



**CITY OF SOUTH PASADENA
PUBLIC WORKS INFRASTRUCTURE COMMISSION
REGULAR MEETING AGENDA**

WEDNESDAY AUGUST 13, 2025 at 6:30 p.m.
SOUTH PASADENA LIBRARY COMMUNITY ROOM
1115 EL CENTRO STREET, SOUTH PASADENA, CA 91030

South Pasadena Commission Statement of Civility

As your appointed governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made today will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena Public Works Infrastructure Commission Meeting will be conducted in-person from the **South Pasadena Library Community Room, located at 1115 El Centro Street, South Pasadena, California.**

The meeting will be available:

- In Person – **Library Community Room, 1115 El Centro Street, South Pasadena, CA 91030**
- Via Zoom – **Webinar ID: 837 1462 5859**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; **or**
2. Click on the following unique Zoom meeting link: <https://us06web.zoom.us/j/83714625859>
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID (837-1462-5859)

CALL TO ORDER:

Chair Abelson

ROLL CALL:

Vice Chair Hannah Brunelle	Commissioner Sam Hernandez
Commissioner Eric Dunlap	Commissioner David Maling
Commissioner Russell Kerwin	Commissioner Avin Sharma
Commissioner Ryan Jones	

CITY COUNCIL LIAISON:

Councilmember Omari Ferguson

STAFF PRESENT:

Bassam AL-Beitawi, Transportation Program Manager (“TPM”), Michael Vartanians, Principal Engineer (“PE”), Rigoberto Escobedo, Management Assistant, and, Phillip Tran, Management Analyst.

PLEDGE OF ALLEGIANCE:

Commissioner Hernandez

PUBLIC COMMENT AND SUGGESTIONS (Public Comments are limited to 3 minutes) The PWIC welcomes public input. If you would like to comment on this agenda item, members of the public may participate by means of one of the following options:

Option 1: Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during the comment portion of the agenda to speak for up to 3 minutes; or

Option 2: Email public comment(s) to: pwicpubliccomments@southpasadenaca.gov. **Public Comments received in writing will not be read aloud at the meeting but will be part of the meeting record.** Written Public Comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s).

Please make sure to indicate:

- 1) your name (optional)
- 2) what agenda item you are submitting public comment on, and/or
- 3) Submit by no later than 12:00 pm., on the day of the Commission meeting.

NOTE: Pursuant to State law, the Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

PUBLIC COMMENT

1. PUBLIC COMMENT – GENERAL

ACTION/DISCUSSION

2. UPDATE TO WESTSIDE RESERVOIR RECONSTRUCTION PROJECT

Recommendation

It is recommended that the Commission receive information related to the Westside Reservoir Reconstruction Project and provide input and feedback related to the initial study that will be conducted to determine if the project will have a significant effect on the environment.

3. APPROVAL OF MINUTES OF REGULAR PWIC MEETING ON JULY 9, 2025

Recommendation

It is recommended that the Commission review and consider approval of the July 9, 2025, Regular PWIC Meeting Minutes.

COMMUNICATIONS

4. CITY COUNCIL LIAISON COMMUNICATIONS

5. COMMISSIONER COMMUNICATIONS

6. STAFF LIAISON COMMUNICATIONS

ADJOURNMENT

FOR YOUR INFORMATION

FUTURE PUBLIC WORKS INFRASTRUCTURE COMMISSION MEETINGS

September 10, 2025	Council Chamber	6:30 P.M.
October 8, 2025	Council Chamber	6:30 P.M.
November 12, 2025	Council Chamber	6:30 P.M.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Commission Meeting agenda packets are available online at the City website:

<https://www.southpasadenaca.gov/Your-Government/Boards-Commissions/Public-Works-Infrastructure-Commission>

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City website as required by law.

