



**MONDAY, FEBRUARY 11, 2019  
MINUTES OF THE REGULAR MEETING OF THE  
PUBLIC SAFETY COMMISSION  
OF THE CITY OF SOUTH PASADENA**

**CALL TO ORDER**

A Regular Meeting of the Public Safety Commission was called to order by Chair Daigle on Monday, February 11, 2019, at 8:30 a.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL**

**Present:** Commissioners: Amin Alsarraf, Stephanie Cao, Jeremy Ding, Alan Ehrlich, Robin Hamilton, and Grace Liu Kung; Chair Ellen Daigle

**Officials**

**Present:** Mayor/City Council Liaison Marina Khubesrian, M.D, Interim Police Chief/Staff Liaison Brian Solinsky, Fire Chief/Staff Liaison Paul Riddle, and Management Aide/Recording Secretary Kim Kha. Other staff members presented reports or responded to questions as indicated in the minutes.

**PUBLIC COMMENTS**

None.

**ACTION/DISCUSSION**

**1. Minutes of the Public Safety Commission Meeting of January 14, 2019**

MOTION BY COMMISSIONER DING, SECOND BY COMMISSIONER KUNG, CARRIED 3-0, to approve the Minutes of the January 14, 2019 Public Safety Commission Regular Meeting.

Voting by previous members, new Commissioners abstain.

## **2. Crossing Guard Policy**

Interim Police Chief Solinsky pulled item to move it to a future Public Safety Commission meeting, recapped previous discussion on the implementation of a crossing guard policy which will identify and warrant the need for crossing guards, noting guidelines, standards, cost, and limited resources, reported on other cities with similar issue.

Mayor Khubesian provided background on issue, noting her attendance regularly at the City Council/South Pasadena Unified School District (SPUSD) Ad Hoc Committee, expressed a holistic approach following the comprehensive report.

## **3. Discussion/Update of Public Safety Charge**

“Fiscal Year Annual Report of Public Safety Commission” from 2014 through 2018 and the 2019 Work Plan highlighting past accomplishments and upcoming discussions were distributed; 2017 South Pasadena Police Department Annual Report (booklet) highlighting the Police Department’s accomplishments, statistics, etc. was also distributed, currently working on the 2018 Annual Report (booklet); advised to review and note any additional topics for future discussions; noted that the 2019 Work Plan will be amended to move the discussion on Crossing Guard Policy to April.

## **4. Voting of New Chair/Vice Chair**

Chair Daigle announced the election of Chair and requested nominations. Commissioner Kung nominated Commissioner Ding as Chair for the 2019 term. Commissioner Ding accepted the nomination. Chair Daigle moved that nominations be closed. MOTION BY COMMISSIONER KUNG, SECOND BY CHAIR DAIGLE, CARRIED 7-0, to elect Jeremy Ding as Chair.

Chair Daigle announced the election of Vice-Chair and requested nominations. Commissioner Ding nominated Commissioner Kung as Vice-Chair for the 2019 term. Commissioner Kung accepted the nomination. Chair Daigle moved that nominations be closed. MOTION BY COMMISSIONER DING, SECOND BY COMMISSIONER EHRLICH, CARRIED 7-0, to elect Grace Kung as Vice-Chair.

## **COMMUNICATIONS**

### **1. Commissioner Communications**

Commissioner Kung provided update on schools; reported on her participation in the Homeless Count with a team of police officers and citizens led by Police Sergeant Robledo, expressed compassion and understanding that homeless is a situation and not a crime, noted a good experience and recommends future participation.

Commissioner Ding suggested having communication items rearranged to its original sequence for more in-depth discussions; requested further discussions on recordings and standardizing access to records/information; recommended Commissioners to experience a ride-along with Police and Fire.

## **2. Liaison Communications**

Mayor Khubesian gave introduction; discussed homelessness and City's efforts in tackling issue with understanding and compassion, such as affordable housing and reviewing policies to combat housing shortages; encouraged Commissioners to take tours and sight visits to the City's facilities, parks, schools, and the neighborhoods, noting it helpful for discussions such as the crosswalk policies; discussed City's perspective in more transparencies and accessibility to records, noting new laws allowing the release of personnel records to the public.

