



**CITY OF SOUTH PASADENA**  
VIA HYBRID / IN-PERSON  
CITY COUNCIL CHAMBERS  
1424 MISSION STREET, SOUTH PASADENA, CA 91030

**PUBLIC SAFETY COMMISSION SPECIAL MEETING MINUTES**  
Monday, October 13, 2025, at 4:30 p.m.

**CALL TO ORDER**

The Special Meeting of the South Pasadena Public Safety Commission was called to order by Commissioner Bethesda Gee on October 13, 2025, at 4:47 p.m. in the Amedee O. "Dick" Richards, Jr. Council Chambers, located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL:**

<b><u>PRESENT</u></b>	Commissioner	Bethesda Gee
	Commissioner	Dr. Stephen Sanko
	Commissioner	Gabriel Reza
<b><u>ABSENT</u></b>	Chair	Marcos Holguin
	Vice-Chair	Charley Lu
	Commissioner	Walter Cervantes
	Commissioner	Armando Munoz

Davit Ghazaryan, Management Analyst, announced a non-quorum and stated that the meeting will be informational.

**OFFICIALS PRESENT:**

Greg Lloyd, Fire Chief, Shannon Robledo, Police Lieutenant, Merrill Ladenheim, Deputy-Chief of Police, Andrew DuBois, Police Sergeant, Davit Ghazaryan, Management Analyst, Kevin Tiet, Management Assistant were present at Roll Call.

**OFFICIALS ABSENT:**

Brian Solinsky, Chief of Police, Omari Ferguson, Councilmember

**PUBLIC COMMENT**

1. **Public Comment**  
No Public Comment

## PRESENTATION

### 2. South Pasadena Police Department's Annual Military Equipment Use Report: June 2024 – September 2025

Presentation of the South Pasadena Police Department's Annual Military Equipment Use Report: June 2024 – September 2025.

Andrew DuBois, Police Sergeant presented the South Pasadena Police Department's Annual Military Equipment Use Report: June 2024 – September 2025.

Commissioner Gee asked regarding recycling and disposing of the old rounds to make sure it's done in a sustainable and environmentally sound way. Sgt. DuBois responded that bases are made of aluminum and they get sent out to the recycler, along with spent brass and lead from the range but stated that he's not sure how recyclable the plastic and foam components of rounds are.

Commissioner Sanko asked where the training is conducted. Sgt. DuBois responded that training is done at the Department's range and each officer is allowed to fire 2 training or expired rounds each year to make sure they are familiar with the weapon system. Commissioner Sanko asked whether Sgt. DuBois can offer some examples or circumstances that the tools would be used. Sgt. DuBois responded that patrol rifles, for example, would be used during any high-risk event (e.g. active shooter, bank robbery etc.) and non-lethal rounds will be used when there is a chance to de-escalate the situation.

Commissioner Gee asked whether in case of protests, especially in light of recent immigration enforcement activities, the Police Department will be cooperating with federal agents or ensure that citizens safety and would the presented military-designated equipment be used in those instances. Sgt. DuBois responded that the South Pasadena Police Department doesn't participate in ICE raids and federal government operations and if there is a call for help from a member of the public or another law-enforcement agency, the Police Department will respond and do its best to sort things out.

Commissioner Sanko asked whether all measures have been taken to make sure the military equipment is properly and safely stored, especially for the personnel of the Police and Fire Departments. Sgt. DuBois responded that yes, there is an internal spreadsheet to keep track of that. Commissioner Sanko asked whether the Police Department carries tourniquets and was given a positive answer.

Commissioner Gee asked that if the South Pasadena Police Department was asked to assist the Los Angeles Police Department would they be using their own inventory and who would bear the financial burden. Sgt. DuBois responded that the South Pasadena Police Department would use its own equipment and get reimbursed afterwards.

Commissioner Sanko asked if the Police Department actively practices with EMS in terms of extrications in hot and warm zones and are there practices and protocols regarding that. Sgt. DuBois responded that it's been a number of years since the Department has run a full-scale drill with the Fire Department.

Commissioner Sanko asked if the Police Department has ever put on an informative piece on gun safety in South Pasadena and was told that no, it has not. Commissioner Sanko suggested that such an educational event would be very much welcomed by the community and thanked Sgt. DuBois for his presentation.

Lt. Robledo added that the South Pasadena Police Department has readily available gun locks that are free of charge. Commissioner Gee stated that in her opinion many members of the public don't have that information and it would be great to put it out there to ensure the public is informed.

## ADJOURNMENT

There being no further matters, Acting Chair Gee adjourned the meeting of the Public Safety Commission at 5:13 p.m., to the next Regular Public Safety Commission meeting scheduled for Tuesday, October 28, 2025 at 5:30 p.m.

Respectfully Submitted:



Davit Ghazaryan  
Management Analyst

Approved By:



Marcos Holguin  
Chair