08/07/2025 /s/

Date Phillip Tran, Public Works Management Analyst

ITEM 2

UPDATE TO WESTSIDE RESERVOIR

Update to Westside Reservoir Reconstruction Project

August 13, 2025 – Public Works Infrastructure Commission (PWIC)

Prepared By: Public Works Department – Transportation Division

Project Scope



Reconstruct existing water reservoir



Existing capacity is 2 million gallons.



Project proposes increasing capacity.



Reconstruction of pump station.



Site Improvements



Additional construction of a chlorination system







PROJECT SITE

LOCATION MAP
NOT TO SCALE

CITY OF SOUTH PASADENA

WESTSIDE RESERVOIR REPLACEMENT PROJECT



PROJECT SITE

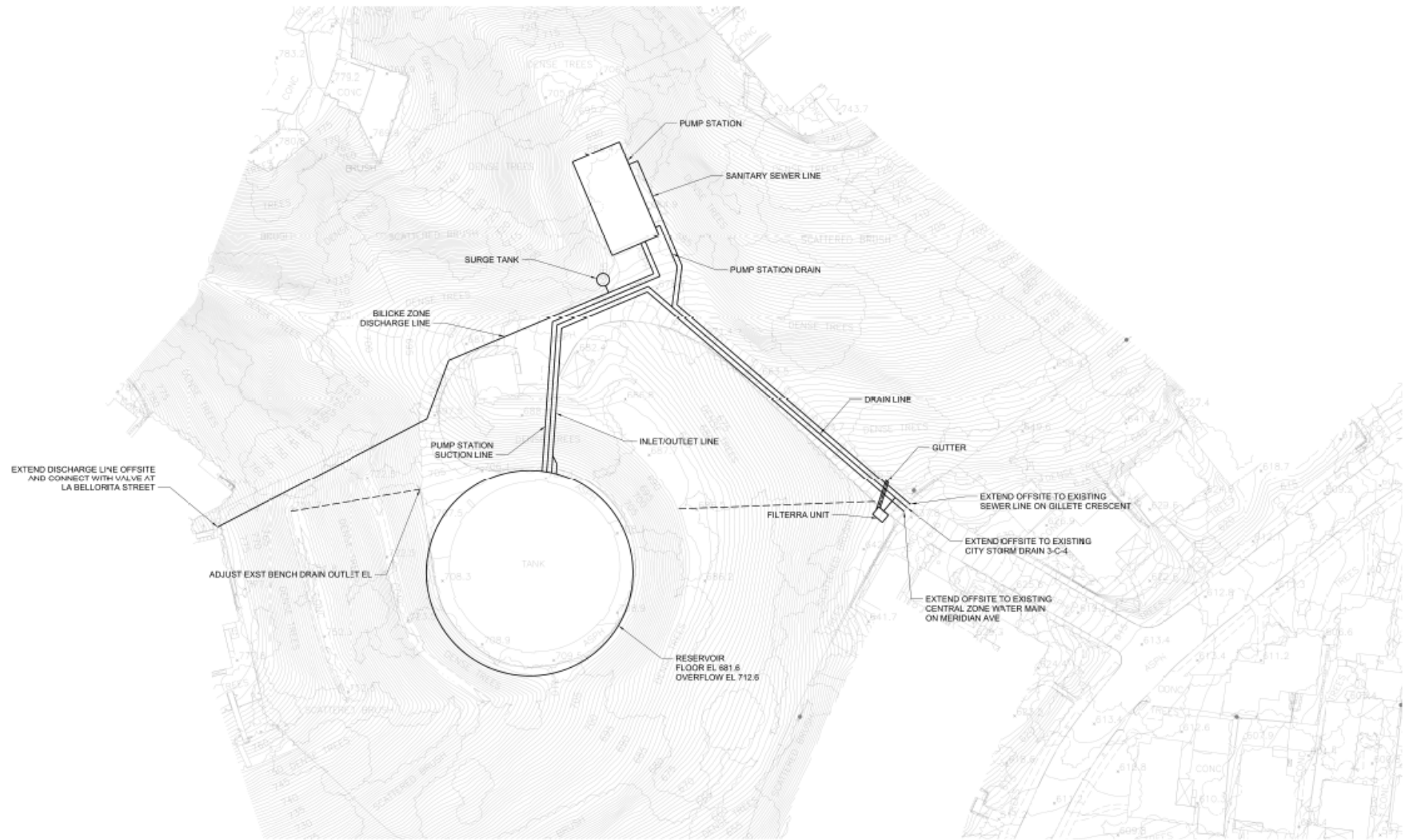
LOCATION MAP
NOT TO SCALE

INDEX TO PROJECT PLANS

SHEET NUMBER	DESCRIPTION
1	C-1.01 TITLE SHEET
2	C-1.02 CONCEPTUAL SITE LAYOUT PLAN
3	C-1.03 PIPE SCHEMATIC PLAN
4	C-1.04 BUILDING CROSS SECTIONS



REVISION	DATE	PROJECT TITLE
		CITY OF SOUTH PASADENA WESTSIDE RESERVOIR REPLACEMENT PROJECT
		SHEET TITLE
		TITLE SHEET
		SHEET NO.
		C-1.01
		SHEET 1 OF 4



PLAN
SCALE: 1" = 30'



REVISION	DATE	PROJECT TITLE	
		CITY OF SOUTH PASADENA WESTSIDE RESERVOIR REPLACEMENT PROJECT	
SHEET TITLE		PIPE SCHEMATIC PLAN	SHEET NO.
			C-1.03
			SHEET 3 OF 4

Completed Tasks

- ✓ Structural evaluation
- 🌱 Soil Boring
- 📍 Site Assessment
- 👥 Initial Community Outreach Meeting

Tasks in Progress

 Completion of Preliminary Design Report

 Initiate Environmental Study

 Continued Community Engagement

Environmental Study

Initial Study will address:

- Potential Effects on Air Quality
- Noise Impact Assessment
- Vehicle Miles Traveled Analysis
- Potential of Hazardous Material
- Arborist Study on Site
- Cultural Resource Assessment

