



**CITY OF SOUTH PASADENA**  
VIA HYBRID / IN-PERSON  
CITY COUNCIL CHAMBERS  
1424 MISSION STREET, SOUTH PASADENA, CA 91030

**PUBLIC SAFETY COMMISSION REGULAR MEETING MINUTES**

Tuesday, May 26, 2026 at 4:30 p.m.

**CALL TO ORDER**

The Regular Meeting of the South Pasadena Public Safety Commission was called to order by Chair Holguin on Tuesday, May 26, 2026 at 4:36 p.m. in the Amedee O. "Dick" Richards, Jr. Council Chambers, located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL:**

**PRESENT**

|              |                   |
|--------------|-------------------|
| Chair        | Marcos Holguin    |
| Vice-Chair   | Charley Lu        |
| Commissioner | Bethesda Gee      |
| Commissioner | Walter Cervantes  |
| Commissioner | Dr. Stephen Sanko |
| Commissioner | Gabriel Reza      |

**ABSENT**

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| Commissioner | Bethesda Gee |
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Davit Ghazaryan, Management Analyst announced a quorum.

**OFFICIALS PRESENT:**

Greg Lloyd, Fire Chief, Derek Elmore, Police Chief, Shannon Robledo, Police Lieutenant, Davit Ghazaryan, Management Analyst, Kevin Tiet, Management Assistant, were present at Roll Call.

**OFFICIALS ABSENT:**

None.

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**PUBLIC COMMENT**

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1. Public Comment

None.

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**ACTION/DISCUSSION**

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**2. South Pasadena Police Department: Proposed Budget for FY26/27**

Police Chief, Derek Elmore presented the South Pasadena Police Department: Proposed Budget for FY26/27

Commissioner Cervantes brought up the importance of the neighborhood watch program for the community. Chief Elmore mentioned the Police Department is conducting interviews for Crime Analyst position which will help assist with the watch program.

Chair Holguin asked about the city's current crossing guard contract and if future contract will be third party vendor or in-house staffing. Lieutenant Robledo mentioned it is something that can be looked into and evaluate the cost for both options.

**3. South Pasadena Fire Department: Proposed Budget for FY26/27**

Fire Chief, Greg Lloyd presented the South Pasadena Fire Department: Proposed Budget for FY26/27

Commissioner Sanko congratulated the Fire Department for obtaining award for Measure B grant.

Commissioner Sanko mentioned the Fire Department consider applying for command staff or captains in the area of community risk reduction in the future. In addition, Commissioner Sanko mentioned how the commission can help both departments. Chief Elmore mentioned departments are on the lookout for grants. However, sending over any grant application to the department is very helpful and can capture all grants applications circulating.

Chair Holguin asked if the grants are baked into the budget presentation. Chief Lloyd mentioned grants that have been expensed are shown in the presentation.

Commissioner Sanko asked what outside contracts for the Fire Department. Chief Lloyd mentioned contracted vendors are used for dispatch, Fire Plan Checks, and continuing EMS education, and EPCR for EMS data analytics. All these services enhance the fire department providing the best quality of service to the community.

**4. South Pasadena Police Department: Consideration of An Ordinance Amending Section 19.58 of The South Pasadena Municipal Code Proposing the Elimination of the 30-minute Grace Period and Adjustment of Overnight Parking Restriction Hours**

Police Lieutenant Shannon Robledo presented the Consideration of An Ordinance Amending Section 19.58 of The South Pasadena Municipal Code Proposing the Elimination of the 30-minute Grace Period and Adjustment of Overnight Parking Restriction Hours

Chair Holguin clarified on the ordinance regarding private events on resident property.

Lieutenant Robledo mentioned an exemption can be given to residence that have a private event by notifying the Police Department for an exemption.

