



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Amedee O. “Dick” Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Wednesday, June 21, 2017, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

CALL TO ORDER: Mayor Michael A. Cacciotti

ROLL CALL: Councilmembers Robert S. Joe, Marina Khubesrian, M.D.,
Diana Mahmud; Mayor Pro Tem Richard D. Schneider,
M.D.; and Mayor Michael A. Cacciotti

INVOCATION: Mayor Pro Tem Schneider
**In permitting a nonsectarian invocation, the City does not
intend to proselytize, advance, or disparage any faith or
belief. Neither the City nor the City Council endorses any
particular belief or form of invocation.*

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Schneider

**1. CLOSED SESSION
ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

PRESENTATIONS

2. Presentation by the Sanitation District of Los Angeles County Regarding the Clearwater Tunnel Project

COMMUNICATIONS

3. Councilmembers Communications
Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

- 4. **City Manager Communications**
- 5. **Reordering of and Additions to the Agenda**
- 6. **Merchant Minute**

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

7. **Minutes of the City Council Meeting of May 17, 2017**

Recommendation

Approve the minutes of the May 17, 2017 City Council Meeting.

8. **Prepaid Warrants, General City Warrants, and Payroll**

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 198685 through 198737 in the amount of \$600,135.08; General City Warrants Nos. 198738 through 198858 in the amount of \$390,096.84; Payroll dated June 16, 2017, in the amount of \$501,983.61.

9. Monthly Investment Reports for April 2017

Recommendation

Receive and file the Monthly Investment Reports for April 2017.

10. Second Reading and Adoption of an Ordinance Amending South Pasadena Municipal Code Prohibiting Marijuana Businesses and Allowing for the Regulation of Cultivation for Personal Use

Recommendation

Adopt an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, prohibiting marijuana businesses, and regulating the cultivation of marijuana for personal use.”

11. Discretionary Fund Requests from Councilmember Joe for the Purpose of Computers for Seniors at the Senior Center, Educational Supplies for the Fire Department, Children’s Summer Reading Program, Framing for the Shadow Box for the Ray Bradbury Conference Room at the Library

Recommendation

Approve the discretionary fund requests by Councilmember Joe designating \$1000 for the purpose of purchase of computers for seniors at the Senior Center, \$500 for the purpose of educational supplies for the Fire Department, \$400 for the purpose of the children’s summer reading program at the Library, and \$100 for the purpose of framing for the historical shadow box for the Ray Bradbury Conference Room at the Library.

12. Discretionary Fund Request from Mayor Pro Tem Schneider in the Amount of \$850 for the Purpose of the South Pasadena Beautiful Arbor Committee

Recommendation

Approve the discretionary fund request by Mayor Pro Tem Schneider designating \$850 for the purpose of the South Pasadena Beautiful Arbor Committee.

13. Discretionary Fund Request from Councilmember Khubesrian in the Amount of \$800 for the Purpose of a Tower Garden at the Senior Center

Recommendation

Approve the discretionary fund request by Councilmember Khubesrian designating \$800 for the purpose of Tower Garden at the Senior Center.

14. Discretionary Fund Request from Mayor Cacciotti for the Purpose of an Eagle Scout Project

Recommendation

Approve the discretionary fund request by Mayor Cacciotti for the purpose of an Eagle Scout Project.

15. Approval of a Contract with Envicom Corporation for Environmental Consultant Services Associated with a 15-Unit Condominium Project at 181-187 Monterey Road

Recommendation

Authorize the City Manager to execute a contract with Envicom Corporation for an amount not-to-exceed \$40,884.91 to perform environmental analysis in compliance with the California Environmental Quality Act for a 15-unit condominium complex at 181-187 Monterey Road.

16. Approval of a One-Year Service Agreement with Intercare Holdings Insurance Services Inc., for the Administration of Workers' Compensation Claims

Recommendation

Approve a one-year service agreement with Intercare Holdings Insurance Services, Inc., for the administration of workers compensation claims.

