>This future proposed project is listed in the 5-Year Capital Improvement Program (CIP) in a future year.</p> |
| <p>Fair Oaks SR-110 Interchange Loop/Hook On-Ramp</p> <p><i>Budget: Measure M MIP \$70 Million</i></p> <p><i>Project No. 002007(2020-07)</i></p> | <p><i>Staff submitted a scope of work to Metro which covers the Project Approval and Environmental Document (PA/ED) Phase only and is pending Metro and City Council approval. The Projects were recently submitted to FTIP – which now requires refinement.</i></p> <p>Staff and HNTB continue to work together with Metro to draft a Funding Agreement (FA) to submit to Metro that will cover the Project Approval/Environmental Document Phase of the project. Once this is complete, the draft FA will be sent to Metro for further review. Work on the item can commence with Council approval.</p> |
| <p>Fair Oaks SR-110 Interchange Loop/Hook Grevelia Off-Ramp</p> <p><i>Budget & Project No.: See above</i></p> | <p><i>Alternative study scope being developed.</i></p> <p>See above “Fair Oaks SR-110 Interchange Loop/Hook On-Ramp” status.</p> |

| Capital Improvement Program (CIP) Projects | Project Status |
|--|--|
| <p>Federal Transportation Improvement Plan (FTIP)</p> | <p><i>Staff recently submitted the Fair Oaks SR-110 Interchange Loop/Hook On-Ramp & Off-Ramp FTIP project to Metro.</i></p> <p><i>FTIP is a federally mandated list of transportation projects that are funded with federal, state, or local funds. It also includes projects regionally significant for transit, highway, local roadway, bridge, freight, bicycle, and pedestrian.</i></p> <p><i>Staff has been working with Metro staff, and discussed projects with Caltrans and FHWA to update all projects and remove projects that were deobligated. Staff also reconciled duplicate projects and projects that were deprioritized by the City several years ago. The system is updated every two years by staff and requires City staff to provide changes to the FTIP system. Future projects will be added to the FTIP pending formal review by Metro's FTIP team based on funding source and significance.</i></p> |
| <p>Highway Safety Improvement Program (HSIP) Cycle 11 Projects</p> <p><i>Budget: \$540,760 HSIP with \$88,840 City match</i></p> | <p><i>Grant funding awarded and project work will be coordinated with the Fremont/Huntington Mobility Active Transportation & Mobility Improvement Projects Nos. 002005(2020-05) & 002008(2020-08).</i></p> <p><i>In 2023, South Pasadena was awarded over \$500,000 in HSIP funding for four (4) projects submitted in Fall 2022 related to street lighting, bike lanes, and pedestrian crossing improvements at multiple locations:</i></p> <p><i>The intersection of Monterey Road and Fremont Avenue and the intersection of Fair Oaks Avenue and Grevelia Street south of the 110 Freeway on and off-ramps to improve traffic signal timing and hardware, add intersection lighting (\$32,350).</i></p> <p><i>The intersection of Fremont Avenue and Huntington Drive for the addition of bike lanes, installation of pedestrian countdown signals, and addition of lighting (\$50,040).</i></p> <p><i>Fremont Avenue from Columbia Street to Monterey Road to add street lighting, install flashing beacons at stop-controlled intersection, install curve advance warning signs (\$277,110).</i></p> <p><i>Huntington Drive from Leman Street to Maple Street to install bike lanes, and add street lighting (\$181,260).</i></p> <p><i>These HSIP projects will be coordinated with the Fremont/Huntington Mobility Active Transportation & Mobility Improvement Projects.</i></p> |

