

**MINUTES OF THE
PUBLIC WORKS COMMISSION
9th DAY OF JULY, 2014 AT 7:00 P.M. AT THE
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:04 p.m. by Vice Chair Granath. Present were Commissioner Abelson, Commissioner Fisher, Commissioner Pendo and Council Liaison Mahmud. Chair Garcia has an excused absence. Staff present: Deputy Public Works Director Shin Furukawa and Public Works Assistant Leonna DeWitt.

2. PLEDGE OF ALLEGIANCE

Commissioner Abelson led the pledge of allegiance.

3. APPROVAL OF MINUTES – Meeting of May14, 2014

Minutes approved as amended. (Fisher, Pendo 4-0)

4. PUBLIC COMMENTS – Items not on the agenda

Jane Schirmeister – 816 Orange Grove Place – She is concerned about the stop light being considered at Orange Grove and Monterey Road. She would like the Commission to consider doing something at this intersection and suggested a cul-de-sac at Orange Grove.

Vice Chair Granath declared the public comment period closed.

5. COUNCIL LIAISON COMMENTS

Council Liaison Mahmud provided an update that the City Council approved a traffic study to consider the ramifications of adoption of a road diet on Monterey Road. The study will consider the back up from the adoption of a road diet on Meridian, Fremont, Diamond etc. The City is currently soliciting proposals for the study. The City Council approved \$15,000. The study will not consider any pedestrian activity or ADA requirements. The study will at a minimum consider reducing the lanes from four to two. She requested an update on the Wilson Reservoir for the next meeting.

6. STAFF COMMENTS

Deputy Public Works Director Furukawa provided an update on previous items requested by the Commission. For the Fair Oaks project the actual hard costs including change orders is \$4.2 million. The accident data on Fair Oaks have decreased. The matter of the Rollin Street closure and the left turn pocket was not identified in the South Pasadena Middle School project documents. He informed the Commission that Chair Garcia has submitted his resignation due to work conflicts and not being able to meet at this hour. The earliest the City Council can appoint a new member will be at the August 20 meeting and the new member will be seated at the September meeting. He mentioned for voting purposes a quorum is three and for an approval of a motion a majority vote is needed

7. DISCUSSION/ACTION ITEMS:

A. Discussion of Monterey Road Left Turn Striping

Deputy Public Works Director Furukawa presented background information from the previous meeting regarding the left turn striping and receiving comments from the residents in the affected area. At the request of Commissioner Fisher regarding accident data, there were 18 accidents within the last 5-years. He also clarified the impact of 24 parking spaces will be lost.

Discussion continued regarding the street conditions related to existing parking patterns, accident history and the loss of parking.

A motion was made to recommend to City Council to proceed with the installation of left turn pockets in both directions on Monterey Road at Meridian Avenue only, which will require the removal of the parking spaces on the north side of the street between Glendon Way and Diamond Ave. (Abelson, Fisher 4-0)

A motion was made to agendaize for the September meeting a proposal to consider the installation of left turn prohibitions in both directions on Monterey Road at Diamond Ave. from 7am-9am and 4pm-6pm, Monday – Friday, and for staff to send out notices to the affected educational agencies and all other parties that will be affected. (Abelson, Fisher 4-0)

B. Presentation of the Citywide Sewer Lining & Rehabilitation Project

Deputy Public Works Director Furukawa provided background information on the upcoming Sewer Lining and Rehabilitation Project. The project is currently out to bid and advertised for 60 days. The contract award is tentatively scheduled to be submitted to the City Council at the second meeting in October. The residents will be notified of the three different stages of the project.

C. Street Improvement Project Update

Deputy Public Works Director Furukawa briefly discussed the status of the current projects. Council Liaison Mahmud requested that the Wilson Reservoir Project be added to the list of projects.

8. COMMISSIONER COMMENTS

Commissioner Pendo inquired about any feedback on the bicycle lanes on York Blvd. Deputy Public Works Director Furukawa stated the response is mostly negative.

Commissioner Abelson shared a notification system called Nixle.com that provides alert notifications from different agencies including the South Pasadena Police. He requested an item be agendaized for the next meeting to consider removing at least one parking space on Charter Oak Street at Orange Grove Avenue to facilitate traffic visibility and safety on Charter Oak Street. He also mentioned that he believes the Commission status report is incomplete and should include the status of the citywide street name sign replacement project and the study for removal of the Fair Oaks bulbouts.

9. ADJOURNMENT

Vice Chair Granath declared the meeting adjourned at 9:17p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on August 13, 2014.

AYES: 3
NOES:
ABSENT:
ABSTAIN:



Clinton Granath, Chair

JDF