



**CITY OF SOUTH PASADENA
PUBLIC WORKS INFRASTRUCTURE COMMISSION
REGULAR MEETING AGENDA**

**WEDNESDAY APRIL 8, 2026, at 6:30 P.M.
SOUTH PASADENA PUBLIC LIBRARY
COMMUNITY ROOM, 2ND FLOOR
1115 EL CENTRO ST, SOUTH PASADENA, CA 91030**

South Pasadena Commission Statement of Civility

As your appointed governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made today will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena Public Works Infrastructure Commission Meeting will be conducted in-person from the Council Chambers, Amedee O. “Dick” Richards, Jr., located at 1424 Mission Street, South Pasadena.

The meeting will be available:

- In Person – City Council Chambers, 1424 Mission Street, South Pasadena, CA 91030
- Via Zoom – **Meeting ID: 847 2772 5295**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; **or**
2. Click on the following unique Zoom meeting link: <https://us02web.zoom.us/j/84727725295>
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID (847 2772 5295)

CALL TO ORDER:

Chair Dunlap

ROLL CALL:

Vice Chair Hannah Brunelle
Commissioner Russell Kerwin
Commissioner Steven Kuo
Commissioner Avin Sharma

CITY COUNCIL LIAISON:

Councilmember Omari Ferguson

STAFF PRESENT:

Julian Lee, Public Works Director (“PWD”), Anteneh Tesfaye, Public Works Deputy Director (“PWDD”), Bassam AL-Beitawi, Transportation Program Manager (“TPM”), Michael Vartanians, City Engineer (“CE”), Rigoberto Escobedo, Management Assistant, Bryan Martinez, Management Assistant.

PLEDGE OF ALLEGIANCE: Commissioner Kerwin

PUBLIC COMMENT AND SUGGESTIONS *(Public Comments are limited to 3 minutes)* The PWIC welcomes public input. If you would like to comment on this agenda item, members of the public may participate by means of one of the following options:

Option 1: Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during the comment portion of the agenda to speak for up to 3 minutes; or

Option 2: Email public comment(s) to: pwicpubliccomments@southpasadenaca.gov. **Public Comments received in writing will not be read aloud at the meeting but will be part of the meeting record.** Written Public Comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s).

Please make sure to indicate:

- 1) Your name (optional)
- 2) What agenda item you are submitting public comment on, and/or
- 3) Submit by no later than 12:00 pm., on the day of the Commission meeting.

NOTE: Pursuant to State law, the Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

1. PUBLIC COMMENT – GENERAL

CHANGES TO AGENDA

2. REORDERING OF, ADDITIONS, OR DELETIONS TO AGENDA

PRESENTATION

3. CAPITAL IMPROVEMENT PROJECT QUARTERLY REPORT

ACTION/DISCUSSION

4. DISCUSSION AND FEEDBACK REGARDING DESIGN ALTERNATIVES FOR HUNTINGTON DRIVE AND FREMONT AVE

Recommendation

It is recommended that the Commission discuss and provide staff feedback regarding the selection of design alternatives for Huntington Drive and Fremont Avenue.

5. APPROVAL OF MINUTES OF REGULAR PWIC MEETING ON MARCH 11, 2026

Recommendation

It is recommended that the Commission review and consider approval of the March 11, 2026, Regular PWIC Meeting Minutes.

COMMUNICATIONS

6. CITY COUNCIL LIAISON COMMUNICATIONS

7. COMMISSIONER COMMUNICATIONS

8. STAFF LIAISON COMMUNICATIONS

ADJOURNMENT

FOR YOUR INFORMATION

FUTURE PUBLIC WORKS INFRASTRUCTURE COMMISSION MEETINGS

May 13, 2026	Council Chamber	6:30 P.M.
June 10, 2026	Council Chamber	6:30 P.M.
July 8, 2026	Council Chamber	6:30 P.M.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Commission meeting agenda packets are available online at the City website:

<https://www.southpasadenaca.gov/Your-Government/Boards-Commissions/Public-Works-Infrastructure-Commission>

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City website as required by law.

4/2/2026

/s/

Date

Phillip Tran, Public Works Management Analyst

ITEM 5

**APPROVAL OF MINUTES OF REGULAR PWIC
MEETING ON MARCH 11, 2026**



**CITY OF SOUTH PASADENA
PUBLIC WORKS INFRASTRUCTURE COMMISSION – MEETING**

MINUTES

**WEDNESDAY, March 11, 2026, at 6:30 P.M.
COUNCIL CHAMBER**

CALL TO ORDER

The Public Works Infrastructure Commission meeting was called to order at 6:32 PM.

ROLL CALL

Members Present: Kerwin, Kuo, Sharma, Vice-Chair Brunelle, Chair Dunlap

Members Absent: None

Phillip Tran, Management Analyst, announced a quorum

Staff Present: Public Works Director Julian Lee, City Engineer Michael Vartanians, Transportation Program Manager Bassam AL-Beitawi, Management Analyst Phillip Tran, Management Assistant Rigoberto Escobedo

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Kuo.

PUBLIC COMMENT

1. Public Comment received

Kathy Jones.

CHANGES TO AGENDA

2. REORDERING OF, ADDITIONS, OR DELETIONS TO AGENDA

At the request of staff, Agenda Item 4 was tabled to the next meeting. There were no objections.

