



**Minutes of the Meeting of the South Pasadena Tournament of
Roses Committee
Meeting convened February 7th, 2023, 7:00pm**

Chairperson, Brant Dunlap called the meeting to order on February 7th, 2023 at 7:04 pm.

Pledge of Allegiance.

Roll Call:

- **Committee Members Present:**

- Janet Benjamin
- Rob Benjamin
- Lary Chiles (NV)
- Brant Dunlap (Zoom)
- Courtney Dunlap
- Sandy Fielding
- Leland Glauz (Zoom)
- James Jontz
- Wende Lee
- Chris Metcalf
- Alan Vlacich

- **Committee Members Absent:**

- Bill Cullinane (NV)
- Sara Cullinane (NV)
- Steve Fillingham
- Bill Glazier (NV)
- Sharon Mitchel (NV)

- **Council Liaison Present:**

- Evelyn Zneimer

- **City Staff Liaison Present:**

- Sheila Pautsch

Public Comments: None.

City Council Chair Communication: Evelyn said we have no update on the building title, but it is in process.

- Brant asked if we have received the survey report? Evelyn shared Ted is on paternity leave so she will be in touch with the deputy to get the report.

Staff Liaison Communications: None.



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Comments from the Chairperson: Brant reported that we received our invite for 2024 parade, unfortunately there is a 134% increase that comes along with that. This year it will be \$7,500. It has been a plan pre-covid where they had a plan to increase the entry fee for 5 years and are now caught up to where they had planned to be, remember there was no parade for 2021 and for 2022 they did not increase entry fees. Brant shared we are not the only ones affected; professional builds are at \$25,000 per entry. In talking to TOR it is what it is, there's nothing we can do to reduce the fee. Brant has been forwarding all information to Ed and most recently the information for theme draft to James. Brant ended his report by saying "you all are in great hands with Ed!"

Motion to approve the Minutes from January: Motion for approval by Wende Lee, second by Janet Benjamin. All in favor, motion approved.

Financial Report: Sandy presented the 2022 Financial report. Sandy also asked the committee to allow her to add Ed Donnelly as a signer for our bank account and remove Brant Dunlap. The finance report and request was approved as presented by Janet Benjamin, second by Alan Vlacich. All in favor, motion approved.

Nominations for 2023 Board: Alan presented the following changes to the executive board: No Construction co-chair, Steven Inzunza as the Raffle Chair (NV), Sara Cullinane has a last name change of Cibak, Wende Lee will be our Tenet Sponsor Chair, and the Rider committee will be made up of the President, Construction chair and Decoration Chair. Motion made by Alan Vlacich asking to approve the nominations as presented, Courtney Dunlap, second by Janet Benjamin. All in favor, motion approved.

Comments from the Chairman: Ed thanked Brant for his last 3 years and his generosity and time that he has given Ed during this transition. Ed welcomed himself and let everyone know he has access to his SPTOR email so feel free to contact him at any time. He is excited and ready!

Event & Site Report: James reported that the site is pretty much all cleaned up.

Design Report: James presented the top 4 choices of designs that will be taken to theme draft (tomorrow). They will take 2 backup designs with them, this year Ed, James and Chris will attend. We had about 20 new submissions which is a great turnout. Motion to submit the best choice of design on behalf of the committee at theme draft by Janet Benjamin, 2nd by Alan Vlacich.



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Construction Report: Rob reported deconstruction was great. No foam made it easier and saved us a lot on cost and time so hoping to stick with that for this next year. The float is all taken apart, we have some clean up and maintenance to do in the off months. Nothing planned until we get our design.

- Larry asked when we tell people to start helping with construction. Rob said they can email him anytime and he will be able to give them upcoming needs. Rob said in the Spring we will do some maintenance, but early summer is when we have the tent so that when most of the workdays begin. If someone has some experience with wood, steel...great! if not they just need to be willing to learn.

Decoration Report: Janet reported not having spray foam was nice. The viles have not been washed yet but they were emptied, a project we will do in the coming months. Nothing in the works until the design is finalized. We will have an inventory day in the off months, so we know what we have when it comes to ordering.

Crunch Party Report: Wende has decided for this year the cost will be \$75 per seat price, no table prices. We have a few caterers in mind and the team will begin working on selecting the best one in the next few months. They want to create a signature cocktail for next year. The bar only made \$790, not much when all the alcohol was donated. For the years 2021 & 2022 we raised \$2,000 more than the year before, the goal for 2023 is \$4,000 more. Wende does not plan to chair for 2024 but will stay on the committee.

Publicity: None.

Social Media: None.

Comments from the committee not on the agenda: Alan shared that Michael Faziolli who won the game tickets, sold them, and donated the profit of the sale back to SPTOR. Last week he and Lin hosted their "Dinner for 6" from the Crunch party in which Susan Sipe was the winner. Carrie Russel helped with service, and it was a successful evening.

Meeting adjourned at 7:52 pm. The next meeting will be on Tuesday, March 7th, 2023 at 7:00pm.

Approved:  Date: 3-7-23

Committee Chairperson