| Operations & Maintenance (O&M) Projects | Project Status |
|---|---|
| <p>2023-2026 Slow Streets & Open Streets Program</p> <p><i>Budget: Measure M & R TBD</i></p> <p><i>Project No. 005106</i></p> | <p><i>Alternatives for Mission Street have been modeled by Consultant and will be presented at a future Commission meeting.</i></p> <p>The project consultant modeled three scenarios considering feedback from MTIC related to the Fremont Avenue and Fair Oaks intersections. The conclusions will be summarized and presented to a future Commission meeting. Staff met with the property owner and some tenants to initiate the parklet installation on the southside of Mission Street near Meridian Avenue.</p> |
| <p>Neighborhood Traffic Management Program (NTMP) Implementation</p> <p><i>Project No. 005125</i></p> | <p><i>NTMP update to be presented to the Commission in FY 24-25. Software application workflow development also underway.</i></p> <p>Staff are working with the contracted software system designer to implement the NTMP online processing forms, as well as update the NTMP document for MTIC presentation and subsequent Council adoption. The initial work is being completed at a staff level – as Public Works and Community Development test the software system to work out issues making the interface publicly accessible with existing applications before adding the NTMP workflow. While the implementation is underway, staff continue to receive and process requests from the community related to neighborhood traffic management.</p> |
| <p>Ramona Avenue, Oak Street, Rollin Street, & Fremont Avenue Traffic Management</p> <p><i>Project No. 005208</i></p> | <p><i>Staff met with Ramona residents to discuss ongoing traffic impacts around the neighborhood.</i></p> <p>Staff provided direction to Holy Family on an amendment to their specific plan to address related traffic and circulation issues. Staff is developing a task order for stop sign warrant analysis at four different locations at Ramona/Rollin, Ramona/Spruce, Ramona/Pine, and Diamond/Lyndon.</p> |
| <p>Meridian Avenue Traffic Management & Safety Measures</p> <p><i>Project No. 005117</i></p> | <p><i>Street improvements pending additional analysis, ramp improvement project underway.</i></p> <p>Staff have evaluated the site conditions and traffic data to discuss potential improvements to Meridian Avenue. This information was presented at a previous MTIC meeting, and the Commission provided feedback. A study will be conducted, including a speed survey, which will be discussed with local stakeholders. A task order is planned to be issued to a professional services on-call consultant for this work. Pedestrian sidewalk and ramp improvements under the Sidewalks Replacement & ADA Ramps Upgrades Project No. 002003 are underway.</p> |

| Operations & Maintenance (O&M) Projects | Project Status |
|--|--|
| <p>Mission & Meridian Metro Rail Timing Improvements</p> <p><i>Project No. 005128</i></p> | <p><i>Staff developing a plan to acquire more timing data to provide to Metro.</i></p> <p>Staff previously met with MTIC's Chair to review recommendations regarding the timing of signal lights and railway crossing gates at Mission and Meridian. Metro has provided a contact for timing issues to work with the City, however, Metro requires more information on the matter to troubleshoot the solution. If necessary, a task order to update the timing sheets for this location will be issued to a professional services on-call consultant. The task order work would also reconcile the City's previously requested preemption changes with the known timing issues.</p> |
| <p>Southside Huntington Drive between Fremont Avenue and Fair Oaks Business Access Improvements</p> <p><i>See Project Nos. 002005(2020-05) & 002008(2020-08)</i></p> | <p><i>Project goal generalized to improve business access along southside Huntington Drive and consolidated into Fremont/Huntington.</i></p> <p>City staff discussed a southbound left turn pocket south of the Huntington Drive intersection with the Fremont/Huntington/Fair Oaks planning consultant as it related to proposed Fremont/Huntington intersection improvements. A concept was provided that reimagined the section of Huntington Drive between Fremont Avenue and Fair Oaks to include a frontage road intended to improve business access. The project will be consolidated into the Fremont/Huntington Mobility Active Transportation & Mobility Improvement Projects.</p> |
| <p>Glendon Way Traffic & Parking Impact Improvements(between El Centro Street and Meridian Avenue)</p> <p><i>Project No. 005126</i></p> | <p><i>Future priority.</i></p> <p>City Council approved a five-year agreement with the Chamber of Commerce that contains updated language to facilitate review of the Farmer's Market event Parking Management Plan. Public Works will work with the Chamber of Commerce with the goal of improving traffic and parking impacts along Glendon Way, and met with the Chamber of Commerce and several residents on location.</p> |
| <p>Orange Grove Avenue Streetlamp Replacements</p> <p><i>Project No. 005126</i></p> | <p><i>Staff are researching replacement options.</i></p> <p>As time is available among other electrical, traffic signal, and street light maintenance work, a plan is being developed to replace the Orange Grove Street Lamps, and potentially relocate some lamps away from the street where possible.</p> |
| <p>Early Action Projects (EAP) List</p> | <p>Measure R Mobility Improvement Projects (MIP) were discussed at the November 2022 MTIC Meeting, where some elements of the "SR 710 Early Action Projects (EAP)" are planned to be addressed in the North-South Corridor Intelligent Transportation Systems Project, and the current Measure R programmed projects include the Fair Oaks SR-110 Interchange Loop/Hook On-Ramp and Off-Ramp projects and the Fremont/Huntington Mobility Active Transportation Project (see above items). "Early Action Projects (EAP) List". EAPs do not have committed funding and will be kept on this list for future tracking.</p> |

