



**CITY OF SOUTH PASADENA  
MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION**

**MINUTES  
REGULAR MEETING  
TUESDAY, April 16, 2024**

**CALL TO ORDER:**

Chair Hughes called the Meeting of the South Pasadena Mobility and Transportation Infrastructure Commission to order on Tuesday, April 16, 2024 at 6:30 P.M. in the City Council Chambers, 1424 Mission Street, South Pasadena, California.

**ROLL CALL:**

**PRESENT**

Chair	Kimberley Hughes
Vice Chair	Diego Zavala
Commissioner	John Fisher
Commissioner	Eric Dunlap

**COUNCIL LIAISON**

Councilmember Evelyn Zneimer

**ABSENT**

Reyna Salazar-Martin, Public Works Management Analyst, announced a quorum.

**CITY STAFF PRESENT:**

H. Ted Gerber, Public Works Director (“PWD”), David Pena, Transportation Program Manager (“TPM”), and Reyna Salazar-Martin, Public Works Management Analyst (“PWMA”) were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

**PLEDGE OF ALLEGIANCE**

The Flag Salute was led by Commissioner Dunlap.

**PUBLIC COMMENT**

**1. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

In-person Public Comments

Tucker Nelson commented on Mission Street regarding potential sidewalk widening project and that this would help encourage others to use the sidewalk. They also would want a right turn lane, parking signs for where to find parking lots.

**ACTION/DISCUSSION****2. REVIEW OF THE MEASURE M MULTI-YEAR SUBREGIONAL PROGRAM (MSP) FUNDING PLAN**

TPM Pena gave a brief presentation of the proposed project list of the MSP Funding Plan being part of the Arroyo Verdugo Communities Joint Powers Authority (AVCPA). He discussed the Intersection Improvements coming to Mission/Pasadena Ave. Staff is seeking Commission's recommendation. PWD Ted Gerber explained the design benefits of the proposed Mission Pasadena-Arroyo Intersection changes. The Garfield and Monterey Rd – Traffic Signal and Bike Lane project was also explained. Staff explained that they are mainly in the funding stage of these projects.

The commission provided feedback, discussion, and comments on these proposed projects and designs.

**COMMISSION ACTION AND MOTION**

**A motion was made by Commissioner Fisher, seconded by Commissioner Dunlap to recommend to the city council recommendation #2 and recommendation #1 but subject to the determination of bike lane feasibility and traffic signal warrant. The motion carried 4-0.**

**AYES: Fisher, Hughes, Dunlap, Zavala**

**NOES: None.**

**ABSENT: None.**

**ABSTAINED: None.**

**INFORMATION REPORTS****3. PROJECT STATUS UPDATE**Recommendation

It is recommended that the Commission receive and file an update on the status of projects related to the City's mobility and transportation Infrastructure.

PWD Ted Gerber and TPM Pena gave a brief project update.

Staff responded to questions raised by the Commission.

**COMMUNICATIONS**

**4. CITY COUNCIL LIAISON COMMUNICATIONS**

No Comments

**5. COMMISSIONER COMMUNICATIONS**

Vice Chair shared thoughts about the Slow Streets Recommendation and was suggesting a method to connect with community members, including a booth at the farmers market. Chair Hughes mentioned a similar past experience with NREC.

**6. STAFF LIAISON COMMUNICATIONS**

PWD Gerber and TMP David had no comment.

**ADJOURNMENT**

Chair Hughes adjourned the meeting of the Mobility and Transportation Infrastructure Commission at 8:34 P.M.

Respectfully submitted:

DocuSigned by:  
*H. Ted Gerber*  
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Ted Gerber  
Staff Liaison, Public Works Director

APPROVED:

DocuSigned by:  
*Kimberley Hughes*  
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Kimberley Hughes  
Chair

*Approved at Commission Meeting: 06/13/24*