



**CITY OF SOUTH PASADENA
SOUTH PASADENA TOURNAMENT OF ROSES – REGULAR MEETING**

MINUTES

TUESDAY, SEPTEMBER 1, 2026, AT 7:00 P.M.

CALL TO ORDER:

The regular meeting of the South Pasadena Tournament of Roses Committee was called to order by President Adamson on Tuesday, September 1, 2026, at 7:01 p.m. at the City Council Chambers, located at 1424 Mission Street, South Pasadena, California.

PRESENT

President	John Adamson
Secretary	Courtney Quinn
Treasurer	Sandy Fielding
Assistant Treasurer	Dianne Parker
Asst. Construction/Site Chair	Jeremy Bruce
Decoration Chair	Leland Glauz
Decoration Co-Chair	Vicky Rea
Assistant Decoration Chair	Nathalie Gould (NV)
Design Chair/Event & Site Chair	James Jontz
Raffle Ticket Chair	Jason Bergman
Tent Banners	Brant Dunlap(NV)
Website Chair	Alex Strong
Publicity Chair	Karie Reynolds
Volunteer Chair	Lary Chiles
Social Media Chair	Chris Colburn (zoom)
Crunch Time Chair	Bill O'Brien
Historian	Ed Donnelly (NV)
Committee Member	Rob Benjamin

ABSENT

Construction Chair (Excused)	Brandon Carlson
Direct Marketing Chair	Wende Lee
Golf Tournament Chair	Justin Prieto
Committee Member	Janet Benjamin

President Adamson recognized that we have a quorum.

CITY STAFF PRESENT:

Melissa Snyder -Community Services Director was present at roll call.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President John Adamson.

PUBLIC COMMENTS**1. PUBLIC COMMENTS -GENERAL (NON-AGENDA ITEMS)**

None.

ACTION / DISCUSSION**2. CONSIDERATION OF APPROVAL OF THE SOUTH PASADENA TOURNAMENT OF ROSES COMMITTEE REGULAR MEETING MINUTES FOR AUGUST 4, 2026**

Secretary Quinn noted a change to the submitted roll call. Ed Donnelly was marked both present and absent, please note him as absent.

Recommendation

It is recommended that the Committee consider approval of the South Pasadena Tournament of Roses Committee Meeting from August 4, 2026.

A motion was made by Glauz, second by Chiles, and approved by roll call vote to approve Item 2. The motion carries 14-0-4-0, by the following vote:

AYES: Adamson, Quinn, Fielding, Parker, Bruce, Glauz, Rea, Jontz, Bergman, Strong, Reynolds, Chiles, O'Brien, R. Benjamin.

NOES: None

ABSENT: Carlson, Lee, Prieto, J. Benjamin.

ABSTAINED: None

3. CONSIDERATION OF APPROVAL OF THE SOUTH PASADENA TOURNAMENT OF ROSES AUGUST FINANCIALS

Assistant Treasurer Parker presented the yard sale brought in about \$11,000 in profit.

Recommendation

It is recommended that the Committee consider approval of the South Pasadena Tournament of Roses August Financials.

A motion was made by Chiles, second by Bruce and approved by roll call vote to approve Item 3. The motion carries 14-0-4-0, by the following vote:

AYES: Adamson, Quinn, Fielding, Parker, Bruce, Glauz, Rea, Jontz, Bergman, Strong, Reynolds, Chiles, O'Brien, R. Benjamin

NOES: None

ABSENT: Carlson, Lee, Prieto, J. Benjamin

ABSTAINED: None

4. CONSIDERATION TO NOMINATE THE SOUTH PASADENA TOURNAMENT OF ROSES COMMITTEE GOLF TOURNAMENT CHAIR

Recommendation

It is recommended that the Committee consider approval of the nomination of Justin Prieto to the South Pasadena Tournament of Roses Golf Tournament Chair.

A motion was made by Reynolds, second by Bergman and approved by roll call vote to approve Item 4. The motion carries 14-0-4-0, by the following vote:

AYES: Adamson, Quinn, Fielding, Parker, Bruce, Glauz, Rea, Jontz, Bergman, Strong, Reynolds, Chiles, O'Brien, R. Benjamin

NOES: None

ABSENT: Carlson, Lee, Prieto, J. Benjamin

ABSTAINED: None

COMMITTEE CHAIR REPORTS

5. EVENT AND SITE CHAIR REPORT

Jontz reported he ordered locks for replacement around the site, keys are all mastered to be the same. No issues with porta potty or main tent, volunteer tent will come at the end of November.