The results of the Initial Study will determine if the City will move forward with an Environmental Impact Report or a Negative Declaration/Mitigated Negative Declaration is needed.

Projected Next Steps



Completion of
Preliminary Design
Report (Winter 2025)



Completion of CEQA
Initial Study (Spring
2026)



Begin Design Stage
(Spring 2026)

The background image is a composite of two photographs. The top half shows a park area with a large, abstract metal sculpture of a person standing on a stone base. In the background, a light rail train is visible on a track, with the word 'Sunset' on its front. The bottom half shows a paved walkway with a metal bench and a trash can. In the foreground, there are several large, rectangular stone blocks.

Questions?

ITEM 3

APPROVAL OF MINUTES OF REGULAR PWIC MEETING ON JULY 09, 2025



**CITY OF SOUTH PASADENA
PUBLIC WORKS INFRASTRUCTURE COMMISSION – REGULAR MEETING**

MINUTES

WEDNESDAY, JULY 9, 2025, at 6:30 P.M.

COUNCIL CHAMBERS

CALL TO ORDER

The Public Works Infrastructure Commission meeting was called to order at 6:36 PM.

ROLL CALL

Members Present: Eric Dunlap, Sam Hernandez, Russell Kerwin, David Maling, Vice-Chair Hannah Brunelle, Chair Larry Abelson

Members Absent: Michelle Hammond, David Maling, Avin Sharma

Phillip Tran, Management Analyst announced a quorum

Staff Present: Councilmember Omari Ferguson, Public Works Deputy Director Anteneh Tesfaye, Principal Engineer Michael Vartanians, Transportation Program Manager Bassam Al-Beitawi, Management Analyst Phillip Tran, Management Assistant Rigoberto Escobedo

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Kerwin.

PUBLIC COMMENT

1. Public Comment received

There was no one wishing to provide public comment.

