

**MINUTES OF THE
PUBLIC WORKS COMMISSION
18TH DAY OF MAY, 2017 AT 7:00 P.M. AT THE
CITY MANAGER'S CONFERENCE ROOM, SECOND FLOOR
1414 MISSION STREET, SOUTH PASADENA, CA 91030**

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:04p.m. by Chair Abelson. Present were Commissioner Fisher, and Commissioner Hughes. Commissioners Glauz and Granath had an excused absence. Councilmember Robert Joe has an excused absence due to a conflicting meeting of the Cultural Heritage Commission. Staff present: Deputy Public Works Director (DPWD) Rafael Casillas, and Public Works Assistant Leonna DeWitt.

2. PLEDGE OF ALLEGIANCE

Commissioner Fisher led the pledge of allegiance.

3. APPROVAL OF MINUTES - Meeting on April 12, 2017

Minutes approved as amended. (Hughes, Fisher 3-0)

4. PUBLIC COMMENT

Jennifer Winsted – 188 Cedar Crest Avenue. Ms. Winsted inquired about the status of a construction project on Mockingbird Lane. Commissioner Hughes responded by providing a brief summary of the project from her time on the Natural Resources and Environmental Commission (NREC). It was later determined that the Cultural Heritage Commission was hearing this issue, which was being held in the Council Chambers. Ms. Winsted left to attend that meeting.

Andy Au – 858 Lyndon Street. Mr. Au expressed concern regarding the condition of his street. He submitted pictures, bags of broken pieces of concrete and requested to have his street repaved. Mr. Au had attended the City Council meeting the night before, where they reviewed the upcoming budget and included in the budget was the plan for street repairs.

Commissioner Fisher explained the process in selecting streets for the upcoming budget.

Chair Abelson gave Mr. Au additional information regarding the process and requested he stay in contact with staff.

DPWD Casillas explained the different factors used to develop the pavement condition index (CPI) and how the CPI is used to determine which streets to resurface.

Public comment period closed.

5. COUNCIL LIAISON COMMENTS

No comments. Chair Abelson informed the Commission Councilmember Joe has a conflict due to his participation as Council Liaison on the Cultural Heritage Commission.

6. STAFF COMMENTS

No Staff Comments.

7. COMMISSIONER COMMENTS

Commissioner Fisher was impressed at how quickly staff responded to a down oak tree that fell during the heavy winds. He notice that portion of guardrail was missing and temporary guardrail had been installed.

Chair Abelson informed the Commission of the comments submitted by the FTC regarding the Joint report. Public Works Assistant DeWitt informed the Commission of the Joint Report received from the FTC and that it will be agendized for the next Commission meeting.

Chair Abelson and Commissioner Hughes gave a brief update on the General Plan Update and the different focus groups. Commissioner Hughes attended the Renewable Energy Commission meeting where a presentation was made on the Community Choice Aggregate program (CCA). The State approved the development of the CCA. The County has developed a program to allow the cities to participate in a county energy program.

8. DISCUSSION/ACTION ITEM

A. Capital Improvement Project Update

DPWD Casillas gave a brief update on this item.

Discussion ensued regarding the various projects.

B. Review of Existing Speed Hump Policy

DPWD Casillas gave a brief overview of this item. Staff recommends the Commission review the existing speed hump policy.

Discussion ensued regarding the different criteria used by the various cities (Duarte and Pasadena), the City's existing policy, and street classifications. It was shared that the City of Sierra Madre uses a case-by-case process for determining the installation of speed bumps. It was also shared that though the City of Duarte has a policy, there are no existing speed humps in the city.

Chair Abelson commented on the possibility of installing speed humps on collector streets.

Commissioner Fisher responded that collector streets are used by residents who do not directly live on the street, but on surrounding streets for example Meridian Avenue, which is also used by residents on nearby streets. Commissioner Fisher further stated that delivery companies and emergency vehicles also use collector streets. He suggested including other measures should be reviewed such as speed feedback signs before speed humps are installed.

Chair Abelson requested information on the number of requests for speed humps.

Commissioner Fisher suggested having a first phase threshold for the initial process and a higher threshold for the second phase, which would include an actual drawing of the speed hump locations.

Chair Abelson requested staff to review all of the suggestions and bring the item back to the Commission for further discussion. It was also asked for slope criteria be included.

9. ADJOURNMENT

Chair Abelson declared the meeting adjourned at 9:22 p.m.

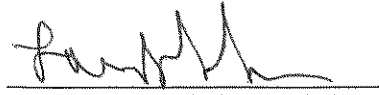
I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on June 14, 2017.

AYES:

NOES:

ABSENT:

ABSTAIN:



Lawrence A. Abelson, Chair