In response to Mayor Khubesian request, Interim Police Chief Solinsky explained that as of January 1<sup>st</sup>, Senate Bill 1421 came into effect allowing certain personnel records on police officers to be released to the public that relates to officer involved shooting, use of force that results in death or great bodily injury, sexual assault, and dishonesty or false statements; explained that as of July 1<sup>st</sup>, Assembly Bill 748 will allow the release of video and audio recordings.

Interim Police Chief Solinsky provided report and recapped previous discussions; informed that the City Council approved the first reading of the tow franchise fee, explained that the fee will help recoup some of the expenses and save staff/officers time in processing and waiting for vehicle tow, which for public safety, a vehicle is removed for a number of reasons such as a collision, damaged, disabled, abandoned, DUI arrest, etc., noted that cities cannot profit so a yearly flat rate fee was established to recoup the cost and provide transparency; discussed the Police Department on seeking funding from the Office of Traffic Safety to be used for traffic safety programs such as enforcement, training and education, safety equipment, and support services related to traffic safety; discussed the current police Computer Aided Dispatch (CAD) and Records Management Systems (RMS), a software which coordinates dispatch calls, communications, and provide records management, explained that the FBI Uniform Crime Reporting (UCR) will be transitioning from summary crime reporting to national incident-based crime reporting (NIBRS), noting that the current system needs to be updated or replaced to be in compliant with the FBI reporting by 2020 and the state's record collection on Racial and Identity Profiling Act (RIPA) by 2023; discussed the Purple Communication, which provides Video Remote Interpreting (VRI) with the deaf and the hearing impaired, noting communication can be easily established over the computer, saving the department time and resource; provided update on an officer and his participation in the Foothill Air Support Program (FAST), a partnership with cities in the San Gabriel Valley to provide helicopter air support; informed that police officers are wrapping up training on active shooting; encouraged Commissioners to attend the upcoming Citizens Academy in April; discussed homelessness and the department's proactive approach in helping to provide services and resources throughout the year, noted that a mental health clinician is present with police officers.

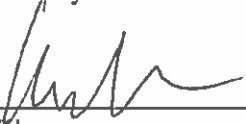
In response to Commission's inquiries, informed that a traffic study was commissioned to analyze access points and address traffic and street conditions in the high hazard hill areas, discussed the three phase approach, noting that phase one, vegetation management, worked closely with Public Works Department in abating brush, trees, and vegetation that are impacting emergency response routes, phase two focused on alleviating the pinch points, areas where navigating the fire trucks and ambulance up in the hills make it challenging and difficult, and phase three, a low priority, looked into more efficient use of street space and parking to improve traffic flow, noted the support of the Safety Public Commission and the ongoing efforts to address the issues to the community, stressed the challenges and difficulties to navigate the fire trucks and ambulance up in the hills, limiting FD's ability to respond quickly not only on Red Flag days but also everyday emergencies-365 days, 24/7; provided an overview of the Emergency Operation Center (EOC) remodeling project, indicated that the City Council had approved the transfer of funds from the Emergency Operations Center Reserved Account to the Emergency Preparedness Account, noting that the funds are being used to upgrade the EOC with updated equipment and furniture with emphasis on technology and communications, currently in the final phase making sure all communications/wirings are working appropriately, informed that City staff participates in ongoing training/drills covering emergency operation, disaster preparedness, incident command system, incident management, roles and responsibilities.

Fire Chief Riddle provided report; announced that the first annual Commission Congress will be held on February 28<sup>th</sup>, at the War Memorial Building and invitations will be distributed; informed that the next month's Public Safety Commission will be the Brown Act Training; provided update on staffing, noting three vacancies; informed of acquiring a new automated CPR device effective in delivering continuous compressions without interruptions to the unresponsive patient, the device is portable especially in tight, awkward areas and can easily be strapped around the patient's entire chest avoiding bone fractures common in manual CPR, it has demonstrated a high success rate of saving lives and seen as a valuable tool for first responders; discussed future partnership with the school district in training CPR to high school seniors, noted Seattle with high success rate and contributions in saving lives.

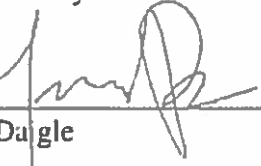
## ADJOURNMENT

Chair Daigle adjourned the meeting at 9:45 a.m.

Respectfully Submitted:

  
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Kim Kha  
Recording Secretary

Approved By:

  
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Ellen Daigle  
Chair