



**CITY OF SOUTH PASADENA  
PUBLIC WORKS COMMISSION  
REGULAR MEETING REVISED AGENDA**

**Council Chamber  
1424 Mission Street, South Pasadena, CA 91030**

**July 14, 2021, at 6:30 p.m.**

**PUBLIC ADVISORY: THE CITY COUNCIL CHAMBERS WILL BE OPEN TO THE PUBLIC**

*South Pasadena Public Works Commission Statement of Civility*

*As your elected governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.*

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

Pursuant to Section 3 of Executive Order N-08-21, issued by Governor Newsom, the regular meeting of the Public Works Commission July 14, 2021 will be conducted remotely and held by video conference.

Beginning in July, the City will resume in-person public meetings. The in-person/virtual hybrid meetings will maintain transparency and public access while protecting the health and safety of the public. Members of the public have the option to participate in-person or via Zoom using the following link:

Public Works Commission  
**Zoom Meeting ID: 812 7935 2616**  
**Passcode: 476079**

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information accordingly; or

2. Click on the following unique Zoom meeting link:

<https://us02web.zoom.us/j/81279352616?pwd=SmM0b3N2eVFTU3YzWEIvRktnR3hjQT09>

; or

3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted to do so.

For additional Zoom assistance with telephone audio, you may find your local number at: <https://zoom.us/j/9123456789>

IMPORTANT NOTE: Members of the public may access the meeting to observe the meeting’s proceedings; however, at this time, there is no live, real-time participation by members of the public.

**PUBLIC COMMENTS AND SUGGESTIONS**

The Public Works Commission welcomes public input. Public comments will be taken live in one of two formats, in-person or via zoom. Members of the public may also submit their comments in writing for Public Works Commission consideration, by emailing comments: [pwcpubliccomments@southpasadenaca.gov](mailto:pwcpubliccomments@southpasadenaca.gov). **Public Comments must be received by 12:00 p.m., July 14, 2021** to ensure adequate time to compile and post. Written public comments will not be read aloud during the meeting.

**CALL TO ORDER:** Chair Julie Riley

**ROLL CALL:** Commissioners: Frank Catania, Sam Hernandez, Charles Trevino; Chair Julie Riley, Vice-Chair David Maling

**CITY COUNCIL LIAISON:** Evelyn G. Zneimer

**STAFF PRESENT:** Ghassan Shelleh, Deputy Director of Public Works  
Ted Gerber, Deputy Director of Public Works  
Garrett Crawford, Operation Manager of Public Works  
Reyna Salazar-Martin, Public Works Management Assistant

**PLEDGE OF ALLEGIANCE:** Chair Julie Riley

**PUBLIC COMMENTS AND SUGGESTIONS**

The Public Works Commission welcomes public input. Public Comments will be taken live during the meeting, in -person or via zoom.

**PRESENTATIONS**

1. City Manager Arminé Chaparyan

**PUBLIC COMMENT**

2. Public Comment

**DISCUSSION ITEMS**

- 3. **Integrated Water and Wastewater Management Plan**
- 4. **Sewer CCTV Project Update**

**ACTIONS ITEMS**

- 5. **Minutes of the Regular Meeting of the Public Works Commission on May 12, 2021**

**COMMUNICATIONS**

- 6. **City Council Liaison Communications**
- 7. **Commissioner Communications**
- 8. **Staff Liaison Communications**

**ADJOURNMENT**

**FUTURE PUBLIC WORKS COMMISSION MEETING**

<u>DATE</u>	<u>LOCATION</u>	<u>TIME</u>
September 8, 2021	In Person/Council Chambers	6:30 p.m.
November 10, 2021	In Person/Council Chambers	6:30 p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

Commission Meeting agenda packets are available online at the City website: [www.southpasadenaca.gov/boardsandcommissions/publicworkcommission](http://www.southpasadenaca.gov/boardsandcommissions/publicworkcommission)

**ACCOMMODATIONS**



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

7/8/2021

/s/

Date

Reyna Salazar-Martin  
Public Works Management Assistant

## **ITEM 5**

Minutes of the Regular Meeting of the Public Works  
Commission on May 12, 2021

**MINUTES OF THE  
PUBLIC WORKS COMMISSION  
12<sup>TH</sup> DAY OF MAY, 2021 AT 6:30 p.m. AT THE  
CITY COUNCIL CHAMBERS  
1424 MISSION STREET**

**CALL TO ORDER**

The Regular Meeting of the Public Works Commission was called to order by Public Works Commission Chair Julie Riley at 6:30 p.m. The meeting was held in a virtual setting, with all Commissioners, Council Liaisons, and City Staff attending via Zoom.

**ROLL CALL:**

**Present:** Chair Julie Riley, Commissioners: Frank Catania, Sam Hernandez, Charles Trevino. City Council Liaison Evelyn Znimer. Vice-Chair David Maling arrived after roll call.

**City Staff  
Present:**

Acting Deputy Director for Public Works Anteneh Tesefaye, Acting Deputy Director for Public Works Garrett Crawford, Public Works Management Assistant Reyna Salazar-Martin

**PLEDGE OF ALLEGIANCE**

Public Works Commissioner Chair Julie Riley led the Pledge of Allegiance.

**1. PUBLIC COMMENT**

None

**DISCUSSION ITEMS**

**2. Prop 68 Storm Water Project between Pasadena and South Pasadena – Status Update**

Staff A. Tesefaye presented item. No action is required by Commission at this time.

**3. PWC CIP Project Status and Update** Staff G. Crawford presented discussion item. No action is required by Commission at this time.

**ACTION ITEMS**

**4. Minutes of the Regular Meeting of the Public Works Commission on March 10, 2021**

A motion was made by Commissioner Trevino and seconded by Commissioner Hernandez to approve

the minutes. By roll call vote, the motion passed unianimously 4-0 as amended. Vice-Chair Maling was not present at time of approval.

## **COMMUNICATIONS**

### **5. Council Liaison Communications**

City Council Liasion Znimer wanted to share her experience and assesments while touring the Water Facilites. She also updated Commision on latest approved funds for our Water Reservoir, and thanked Public Works Staff for all their efforts.

### **6. Commission Communications**

Vice-Chair Maling: Would like to resume in person Commision meetings and would like to set up a future tour of all City Facilities.

Commsissioner Catania: Request staff to provide Commission a list of Capital Improvement Project and a periodic status report.

Commisioner Trevino: Also would appreciate a tour of City Facilities.

Commissioner Hernandez: Commended Staff in their efforts on handling recnent large main breaks in hourse. He is also looking forward to meeting the new City Manager and two new Public Works Deputy Directors.

Chair Riley: Would like more clarification on the “Connect South Pasadena-boiling water” notices that are mass distributed to residents when there is a main break, and to encouraged publisizing “Connect South Pasadena” more City wide. She is looking forward to the City providing more direction the next time notifications are sent out. In addition, request asking City attorney what documents can be disclosed from the closed session briefing on the litigation on the Dow Chemical Case.

### **7. Staff Liaison Communications**

Staff Crawford gave the following updates: New City staff coming on board for the Public Works Department, AYSO open registration, and Tree dedication Program information.

Staff Tesfaye encourages all to sign up for the “Connect South Pasadena” program in order to recive up to date City notifications. Offered to assist the Commisison should they need any assistance.

## **ADJOURNMENT**

Meeting adjourned at 7:17 p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on September 8, 2021.

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Julie Riley, Chair