6. DESIGN CHAIR

Jontz reported 2027 design hint has not been announced, but hopefully soon we should start to hear.

7. CONSTRUCTION CHAIR

Bruce reported the team was off to a slow start, but they are catching up. Mechanical 1 inspection happened last month, there were 4 open items. 1 item has already been addressed and fixed, others are all in process. October 17th Technical 1 inspection is scheduled. Jame Jontz will be driving this year, the driver's compartment will begin to be built soon, no animator yet.

8. DECORATION CHAIR

Glauz reported decoration is working Thursday nights and Saturdays for the month of September. The "sold" sign was removed from the rendering and the over height will be confirmed next week. The flower order will be placed this month so the budget can be confirmed. Please start saving onion skins as well as hot pink bougainvillea flowers.

9. SOUVENIR CHAIR

Fielding reported the souvenir booth is stocked with the exception of ornaments. She will begin getting all items online this month.

10. DIRECT MARKETING CHAIR

No report, Absent.

President Adamson reported that Wende is going to be removed as a board member as she is unable to commit to meetings. She will still fulfill the direct marketing role.

11. VOLUNTEER CHAIR

Chiles reported the volunteer sign up genius will be posted after Labor Day by Quinn. Reynolds noted the sign-up genius link from the yard sale is currently on our Instagram, she asked if Colburn can update that to reflect the sign-up genius until December.

12. WEBSITE CHAIR

Strong reported the website has been updated to reflect the tent sponsors. She has a few more to add but they should be completed by next week.

13. CRUNCH TIME CHAIR

O'Brien reported the team is off and running. He is very thankful for the support he has gotten and is excited for the event. Due to lack of sales earned from beverages, this year the ticketed price will increase to \$80 each and there will be an open bar. Stonefire Grill will be this year's caterer. Bill will be the event MC and auctioneer, he has lots of experience doing so with corporate events, he will need spotters for the live auction. The location for the event banner is being discussed, Snyder will look at the city calendar to determine which locations are available.

14. YARD SALE

Fillingham reported this was the most successful yard sale to date, in both numbers and customers. All the unsold items were packed up and re-donated to the homeless Veterans and they were very grateful. We hope to go back to having two-yard sales next year, stay tuned for dates.

15. TENT BANNER REPORT:

Dunlap reported all Tent Banners are hung up inside of the tent. This year we have 32 banners and we are projected to gross about \$14,000.

16. MISCELLANEOUS FUNDRAISER REPORT:

Fielding reported she is currently working on a date for Bingo looking at mid-March or April. She is unavailable to lead the See's Candy pick up this year and asked if anyone else is available to do the pick-up and delivery, Donnelly and Quinn agreed to help.

17. RAFFLE TICKETS REPORT

Bergman reported we will be printing 250 tickets this year. He will work with Strong on the website being live as well as the payment portal so people can pay online. He has been meeting with past chair Alan Vlacich for a smooth transition.

18. PUBLICITY REPORT

Reynolds reported we had great coverage for the yard sale over many platforms. She is hoping the support from local outlets continues throughout the year.

19. SOCIAL MEDIA REPORT

Colburn reported the traffic from the yard sale was good, we gained a few new followers to each platform. Colburn mentioned there was a rude comment in which he made it invisible to viewers. Reynolds voiced her preference would be to respond with a positive answer instead of just hiding the comment. Colburn agreed that is the right approach to some but felt this was best left ignored.

20. GOLF TOURNAMENT REPORT

No report-absent.

21. OTHER COMMITTEE COMMUNICATIONS AND INFORMATION:

Secretary Quinn asked for all committee members to send her log in and passwords for everything so that she can have a master list.

Donnelly reported the City Council unanimously approved our letter of intent to build a permanent building. The next steps are to present an actual lease, once it has been agreed upon and signed then we can begin to fundraise specifically for the building.

COMMUNICATIONS

22. CITY STAFF LIAISON COMMUNICATIONS

Snyder reported she will confirm yard sale date for spring, look into the open bar presentation for the Crunch Party as well as the city banner location, and present findings at the next meeting.

23. COMMITTEE CHAIR COMMUNICATION

None.

ADJOURNMENT

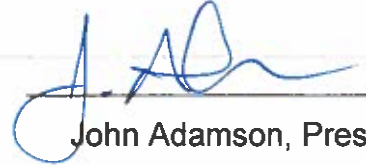
There being no further matters, President Adamson adjourned the meeting of the Committee at 7:58 p.m.

Respectfully submitted:



Courtney Quinn, Secretary

Approved:



John Adamson, President

ATTEST:



Melissa Snyder, Community Services Director