17. Contract Amendment with Great Match Consulting to Provide Supplemental Staffing on an As-Needed Basis

Recommendation

Authorize the City Manager to execute a contract amendment with Great Match Consulting to extend the existing Agreement Term until June 30, 2018, and for an additional not-to-exceed amount of \$40,000 to provide supplemental staffing on an as-needed basis.

18. Adoption of a Resolution Authorizing Submittal of an Application to Participate in the Used Oil Payment Program

Recommendation

1. Adopt a resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, authorizing submittal of an application to participate in the Used Oil Payment Program Cycle 8 (Fiscal Year 2017-18) and related authorizations."
2. Authorize the City Manager to execute all documents required to obtain the grant.

19. Approval to Purchase a Caterpillar 914M Wheel Loader with Pin on Grapple Bucket from the Quinn Company

Recommendation

Authorize the City Manager to purchase a Caterpillar 914M Wheel Loader with pin on grapple bucket from Quinn Company in an amount not-to-exceed \$149,194.13 and execute all related documents.

20. Award of a Professional Services Agreement to KOA Corporation for Engineering Design Services of the Fair Oaks Avenue Traffic Signal Improvement Project

Recommendation

1. Accept a proposal dated April 13, 2017, from KOA Corporation for engineering design services for the Fair Oaks Avenue Traffic Signal Improvement Project.
2. Reject all other proposals received.
3. Authorize the City Manager to execute an agreement with KOA Corporation for a not-to-exceed amount of \$97,000.

21. Approval of Covenant for 1214 Kolle Avenue (APN No. 5311-015-038)

Recommendation

Approve a covenant for the proposed single-family home at 1214 Kolle Avenue, and authorize the recordation of the Covenant with the Los Angeles County Registrar-Recorder/County Clerk’s Office.

22. Authorize a Letter of Opposition to Senate Bill 649 (Hueso) Wireless and Small Cell: Telecommunications Facilities

Recommendation

Authorize a Letter of Opposition to Senate Bill 649 related to wireless and small cell: telecommunications facilities.

23. Award of Contract to Climatec, LLC, to Perform an Energy and Water Resources Investment Grade Audit

Recommendation

1. Accept a proposal dated April 13, 2017, from Climatec, LLC, to perform an energy and water resources investment grade audit.
2. Reject all other proposals received.
3. Authorize the City Manager to execute an agreement with Climatec on behalf of the City of South Pasadena.

ACTION/DISCUSSION

24. Discussion of City Public Safety Policy on Immigrant Status and Federal Enforcement

Recommendation

Take public comment on this agenda item and provide any additional direction to staff, including potential referral of this matter to the Public Safety Commission.

25. First Reading and Introduction of an Ordinance Amending the South Pasadena Municipal Code to Update the City of South Pasadena Historic Preservation Ordinance

Recommendation

Read by title only for first reading, waive further reading, and introduce an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, repealing and replacing Article IVH (Cultural Heritage Commission) of Chapter 2 (Administration) with a new Article IVH (Cultural Heritage Commission) of the South Pasadena Municipal Code to update the legal framework needed to protect the City’s Cultural Resources.”

26. Discussion of the San Gabriel Valley Council of Governments’ Integration of the Alameda Corridor East

Recommendation

Provide direction regarding the San Gabriel Valley Council of Governments’ integration of the Alameda Corridor East.

27. Water Conservation Rebate Program for Fiscal Year 2017-18

Recommendation

Approve the water conservation rebate program for Fiscal Year 2017-18.

28. Consideration of an Ordinance Approving the Joint Powers Agreement for Los Angeles Community Choice Energy and Authorizing the Implementation of a Community Choice Aggregation Program

Recommendation

Read by title only for first reading, waive further reading, and introduce an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, approving the Joint Powers Agreement for Los Angeles Community Choice Energy and authorizing the implementation of a Community Choice Aggregation Program.”

COUNCILMEMBERS COMMUNICATIONS (continued)

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

July 5, 2017	CANCELLED		
July 19, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.
August 2, 2017	CANCELLED		
August 16, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk’s Division, and on the City’s website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the “Reference Binder” kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

06/15/2017

Date

A handwritten signature in blue ink that reads "Desiree Jimenez".

Desiree Jimenez,
Deputy City Clerk