



**CITY OF SOUTH PASADENA
PUBLIC WORKS COMMISSION**

**REGULAR MEETING AGENDA
Wednesday, March 8, 2023 at 6:30 p.m.**

**South Pasadena Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

South Pasadena Public Works Commission Statement of Civility

As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena Public Works Commission Meeting will be conducted in-person from the Council Chambers, Amedee O. “Dick” Richards, Jr., located at 1424 Mission Street, South Pasadena.

The Meeting will be available:

- In Person – City Council Chambers, 1424 Mission Street
- Via Zoom – Webinar ID: 833 3058 7715

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information accordingly; or
2. Click on the following unique Zoom meeting link:
<https://us06web.zoom.us/j/83330587715> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted to do so.

For additional Zoom assistance with telephone audio, you may find your local number at:

<https://zoom.us/u/acRWulGbdB>

PUBLIC COMMENT AND SUGGESTIONS *(Public Comments are limited to 3 minutes)*

The Public Works Commission welcomes public input. If you would like to comment on this agenda item, members of the public may participate by means of one of the following options:

Option 1: Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during the comment portion of the agenda to speak for up to 3 minutes; or

Option 2: Email public comment(s) to:pwcpubliccomments@southpasadenaca.gov. **Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record.** Written Public Comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate: 1) your name (optional), and 2) what agenda item you are submitting public comment on, and/or 3) Submit by no later than 12:00pm., on Wednesday, March 8, 2023.

CALL TO ORDER: Chair David Maling

ROLL CALL: Commissioners: Sam Hernandez, Charles Trevino, Ryan Jones; Vice-Chair David Maling, and Vice-Chair Frank Catania

CITY COUNCIL LIAISON: Evelyn G. Zneimer

STAFF PRESENT: Ted Gerber, Director of Public Works
Anteneh Tesfaye, Public Works Deputy Director
Reyna Salazar-Martin, Public Works Management Assistant

PLEDGE OF ALLEGIANCE: Chair David Maling

PUBLIC COMMENT

1. Public Comment

DISCUSSION ITEMS

2. Arroyo Seco Stormwater Project Construction

ACTIONS ITEMS

3. Minutes of the Regular Meeting of the Public Works Commission on January 11, 2023

COMMUNICATIONS

4. City Council Liaison Communications

5. Commissioner Communications

6. Staff Liaison Communications

7. Upcoming Events

ADJOURNMENT

FUTURE PUBLIC WORKS COMMISSION MEETING

DATE	LOCATION	TIME
May 10, 2023	City Council Chambers, 1424 Mission Street	6:30p.m.
July 12, 2023	City Council Chambers, 1424 Mission Street	6:30p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Commission Meeting agenda packets are available online at the City website: www.southpasadenaca.gov/boardsandcommissions/publicworkcommission

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

3/2/2023
Date

/s/ Reyna Salazar-Martin
Reyna Salazar-Martin
Public Works Management Analyst

ITEM 3

Minutes of the Regular Meeting of the Public Works
Commission on January 11, 2023

**MINUTES OF THE
PUBLIC WORKS COMMISSION
11th DAY OF JANUARY AT 6:30 p.m. AT THE
CITY COUNCIL CHAMBERS
1424 MISSION STREET**

CALL TO ORDER

The Regular Meeting of the Public Works Commission was called to order by Public Works Commission Chair David Mailing at 6:30 p.m. The regular meeting was held in a hybrid in person and virtual setting, with all Commissioners, Council Liaisons, and City Staff attending in person.

ROLL CALL:

PRESENT: Chair David Maling, Vice-Chair Frank Catania, Commissioner Sam Hernandez, Commissioner Ryan Jones, and City Council Liaison Evelyn Zneimer.

CITY STAFF PRESENT: Director for Public Works Ted Gerber, Deputy Director for Public Works Anteneh Tesfaye, and Public Works Management Analyst Reyna Salazar-Martin

PLEDGE OF ALLEGIANCE

Public Works Commissioner Chair David Maling led the Pledge of Allegiance.

1. PUBLIC COMMENT

1. Anthony Wen Lai -Resident, General Comment: Request of installation of ADA curb Ramps in Monterey Hills Intersection
2. Delaine W. Shane-Resident and on behalf of S.M.A.R.T. Families, Item 2. In support of the Westside Reservoir Seismic and Structural Evaluation
3. Sally Takeda- Resident and on behalf of S.M.A.R.T. Families, Item 2. In support of the Westside Reservoir Seismic and Structural Evaluation

ACTION ITEMS

2. **Update and Recommendation On the Westside Reservoir Seismic and Structural Evaluation**
Staff T. Gerber presented item. Presentation included background and general information of the Westside Water Reservoir purpose and current functions. Staff recommendation is to proceed with the Preliminary Design Report due to the current condition.

MOTION: A motion was made by Commissioner C. Trevino and seconded by Commissioner S. Hernandez to recommend to City Council to move forward with next steps; Recommendation for New Reservoir Preliminary Design Report. By voice vote, the motion passed unanimously 4-0.

3. MINUTES OF THE REGULAR MEETING OF THE PUBLIC WORKS COMMISSION ON JULY 14, 2022

MOTION: A motion was made by Commissioner C. Trevino and seconded by Chair D. Maling to approve the minutes. By voice vote, the motion passed unanimously 3-0, Commissioner R. Jones abstained.

COMMUNICATIONS

4. COUNCIL LIAISON COMMUNICATIONS

City Council Liaison E. Zneimer thanked the Public Works Department for all their efforts in mitigating all the issue City wide the recent storms caused.

5. COMMISSION COMMUNICATIONS

Commissioner R. Jones took this time to introduce himself, all members and staff welcomed him to the Public Works Commission. Commissioner S. Hernandez thanked City Council Liaison Evelyn Zneimer on her participation on the Tournament of Roses float and thanked all who helped made it a success. Commissioner C. Trevino requested updates on the Mound Parking lot storm water project, staff T. Gerber provided background information and current updates on project.

6. STAFF LIAISON COMMUNICATIONS

No Staff Communications.

7. UPCOMING EVENTS

No upcoming event announcement at this time.

ADJOURNMENT

Meeting adjourned at 7:35p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a regular meeting held on March 8, 2023.

David Maling, Chair