PRESENTATION

3. UPDATE ON STATUS OF ORANGE GROVE AVENUE TRAFFIC STUDY

Transportation Program Manager Bassam AL-Beitawi delivered a presentation and answered questions from the Commission. Chair Dunlap asked Public Works Director Julian Lee to provide brief history of site for those in attendance. Commissioner asked whether the proposed alternatives reflected the consensus of the residents staff had met with and how their input was used to develop the options, and further inquired, in the scenario where both Oliver Street and Prospect Drive are closed and the local Columbia Street connection remain closed, whether neighborhood access would be limited to Fremont Avenue and Mission Street. Commissioner Sharma asked whether, with the inclusion of a new concept involving closure of Oliver and Prospect, any of the mitigation elements from Concepts 1 and 2 would still be retained or whether that closure would be the sole mitigation measure. Commissioner Sharma also requested clarification on purpose and effect would be of eliminating the peak hour left turn restriction at Columbia Street and how that change would alter lane assignments and left turn movements for southbound traffic from Pasadena. Commissioner Kuo asked whether the consultant's scope also included the Orange Grove segment between State Route 110 and Mission Street and, if so, when that

portion of the study would be presented to the Commission. Commissioner Sharma further inquired whether the proposed near-term changes would affect the engineering and traffic speed survey requirements, and whether any cost sharing with the City of Pasadena was anticipated for intersection improvements. Vice-Chair Brunelle emphasized the importance of early staff-level coordination with the City of Pasadena to build support for near-term measures and inquired if a crosswalk at Prospect could be provided. Chair Dunlap strongly encouraged staff to implement temporary safety measures until a more permanent solution can be found.

Following discussion, a motion was made by Chair Dunlap, seconded by Vice-Chair Brunelle, for staff to proceed with all feasible near-term safety measures on Orange Grove as identified by the consultant, and that City Council consider working with the City of Pasadena to implement a southbound lane reduction north of Columbia Street. The motion carried 4-0, by the following vote:

AYES:	Kerwin, Kuo, Sharma, Vice-Chair Brunelle, Chair Dunlap
NOES:	None
ABSENT:	None
ABSTAIN:	None

Comments were received from Tucker Nelson, Caroline Howell.

4. **UPDATE ON STATUS OF CAPITAL IMPROVEMENT PROJECTS**

At the request of staff, Agenda Item 4 was tabled to the next meeting. There were no objections.

ACTION/DISCUSSION

5. **CONSIDERATION OF APPOINTMENTS TO CITYWIDE TRAFFIC SAFETY PLAN AD-HOC COMMITTEE**

Recommendation

It is recommended that the Commission appoint two members of PWIC to join the Ad-Hoc Committee.

Following discussion, a motion was made by Chair Dunlap, seconded by Vice-Chair Brunelle, to appoint Vice-Chair Brunelle and Chair Dunlap to the Traffic Safety Plan Ad-Hoc Committee. The motion carried 5-0, by the following vote:

AYES:	Kerwin, Kuo, Sharma, Vice-Chair Brunelle, Chair Dunlap
NOES:	None
ABSENT:	None
ABSTAIN:	None

6. **APPROVAL OF MINUTES OF REGULAR PWIC MEETING ON FEBRUARY 11, 2026**

Recommendation

It is recommended that the Commission review and consider approval of the February 11, 2026, Regular PWIC Meeting Minutes.

Following discussion, a motion was made by Commissioner Sharma, seconded by Commissioner Kerwin, to review and consider approval of the February 11, 2026, Regular PWIC Meeting Minutes. The motion carried 4-0:

AYES:	Kerwin, Kuo, Sharma, Chair Dunlap
NOES:	None
ABSENT:	None
ABSTAIN:	Vice-Chair Brunelle

COMMUNICATIONS

7. **City Council Liaison Communications**

City Council Liaison Omari Ferguson reported that the City recently held an open house on proposed

improvements for the Huntington/Fremont project and encouraged continued public participation at future outreach meetings as the project advances.

8. Commissioner Communications

Commissioner Kuo suggested improvement to future Capital Improvement Program presentation for greater transparency and recommended that staff present a three-month look-ahead schedule highlighting key milestones of projects.

Commissioner Kerwin commended staff for the turnout at Fremont/Huntington open house, stated preference for more cost-effective options for project, and recommended retaining center turn lane on Fremont to avoid congestion.

Commissioner Sharma asked that any needed roadway or public works improvements at fatality site be brought back to the Commission as a future agenda item.

Vice-Chair Brunelle encouraged continued engagement with local community-based organizations and asked for prioritization and updates on Mission Slow Street.

Chair Dunlap echoed the importance of advancing the Mission Slow Street project.

9. Staff Liaison Communications

City Engineer Michael Vartanians reported that the public outreach meetings have been well received and staff is planning third meeting at end of month to review intersection concepts based on feedback.

ADJOURNMENT

There being no further matters, Chair Dunlap adjourned the meeting at 8:08 PM to Wednesday, April 8, 2026.

Respectfully submitted:

Michael Vartanians
Staff Liaison, City Engineer

Eric Dunlap
Public Works Infrastructure Commission Chair