

**CITY OF SOUTH PASADENA  
NATURAL RESOURCES AND ENVIRONMENTAL COMMISSION – REGULAR MEETING  
MINUTES – November 24, 2020**

**CALL TO ORDER:**

The meeting was called to order at 7:00p.m. Present at the time of roll call were: Commissioner Bill Kelly, Vice Chair Rona Bortz, Commissioner Cassey Law, Chair Madeline Di Giorgi, and Mayor Diana Mahmud. Staff present: Julian Lee, Deputy Public Works Director; Garret Crawford, Acting Deputy Public Work Director; and Reyna Salazar-Martin, Public Works Management Assistant.

Excused Absences: Commissioner Amy Jones, Commissioner Stephen Leider, and Commissioner Lauren Myles.

**1) GENERAL PUBLIC COMMENT**

None

**ACTION ITEMS:**

**2) Tree Removal Hearing: 1030 Brent Avenue**

Staff G. Crawford presented Tree Hearing Item. Residents of 1030 Brent Avenue Mr. & Mrs. Roybal were present to make their statement. There were no objections by residents for the Hearing, and accepted Staff Report as presented with the correction of the species of tree that was replanted. Staff made note of that change. No public comment for this item. Commission moves to make a recommendation to approve report as amended.

MOTION BY COMMISSIONER KELLY, SECOND BY VICE-CHAIR BORTZ, MOTION CARRIED UNANIMOUSLY 4-0 TO APPROVE

**3) Approval of Minutes – Meeting of October 27, 2020**

**PUBLIC COMMENT**

No public comments

MOTION BY COMMISSIONER KELLY, SECOND BY COMMISSIONER LAW, MOTION CARRIED UNANIMOUSLY 4-0 TO APPROVE MINUTES

**4) Mandatory Organics Recycling Ordinance**

Staff J. Lee presented Item. Commissioners and Mayor provided feedback and concerns. Staff is taking all comments into consideration for future presentation of this Item. Ordinance is scheduled to be on Agenda for the January 26, 2021 Meeting for review.

**5) Draft NREC 2021 Work Plan**

Staff J. Lee presented item. No comments from Commission. One addition to January will be added; Election of Chair and Vice-Chair. NREC 2021 Work Plan will be on the January 26, 2021 Agenda for final approval.

6) Draft NREC 2020 Annual Report

Staff J. Lee presented Item. No comments from Commission. Staff asks should Commission have any additions to existing Annual Report, to email Staff and Chair so it can be added for final review and approval. NREC 2020 Annual Report will be on the January 26, 2021 Agenda for final approval.

**DISCUSSION ITEMS**

7) City Council Liaison Communications

Mayor Mahmud wanted to take this time welcome new Commission Law and provide Comments/Updates on the following: Clean Action Plan item for City Council Agenda along with her recommendations, adding Dr. Marina Khubesrian to NREC 2020 Annual Report, and encourage Commission to exercise their right to request special meeting in the future if needed.

8) Commissioner Communications

Commissioner Kelly wished everyone a happy holiday and welcomed Commissioner Law, Commissioner Law thanked the Commission for having him on the board and is looking forward to working with everyone, Chair Di Giorgi welcomes Commissioner Law and asks Commissioners for their availability for December 22, 2020 meeting.

9) Staff Liaison Communications

J. Lee took this time to recognize Public Works Water Conservation and Sustainability Analyst Arpy Kasparian.

10) Upcoming Events

- LA County Smart Gardening Webinars – Various dates  
(<https://www.ladpw.org/epd/sg/webinars.cfm>)
- MWD Turf Removal + CA Native Landscape Webinars – Various dates  
(<https://greengardensgroup.com/turf-transformation>)

**ADJOURNMENT:**

Chair Madeline Di Giorgi adjourned the meeting at 8:40p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Natural Resources and Environmental Commission of the City of South Pasadena at a meeting held on December 22, 2020.

DocuSigned by:  
*Madeline Di Giorgi*  
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Madeline Di Giorgi, Chair