



**CITY OF SOUTH PASADENA  
MOBILITY AND TRANSPORTATION INFRASTRUCTURE COMMISSION**

**MINUTES  
REGULAR MEETING  
TUESDAY, JANUARY 16, 2024**

**CALL TO ORDER:**

Vice Chair Hughes called the Meeting of the South Pasadena Mobility and Transportation Infrastructure Commission to order on Tuesday, January 16, 2024 at 6:37 P.M. in the City Council Chambers, 1424 Mission Street, South Pasadena, California.

**ROLL CALL:**

**PRESENT**

Vice Chair Kimberley Hughes  
Commissioner Lawrence Abelson  
Commissioner John Fisher  
Commissioner Diego Zavala

**COUNCIL LIAISON**

Councilmember Jack Donovan

**ABSENT**

Councilmember Jack Donovan

Leonna DeWitt, Public Works Assistant, announced a quorum.

**CITY STAFF PRESENT:**

H. Ted Gerber, Public Works Director (“PWD”), Michael Vartanians, Principal Engineer (“PE”), David Pena, Transportation Program Manager (“TPM”) via zoom, and Leonna DeWitt, Public Works Assistant (“PWA”) were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

**PLEDGE OF ALLEGIANCE**

The Flag Salute was led by Commissioner Fisher.

**PUBLIC COMMENT**

**1. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

No comments.

**ACTION/DISCUSSION****2. STREET IMPROVEMENT PROGRAM**Recommendation

It is recommended that the Mobility and Transportation Infrastructure Commission (MTIC) receive a presentation on the City's Streets Improvement Program implementation and provide general recommendations and advisement related to staff's efforts.

Public Works Director Gerber gave a brief presented on this item. Staff responded to questions raised by the Commission.

Current Projects

- Project 1 in Construction: Monterey Road (West side), Alta Vista Street, Sterling Place (east of Grand Avenue), Forest Avenue (north of Mission Street)
- Project 2 in Design: Arroyo Verde, Glendon Way (Lyndon to Monterey), Mill Road, Milan Avenue (Oak Street to Edgewood Drive), Edgewood Drive, Pine Street (Meridian to Ramona/Huntington), Oneonta Knoll, Maple Street (Meridian Avenue to Huntington Drive), Maple Street (Fremont Avenue to Primrose Avenue)
- Project 3 in Development: Surface Treatments in Proposed Area(s)
- Project 4 in Design: Intersection at Mission/Pasadena Avenue/Arroyo Drive

Vice Chair Hughes requested the item be brought back with the associated costs.

Discussion ensued and staff responded to questions raised by the Commission.

**COMMISSION ACTION AND MOTION**

**A motion was made by Vice Chair Hughes, seconded by Commissioner Fisher to approve the concept of the seven project zones, with the caveat that the boundaries do not coincide with specific council districts. The motion carried 4-0, by the following vote:**

**AYES:** Hughes, Abelson, Fisher, Zavala  
**NOES:** None.  
**ABSENT:** None.  
**ABSTAINED:** None.

**3. APPROVAL OF MINUTES OF DECEMBER 19, 2023 MEETING**Recommendation

It is recommended that the Commission review and consider approval of the December 19, 2023.

**COMMISSION ACTION AND MOTION**

**A motion was made by Commissioner Abelson, seconded by Commissioner Fisher to approve the minutes as amended. The motion carried 4-0.**

**INFORMATION REPORTS**

**4. PROJECT STATUS UPDATE**

Recommendation

It is recommended that the Commission receive and file an update on the status of projects related to the City’s mobility and transportation Infrastructure.

TPM Pena gave a brief project update.

Staff responded to questions raised by the Commission.

**COMMUNICATIONS**

**5. CITY COUNCIL LIAISON COMMUNICATIONS**

No Comments

**6. COMMISSIONER COMMUNICATIONS**

Vice Chair Hughes and Commissioners Abelson and Zavala thanked staff for their work over the past year and look forward to a successful 2024.


**7. STAFF LIAISON COMMUNICATIONS**

PWD Gerber introduced Michael Vartanians, Principal Engineer.

**ADJOURNMENT**

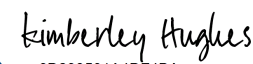
Vice Chair Hughes adjourned the meeting of the Mobility and Transportation Infrastructure Commission at 9:22 P.M.

Respectfully submitted:

DocuSigned by:  
  
C32A09D4C7EE41D...

Leonna DeWitt  
Public Works Assistant

APPROVED:

DocuSigned by:  
  
6D299501A4DF4BA...

Kimberley Hughes  
Vice Chair