**A motion to approve by Commissioner Cervantes, seconded by Commissioner Reza approved by roll call vote, Item No. 4 Consideration of An Ordinance Amending Section 19.58 of The South Pasadena Municipal Code Proposing the Elimination of the 30-minute Grace Period and Adjustment of Overnight Parking Restriction Hours**

**AYES:** Chair Holguin, Vice Chair Lu, Commissioner Cervantes, Commissioner Sanko, Commissioner Reza

**NOES:** None.

**ABSENT:** Commissioner Gee

**ABSTAINED:** None.

**5. Minutes of the Public Safety Commission Regular Meeting of March 24, 2026**

**A motion to approve by Commissioner Cervantes, seconded by Commissioner Sanko approved by roll call vote, Item No. 5 Minutes of the Public Safety Commission Regular Meeting of March 24, 2026**

**AYES:** Chair Holguin, Vice Chair Lu, Commissioner Cervantes, Commissioner Sanko, Commissioner Reza

**NOES:** None.

**ABSENT:** Commissioner Gee

**ABSTAINED:** None.

**6. Resolution to Change Future Public Safety Commission Meeting Dates and Times**

**Resolution to Change Future Public Safety Commission Meeting Dates and Times**

**A motion to approve by Commissioner Sanko, seconded by Commissioner Reza approved by roll call vote, Item No. 6 Resolution to Change Future Public Safety Commission Meeting Dates and Times to 4<sup>th</sup> Monday of the month every 2 months at 5:30 PM**

**AYES:** Chair Holguin, Vice Chair Lu, Commissioner Cervantes, Commissioner Sanko, Commissioner Reza

**NOES:** None.

**ABSENT:** Commissioner Gee

**ABSTAINED:** None.

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**INFORMATION REPORTS**

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**7. Informational Report: An Overview of The City Budget**

Nick Kimball, Assistant City Manager presented the Informational Report: An Overview of the City Budget

Chair Holguin asked if there is a way for the city to collect revenue from the public that use the roads. Nick Kimball mentioned that this is an idea that is being looked into while exempting citizens that live in the city.

**8. South Pasadena Fire Department: Sidewalk CPR**

Fire Chief, Greg Lloyd presented the Informational Report: Sidewalk CPR

Chair Holguin asked if there is any literature for individuals to learn about if they have not taken a CPR class. Commissioner Sanko answered literature is available however, the emphasis is still currently verbal interaction with humans regarding CPR which is providing instructions over the phone. Commissioner Sanko reminds everyone when a person is not breathing or not awake to dial 911 and follow the given instructions.

**9. South Pasadena Fire Department: Monthly Operations Report:**

Fire Chief, Greg Lloyd presented the March 2026 Monthly Operations Report: March 2026

Chair Holguin asked about any fire prevention the community needs to be aware of. Chief Lloyd mentioned the city has a weed abatement program. In addition, fire department secured a target grazing abatement program with goats and sheep that will help with fire prevention.

Chair Holguin mentions the concern of fire hazard access in the Monterey hills area of the city. Chief Lloyd is working with Police and Public Works on this issue and figure out a solution for the community as this area is considered a high fire hazard severity zone.

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| <b>COMMUNICATIONS</b> |
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**10. City Council Liaison Communications**

None.

**11. Staff Liaison Communications**

None.

**12. Commissioner Communications**

Commissioner Cervantes asked how serious vehicle incidents can be prevented regarding from a recent incident. Chief Elmore mentioned a topic will be added to the agenda on how to mitigate future incidents from happening.

Vice Chair suggest Police and Fire receive AI training to help be efficient as AI advancing and is a helpful tool.

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**ADJOURNMENT**

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There being no further matters, Chair Holguin adjourned the meeting of the Public Safety Commission at 6:46 p.m., to the next Regular Public Safety Commission meeting scheduled for Monday, July 27, 2026 at 5:30 p.m.

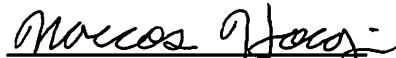
Respectfully Submitted:



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Kevin Tiet  
Management Assistant

Approved By:



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Marcos Holguin  
Chair