



**CITY OF SOUTH PASADENA
PUBLIC SAFETY COMMISSION REGULAR MEETING AGENDA**

**CITY COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030
IN-PERSON**

Monday, October 9, 2023 at 8:30 a.m.

South Pasadena Public Safety Commission Statement of Civility

As your appointed governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made today will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena Public Safety Commission Meeting will be conducted in-person from the Council Chambers, Amedee O. "Dick" Richards, Jr., located at 1424 Mission Street, South Pasadena.

The Public Safety Commission Meeting for **October 9, 2023** will be broadcasted via zoom teleconference and will take place in-person.

To maximize public safety, members of the public may attend and/or participate by the following means:

The Meeting will be available:

- In-person: 1424 Mission Street, South Pasadena, CA 91030
- Via Zoom – **Meeting ID: 841 9322 6718**
- Zoom Link – <https://us06web.zoom.us/j/84193226718>

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the methods below:

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom Meeting link: <https://us06web.zoom.us/j/84193226718>
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID

For additional Zoom assistance with telephone audio, you may find your local number at:

<https://zoom.us/u/aiXV0TAW2>

CALL TO ORDER

ROLL CALL

Commissioners Tricia Desmarais, Armando Munoz, Walter Cervantes, Bethesda Gee, Amin Alsarraf, Vice Chair Lisa Watson, Chair Ed Donnelly

COUNCIL LIAISON:

Councilmember Michael Cacciotti

PUBLIC COMMENT AND SUGGESTIONS

The City Council welcomes public input. If you would like to comment on an agenda item, members of the public may participate **by means of one of the following options:**

Option 1:

Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak for up to 3 minutes per item.

Option 2:

Email public comment(s) to pscpubliccomment@southpasadenaca.gov.

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. There is no word limit on emailed Public Comment(s). Please make sure to indicate:

- 1) Agenda item you are submitting public comment on.
- 2) Submit by no later than 6:00pm October 8, 2023.

NOTE: Pursuant to State law, the Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

1. Public Comment

ACTION/DISCUSSION

2. **Minutes of the Public Safety Commission Regular Meeting of September 11, 2023**
Consideration of the minutes of the Public Safety Commission Regular Meeting of September 11, 2023.

INFORMATION REPORTS

3. **Review of Police Department 2022 Annual Report**
Informational report and review of the Police Department's 2022 annual report.

COMMUNICATIONS

4. **City Council Liaison Communications**
5. **Staff Liaison Communications**
8. **Commissioner Communications**

ADJOURNMENT

PUBLIC ACCESS TO AGENDA DOCUMENTS

The complete agenda packet may be viewed on the City's website, www.southpasadenaca.gov.

Meeting recordings will be available for public viewing after the meeting. Recordings will be uploaded to the City's YouTube Channel no later than the next business day after the meeting. The City's YouTube Channel may be accessed at: https://www.youtube.com/channel/UCnR169ohzi1AlewD_6sfwDA/featured

ACCOMMODATIONS

The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division via e-mail at CityClerk@southpasadenaca.gov or by calling (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA, and the City's website at www.southpasadenaca.gov on **October 5, 2023** as required by law.*

October 5, 2023

Date



Brian Solinsky, Chief of Police



CITY OF SOUTH PASADENA
VIA HYBRID / IN-PERSON
CITY COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030

PUBLIC SAFETY COMMISSION REGULAR MEETING MINUTES

Monday, September 11, 2023 at 8:30 a.m.

CALL TO ORDER

Date/Time: September 11, 2023 / 8:33 a.m.

ROLL CALL

Commissioners Present: Commissioners Munoz, Gee, Vice Chair Watson, Chair Donnelly

Commissioners Absent: Commissioners Desmarais, Cervantes, Alsarraf

Officials Present: Councilmember Michael Cacciotti, Police Chief Brian Solinsky, Fire Chief Paul Riddle, Management Analyst Alison Wehrle

Officials Absent: None

PUBLIC COMMENTS AND SUGGESTIONS

1. **Public Comment:** None

ACTION/DISCUSSION

2. **Minutes of the Public Safety Commission Regular Meeting of August 14, 2023**

Motion: MOTION BY VICE CHAIR WATSON AND SECOND BY COMMISSIONER MUNOZ, CARRIED 4-0, to approve the Minutes of the August 14, 2023 Public Safety Commission Regular Meeting as presented.

Ayes: Commissioners Munoz, Gee, Vice Chair Watson, Chair Donnelly

Noes: None

Abstain: None

3. **Annual Review of the South Pasadena Police Department AB 481 Military Equipment Policy, Ordinance 2365**

Chief of Police Brian Solinsky provided a presentation detailing Department's Military Equipment Policy. AB 481 went into effective in 2022, and requires every law enforcement agency to provide a conclusive overview of the agency's military equipment inventory, designated purpose, utilizations or deployments, and associated costs on an annual basis. The Commissioners asked questions regarding the policy, training, and the equipment, which were addressed by Chief Solinsky.

Motion: MOTION BY COMMISSIONER CERVANTES AND SECOND BY COMMISSIONER GEE, CARRIED 5-0, to recommend City Council review and renewal of the Police Department's AB 481 Military Equipment Policy as part of ordinance 2365.

Ayes: Commissioners Munoz, Cervantes, Gee, Vice Chair Watson, Chair Donnelly

Noes: None

Abstain: None

Councilmember Cacciotti joined the meeting at 8:38 a.m.
Commissioner Cervantes joined the dais at 8:43 a.m.
Commissioner Gee left the dais and joined via Zoom at 8:56 a.m.

INFORMATION REPORTS

No items

COMMUNICATIONS

4. City Council Liaison Communications

Councilmember Cacciotti gave an update on the SGVCOG homeless committee meeting regarding a newly approved contract for a tiny home community for unhoused individuals and provided an update on local homelessness within the City.

5. Staff Liaison Communications

Fire Chief Paul Riddle presented a brief update on staffing levels for the Fire Department and mentioned that the Department received a gold standard award for cardiac care. Chief of Police Brian Solinsky updated the Commission on Police Department staffing, the upcoming Police Department assessment additional outreach meeting, and homelessness trends..

6. Commissioner Communications

Chair Donnelly thanked City staff for the 9/11 tribute held in front of City Hall. Commissioner Cervantes thanked the Police Department for all the Department does within the City.

ADJOURNMENT

Date/Time: September 11, 2023 / 9:25 a.m.

Respectfully Submitted:

Approved By:

Alison Wehrle
Recording Secretary

Ed Donnelly
Chair



Public Safety Commission Agenda Report

ITEM NO. 3

DATE: October 9, 2023
TO: Public Safety Commission
FROM: Brian Solinsky, Chief of Police
SUBJECT: **Review of Police Department 2022 Annual Report**

An informational report will be provided at the meeting for the Commission to review and ask questions regarding the annual report.

Attachment:

A. Police Department 2022 Annual Report

ATTACHMENT A
Police Department Annual Report