| Operations & Maintenance (O&M) Projects | Project Status |
|--|--|
| <p>Installation of City Limit Signs at Various Locations</p> <p><i>Project No. 005127</i></p> | <p><i>Future priority.</i></p> <p>When resources/budget are available, A task order to develop a conceptual plan for this project will be issued in the future to a professional services on-call consultant. Potential signage along Fremont & Huntington will be incorporated into those projects.</p> |
| <p>Preferential Parking Program Development</p> <p><i>Project No. 005120</i></p> | <p><i>Future priority.</i></p> <p>When resources/budget are available, Public Works staff will work with Community Development in this area, as a City Council Strategic Plan goal, considering recommendations provided by MTIC. The scope and priority of parking evaluation efforts are being considered in the Council's revised Strategic Plan.</p> |
| <p>Traffic Impact Analyses</p> | <p><i>Proposed development traffic study to be completed.</i></p> <p>Staff are working with a developer for a proposed update to the design and traffic study at 815 Fremont. No other development projects have submitted traffic impact analyses for review recently.</p> |
| <p>Marengo Avenue Traffic Safety Assessment</p> <p><i>Budget: Measure M Local Return \$39,030</i></p> <p><i>Project No. 005220</i></p> | <p><i>Staff pursuing further actions based on MTIC recommendations.</i></p> <p>Staff presented the Marengo Safety Assessment study findings at the August 2024 MTIC meeting, including results on the traffic counts and collision analysis, stop compliance analysis, speed analysis, intersection with Alhambra. Further discussions with Alhambra continue and staff work with the residents on forming a plan for the roadway.</p> |
| <p>Huntington Drive 2000 Block Review</p> <p><i>Project No. 005218 (CIP Special Transportation Projects)</i></p> | <p><i>The purchased vehicle feedback radar signs were delivered to the City for installation.</i></p> <p>Four (4) vehicle feedback signs were ordered and delivered to the City. Staff completed training on the configuration of the signs' operating system. Field staff will install them at different locations to address speeding concerns. Staff is working on finalizing a purchase order for the edge line installation. Once this is complete, the edge line will be installed along Huntington Drive east between Dos Robles to Olive Street.</p> |
| <p>Diamond Avenue Improvements</p> | <p><i>Review of community suggestions and enforcement.</i></p> <p>Staff are reviewing improvements suggested by community members along Diamond Avenue between Mission Street and El Centro. The Police Department has been enforcing parking restrictions and Public Works refreshed the existing red curb paint along the roadway.</p> |

| Operations & Maintenance (O&M) Projects | Project Status |
|--|--|
| <p data-bbox="191 583 488 653">Citywide Engineering Study</p> <p data-bbox="191 688 418 716"><i>Project No. 005224</i></p> | <p data-bbox="597 373 1365 432"><u><i>Staff are commencing with an update to the Citywide Engineering Study.</i></u></p> <p data-bbox="597 474 1425 894">The previous Citywide Engineering Study was prepared by a consultant in 2014. On January 21, 2015, City Council by Ordinance adopted the Citywide Engineering Study which established and renewed valid posted speed limits for various street segments within the city. On July 29, 2021, the Citywide Engineering Study was extended another three years until 2024 for a total of ten years. The Engineering and Traffic Survey does not specify an expiration date. However, based on the latest CA MUTCD 2014 Edition: Revision 8 (January 11, 2024), “cities and local agencies should conduct engineering studies, including speed surveys, at least once every 5, 7, or 14 years”. In the newly initiated effort to update the study, prevailing speeds, collision records, and other factors are be considered. Staff expect to initiate the study in the coming weeks, once the task order is executed.</p> |

ITEM 4

Approval of Minutes of the Regular Mobility and
Transportation Infrastructure Commission Meeting on
December 17, 2024



**CITY OF SOUTH PASADENA
MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION**

**MINUTES
REGULAR MEETING
Tuesday, December 17, 2024, AT 6:34 P.M.**

CALL TO ORDER:

Chair Hughes called the Meeting of the South Pasadena Mobility and Transportation Infrastructure Commission to order on Tuesday, December 17, 2024 at 6:32 P.M. in the City Council Chambers, 1424 Mission Street, South Pasadena, California.