PRESENTATION

2. Update to Street Improvement Program and SB-1 List

Principal Engineer Michael Vartanians delivered a presentation and responded to questions from the Commission.

Vice-Chair Brunelle inquired on how City is choosing to prioritize which streets to use SB-1 funding for.

Commissioner Kerwin echoed Vice-Chair Brunelle's concerns on street prioritization and requests clarification regarding funding.

Commissioner Dunlap inquired about the possibility of adding street striping to project list and improved noticing for street repairs.

Chair Abelson asked what the additional life span of the streets will be once the slurry seal is complete, newly replaced stop signs, and status of projects.

Councilmember Ferguson asks about SB-1 Funding eligibility for streets, FY19-20 funding, establishing build standard for street project, and street repair prioritization.

ACTION/DISCUSSION

3. 2025 Work Plan

Recommendation

It is recommended that the Commission consider the Public Works Infrastructure Commission Proposed Fiscal Year 2025-2026 Work Plan.

Principal Engineer Michael Vartanians delivered a presentation and responded to questions from the Commission.

COMMISSION MOTION AND ACTION

A motion was made by Commissioner Hernandez, and seconded by Vice-Chair Brunelle to approve the proposed Fiscal Year 2025-2026 Work Plan with the following amendment:

- Include Fair Oaks as an additional project in the Work Plan; and
- Incorporate a one-month advance notice of upcoming project discussions.

The motion carried 5-0, by the following vote:

AYES:	Dunlap, Hernandez, Kerwin, Vice-Chair Brunelle, Chair Abelson
NOES:	None.
ABSENT:	Hammond, Maling, Sharma
ABSTAINED:	None.

4. Changing PWIC Start Time

Recommendation

It is recommended that the Commission discuss and consider a new Public Works Infrastructure Commission meeting time.

Following discussion, a motion was made by Commissioner Hernandez, seconded by Chair Kerwin, that staff take no action on changing the start time of the regularly scheduled Public Works Infrastructure Commission meetings at this time. No oral roll call was conducted.

5. Approval of Minutes of Special PWIC Meeting on June 11, 2025

Recommendation

It is recommended that the Commission review and consider approval of the June 11, 2025, Special Meeting Minutes.

Following discussion, a motion was made by Chair Abelson, seconded by Commissioner Hernandez to approve the minutes as amended. The motion carried 4-0-1, by the following vote:

AYES: Dunlap, Hernandez, Kerwin, Chair Abelson
NOES: None.
ABSENT: Hammon, Maling, Sharma
ABSTAIN: Vice-Chair Brunelle

COMMUNICATIONS

6. City Council Liaison Communications

Councilmember Ferguson gave thanks to staff for their involvement in the Festival of Balloons.

7. Commissioner Communications

Commissioner Dunlap inquired on a more permanent solution to paint and post curb extension; angled parking at Fairview and Oxley.

Commissioner Kerwin expressed desire to review opportunities to include striping with slurry seal project.

Vice-Chair Brunelle echoed Commissioner's Kerwin's desire to include striping with slurry seal project.

Commissioner Hernandez expressed concerns for potholes and tree obstructions; commented on participation in parade.

Chair Abelson brought to attention frequency of vehicle accidents at Orange Grove and Columbia intersection; inquired residential street management.

8. Staff Liaison Communications

Principal Engineer Michael Vartanians thanked Commissioners for their comments and will take them into consideration for next steps of the Street Improvement Program and SB-1 List and provided update on Pocket Parks.

Management Analyst Phillip Tran announced the next meeting, Wednesday August 13, 2025, of the Public Works Infrastructure Commission to take place at Library Community Room.

ADJOURNMENT

There being no further matters, Chair Abelson adjourned the meeting at 8:48 PM to Wednesday, August 13, 2025, in the Library Community Room.

Respectfully submitted:

Michael Vartanians
Staff Liaison, Principal Engineer

Larry Abelson
Public Works Infrastructure Commission Chair