ROLL CALL:

PRESENT

| | |
|--------------|------------------|
| Chair | Kimberley Hughes |
| Commissioner | Eric Dunlap |
| Commissioner | Larry Abelson |

COUNCIL LIAISON

| | |
|-------|----------------|
| Mayor | Evelyn Zneimer |
|-------|----------------|

ABSENT

| | |
|-------|----------------|
| Mayor | Evelyn Zneimer |
|-------|----------------|

Phillip Tran, Management Analyst, announced a quorum.

CITY STAFF PRESENT:

Ted Gerber Public Works Director (PWD); Bassam Al-Beitawi, Transportation Program Manager ("TPM"); Phillip Tran, Management Analyst (MA) were present at Roll Call

PLEDGE OF ALLEGIANCE

The Flag Salute was led by Commissioner Fisher.

| |
|-----------------------|
| PUBLIC COMMENT |
|-----------------------|

1. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)

In-person Public Comments

None

PRESENTATION

2. PROJECT STATUS UPDATE

Ted Gerber introduces Bassam Al-Beitawi, the new Transportation Program Manager (TPM).

It is recommended that the Commission receives and files an update on the status of projects related to the City's mobility and transportation Infrastructure.

PWD Gerber gave a brief project update.

Staff responded to questions raised by the Commission.

In-person Public Comments

Russ Kerwin from Monterey Road asked for more details on the timing and phases of the Mission Road diet and asked about the consideration of bike lanes in street projects

PWD Gerber provided a response to the public comment.

ACTION/DISCUSSION

3. APPROVAL OF MINUTES OF REGULAR MTIC MEETING ON NOVEMBER 19, 2024

Recommendation

It is recommended that the Commission review and consider approval of the November 19, 2024 Regular MTIC Meeting Minutes.

Commissioner Abelson suggested edits to minor errors in the minutes, including misspellings, formatting issues, and other minor issues.

Commissioner Dunlap suggests revising a paragraph to express gratitude for the mayor's leadership and Commissioner Fisher's service.

Chair Hughes provided grammatical edits as well as edits to help clarify statements made during the previous meeting.

COMMISSION ACTION AND MOTION

A motion was made by Commissioner Abelson, seconded by Commissioner Dunlap to approve the minutes as amended. The motion carried 3-0

AYES: Hughes, Dunlap, Abelson

NOES: None.

ABSENT: Hammond, Fisher

ABSTAINED: None.

COMMUNICATIONS

4. CITY COUNCIL LIAISON COMMUNICATIONS

5. **COMMISSIONER COMMUNICATIONS**

Commissioner Dunlap wished everyone a happy holiday and thanked Commissioner Abelson and Chair Hughes in case this was their last meeting. He reflected on all the time they've spent together and the amazing work they've accomplished together.

Commissioner Abelson wished everyone a happy holiday and a warm welcome to the new Transportation Program Manager. He thanked everyone for their hard work and commitment to the work everyone has done to help the community. He was excited for the new energy coming to the City Council.

Chair Hughes commemorated her time on the Commission and reflected on all the hard work that the Commission has achieved as a working group and expressed what an honor it has been to serve the community. She urged the new Transportation Program Manager to keep all the upcoming large events across the Southern California region that will have an impact on the city. She wished everyone to have a very happy and safe holiday.

6. **STAFF LIAISON COMMUNICATIONS**

PWD Gerber thanked the Chair and all the Commissioners for their acknowledgement and their hard work. He also noted that the City Council would be reviewing the consolidation of commissions and encouraged the commissioners to read up on the item if they wanted.

ADJOURNMENT

There being no further matters, Chair Hughes adjourned the meeting of the Mobility and Transportation Infrastructure Commission at 8:14 p.m. to the next Regular Mobility and Transportation Infrastructure Commission meeting scheduled for January 21, 2025.

Respectfully submitted:

APPROVED:

Chair

Approved at Mobility and Transportation Infrastructure Commission: