



Wednesday, August 16, 2017
Minutes of the Regular Meeting of the City Council

CALL TO ORDER

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Cacciotti on Wednesday, August 16, 2017, at 7:45 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers Joe, Khubesrian, and Mahmud; Mayor Pro Tem Schneider; and Mayor Cacciotti.

Absent: None.

City Staff

Present: Elaine Aguilar, Interim City Manager; Teresa L. Highsmith, City Attorney; Evelyn G. Zneimer, City Clerk; and Anthony J. Mejia, Chief City Clerk were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

INVOCATION

Councilmember Joe gave the invocation.

PLEDGE OF ALLEGIANCE

Councilmember Joe led the Pledge of Allegiance.

CLOSED SESSION ANNOUNCEMENTS

1. Closed Session Announcements

The Regular Closed Session of the City Council of August 16, 2017, was called to order by Mayor Cacciotti at 6:00 p.m.

The meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

- A. CONFERENCE WITH LEGAL COUNSEL – PUBLIC EMPLOYEE APPOINTMENT, Pursuant to Government Code Section 54957 (b) (1):

Title: City Manager

- B. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):

Number of Cases: 1

- C. CONFERENCE WITH LEGAL COUNSEL – LABOR NEGOTIATIONS, Pursuant to Government Code Section 54957.6:

City Negotiators: Interim City Manager Elaine Aguilar, Human Resources Manager Mariam Lee Ko, City Attorney Teresa L. Highsmith; and Attorney Steve Berliner

Represented Employee

Organizations: Firefighters' Association (FFA)
Police Officers' Association (POA)
Public Service Employees' Association (PSEA) Full Time Unit
PSEA– Part Time Unit

City Attorney Highsmith reported that the City Council received briefings and provided direction to staff regarding the agenda items, but did not take any reportable action.

PRESENTATIONS

2. **Fire Department Promotional Badge Pinning and Oath of Office Ceremony of Fire Chief Paul Riddle**

Kirk Summers, Laguna Beach Fire Chief, introduced Paul Riddle as the new South Pasadena Fire Chief.

City Clerk Zneimer administered the Oath of Office to Fire Chief Riddle.

Lynn Riddle, wife of Fire Chief Riddle, conducted the badge pinning ceremony for Fire Chief Riddle.

3. **Presentation of a Certificate of Appreciation to Outgoing Commissioner Hailey Isabelle Bugg for Service on the Natural Resources & Environmental Commission**

Mayor Cacciotti read a Certificate of Appreciation for outgoing Commissioner Hailey Isabelle Bugg for her service on the Natural Resources and Environmental Commission.

4. Presentation by the San Gabriel Valley Mosquito and Vector Control District

Jared Dever, San Gabriel Valley Mosquito and Vector Control District Manager, narrated a PowerPoint presentation entitled "District Overview and Annexation Update" and responded to City Council inquiries.

APPOINTMENTS**5. Commission Appointment**

The City Council took no action on the appointment to the Cultural Heritage Commission, as the applicant withdrew his nomination.

COMMUNICATIONS**6. Councilmembers Communications**

Councilmember Khubesrian announced that the Community Services Department will reopen the Teen Center on August 21, 2017, at the Orange Grove Recreational Building; summarized the major projects and issues that will be considered by the City Council for the remainder of the year.

Councilmember Mahmud urged residents to pick up after their dogs, noting that dog feces impacts storm water quality due to bacteria; encouraged residents to attend the Public Safety Commission Special Meeting and Community Forum on the City's Immigration Policies.

Mayor Cacciotti noted that the City's Polystyrene Ban will become effective in November 2017; displayed photos depicting construction projects, special events, and various activities over the past week.

7. City Manager Communications

City Manager Aguilar announced a special viewing of the solar eclipse at the Library Community Room on August 21, 2017; introduced Wilber Babb, representing the Metropolitan Transportation Authority, who presented an update regarding the installation of an Americans with Disabilities Act (ADA) complaint access ramp at the south east entrance of the South Pasadena Gold Line Station.

8. Merchant Minute

Mayor Cacciotti introduced Fayez Karroum, of Fair Oaks Cigars, who invited adults to visit his business, noting that it specializes in premium cigars and spirits and is located on the corner of Fair Oaks Avenue between Mission and Hope Streets.

9. Reordering of and Additions to the Agenda

None.

PUBLIC COMMENTS

Timothy Okitsu, South Pasadena resident, announced that his Eagle Scout project is to install an interpretive sign at the entrance of the Nature Park; advised that the sign is estimated at \$1,700 and fund will be raised through yard sales and other fundraising efforts.

Glen Duncan, South Pasadena resident, announced that the Military Vehicle Preservation Association will facilitate a military vehicle convoy from Chicago to Santa Monica along the historic Route 66 in October 2017; encouraged community organizations and residents to participate in the event.

Gary Coyne, South Pasadena resident, opined that the rules and regulations at the Mission-Meridian Village Parking Garage is overly complicated; suggested that the City Council allow free parking earlier than noon, improve the signage, and allow for onsite payment.

Milena Formica and Julia Chen, South Pasadena residents, voiced concern that the Pasadena Community College (PCC) parenting classes offered at Eddie Park will be cancelled due to a rent increase; urged the City Council to work out the rental cost with PCC so that the parenting classes may resume.

Councilmember Joe requested the City Manager provide an update to the City Council regarding the rent increase for PCC, seconded by Mayor Cacciotti.

Holly Chang, South Pasadena resident, spoke in favor of the parent education course offered through PCC at Eddie Park; noted that the courses taught by Mary Beth Henry fill quickly due to the quality of her instruction.

Linda Krausen, South Pasadena resident, advised that pro far-right protests are scheduled in nine cities across the nation, including Venice, California; stated that police will be more prepared to ensure the safety of protesters and counter protesters.

The following individuals spoke in support of the current management and trainers of the San Pascual Stables, noting that management supports numerous charity events and organizations; noted that the management has facilitated the development of championship youth riders and fosters a family-oriented community; stated that if a new operator is selected for the San Pasqual Stables, many of the borders would relocate their horses to follow their current trainers.

Janet Hay, South Pasadena resident,

Rebecca Ring, South Pasadena resident,

Julia Seltz, Los Angeles resident,

Caroline Sterckx, Los Angeles resident,

Alessandra Drago, Beverly Hills resident,

Schifrin Lopez, South Gate resident,

Sydney Flashman, Pasadena resident,

Jeff Flashman, Pasadena resident,

Sydney Rusch and Jorge Quezada, South Pasadena residents,

Jill Fung, South Pasadena resident,

Terri Miller, Pasadena resident,

Avery Kim, South Pasadena resident,

Sarah Durrer, Pasadena resident,

Holly Edge-Booth, Altadena resident,

CONSENT CALENDAR

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the Consent Calendar Item Nos. 10-13, 15-16, and 19-20; with Item Nos. 14, 17, and 18 pulled for separate discussion.

10. Minutes of the City Council Meeting of July 19, 2017

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the minutes of the July 19, 2017 City Council Meeting.

11. Prepaid Warrants, General City Warrants, and Payroll

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the City of South Pasadena Prepaid Warrants Nos. 199244 through 199516 in the amount of \$2,603,324.03; General City Warrants Nos. 199517 through 199652 in the amount of \$386,203.54; Special Payroll dated July 21, 2017, in the amount of \$206,960.22; Payroll dated July 28, 2017, in the amount of \$576,358.90; Payroll dated August 11, 2017, in the amount of \$589,619.64; and Wire Transfers in the amount of \$1,676,810.

12. Monthly Investment Reports for June 2017

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to receive and file the Monthly Investment Reports for June 2017.

13. Appointment of Voting Delegate and Alternate to Represent the City of South Pasadena at the 2017 League of California Cities' Annual Business Meeting

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to appoint Councilmember Diana Mahmud as the City of South Pasadena's voting delegate, and Councilmember Marina Khubesrian as the voting alternate for the League of California Cities' 2017 Annual Business Meeting on Friday, September 15, 2017, at the Sacramento Convention Center.

15. Contract Amendment with KOA Corporation for the Mission Street Bicycle Improvement Project to Extend the Existing Agreement Term to June 30, 2018

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to authorize the City Manager to execute a contract amendment with KOA Corporation to extend the existing agreement term until June 30, 2018.

16. Mission-Meridian Village Parking Garage Valet Parking Services Lease Agreement Renewal with Crossings Restaurant

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to authorize the City Manager to renew the lease agreement with Crossings Restaurant to provide parking for their valet services within the Mission-Meridian Village Parking Garage.

19. Approval of Resolutions: 1) Adopting a Memorandum of Understanding Between the City of South Pasadena and the South Pasadena Public Service Employees' Association, 2) Establishing Compensation and Benefits for Management Employees; and Approval of Job Descriptions for New Full-Time Classifications

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to:

1. Adopt Resolution No. 7527 entitled "A Resolution of the City Council of the City of South Pasadena, California, adopting a Memorandum of Understanding between the City of South Pasadena and the South Pasadena Public Service Employees' Association, superseding Resolution No. 7384 and Resolution No. 7479."
2. Adopt Resolution No. 7528 entitled "A Resolution of the City Council of the City of South Pasadena, California, approving Unrepresented Management Employee benefits listing and management salary schedule, superseding Resolution No. 7494."
3. Approve job descriptions for three new full-time classifications and one updated job classification within the Library Department.

20. Award of Contract to Climatec, LLC to Perform an Energy and Water Resources Investment Grade Audit

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to Authorize the City Manager to execute an agreement with Climatec, LLC to perform an energy and water resources investment grade audit.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**14. Approval of a Resolution Authorizing the Purchase of 1107 Grevelia Street and 2006 Berkshire Avenue for the Purpose of Creating Pocket Parks and Authorize the City Manager to Sign the Associated Certificate of Acceptance**

Linda Krausen, South Pasadena resident, expressed gratitude to the City Council for their support in purchasing the subject lots for the development of neighborhood pocket parks.

In response to City Council inquiry, City Manager Aguilar advised that community meetings will be conducted for the purpose of receiving feedback on the development and amenities for the proposed pocket parks.

Councilmember Mahmud requested that staff provide a status report on the in lieu of property tax payments received from Caltrans, seconded by Mayor Cacciotti.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY MAYOR PRO TEM SCHNEIDER, CARRIED 5-0, to:

1. Adopt Resolution No. 7525 entitled "A Resolution of the City Council of the City of South Pasadena, California, authorizing payment from the General Fund Caltrans Vacant Lot Purchases Designated Reserve for the remaining balance associated with the purchase of 1107 Grevelia Street and 2006 Berkshire Avenue for the purpose of creating pocket parks."
2. Authorize the City Manager to sign the associated Certificate of Acceptance.

17. Adoption of a Resolution Establishing a Two (2) Hour Parking Restriction on Rollin Street from Fremont Avenue to Ramona Avenue

Cambria Tortorelli, representing Holy Family Catholic Church, spoke in favor of extending the one-hour parking restriction to two hours, noting that it will allow parishioners to attend mass and other ceremonies.

John Srebalus, South Pasadena resident, expressed support for modifying the parking restriction, noting that it will benefit visitors to the church and parents needing to meet with school officials.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to adopt Resolution No. 7526 entitled "A Resolution of the City Council of the City of South Pasadena, California, establishing a two hour parking restriction, from 7:00 a.m. to 5:00 p.m., every day on the south side of Rollin Street from Fremont Avenue to Ramona Avenue."

18. Authorize a Letter of Support for Assembly Bill 1180 (Holden) Los Angeles County Flood Control District: Taxes, Fees, and Charges

Councilmember Mahmud noted that a revised letter has been placed as the dais for the City Council's consideration.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to authorize a letter of support for Assembly Bill 1180 (Holden) Los Angeles County Flood Control District: taxes, fees, and charges, as revised.

PUBLIC HEARING

21. Public Hearing to Receive Input from the Community Regarding the Creation of a City Council District-Based Electoral System Pursuant to Elections Code Section 10010

Chief City Clerk Mejia narrated a PowerPoint presentation entitled "Developing Boundaries for a District-Based Electoral System" and responded to City Council inquiries.

In response to City Council inquiries, City Attorney Highsmith advised that the California Voting Rights Act (CVRA) does not preempt the Federal Voting Rights Act (FVRA) because it is considered to be a "stricter" application of the law; suggested that the schedule of Public Hearings be modified to ensure that the ordinance is adopted within the 90-day safe harbor period.

Mayor Cacciotti opened the Public Hearing.

Chief City Clerk Mejia read the emails of Susan Sulsky and Colin Swank which are part of the Official Record, on file with the City Clerk's Division.

Alan Ehrlich, South Pasadena resident, questioned and received clarification that candidates will be required to reside within the electoral district, if a candidate does not come forward the City Council will be required to follow the Elections Code procedures related to appointments, and the existing City Councilmembers' terms will not be extended.

Bianca Richards, South Pasadena resident, voiced concern that the Public Hearing started at 10:00 p.m.; suggested that the future Public Hearings begin earlier in the evening; supported having each proposed District converge at Mission Street.

John Srebalus, South Pasadena, spoke in favor of district elections; voiced support for consideration of renters as a community of interest, noting that the share legislative concerns and would benefit from representation on the City Council; stated that nearly 50% of the community of comprised of renters; stated that three areas with multi-family housing could expect accountability from district representation.

Shlomo Nitzani, South Pasadena, questioned and received clarification that the City Council will continue to be elected on the electoral cycle; suggested that Monterey Hills should be a community of interest, asserting that the neighborhood needs accessible representation.

Jane Schirmeister, South Pasadena resident, voiced concerned that South Pasadena is too small to divide; opined that renters do not vote as much in local elections, suggesting that proposed districts include a mix of renters and non-renters.

Linda Krausen, South Pasadena resident, questioned and received clarification that approximately 5,000 residents will be within each district; suggested that the boundaries of Mission Street and Grevelia Street and Fair Oaks Avenue and Meridian Avenue should be a neighborhood.

There being no others desiring to speak on this item, Mayor Cacciotti closed the Public Comment period.

Mayor Pro Tem Schneider read an email from Steve Garcia, South Pasadena resident, who objected to the City paying the maximum catalyst fee of \$30,000 to Kevin Shenkman, questioning whether Mr. Shenkman would sue if the City offered a lesser amount.

In response to City Council inquiry, City Attorney Highsmith advised that the City would have to submit a ballot question in order to revert back to at-large elections, provided that the CVRA is amended to comport with the FVRA. Mayor Pro Tem Schneider voiced support for pursuing a legislative edit to the CVRA.

In response to City Council inquiry, Chief City Clerk Mejia advised that election-related ordinances may be introduced, adopted, and become effective at the same time; noted that the schedule of Public Hearings does not need to be modified and an additional Community Workshop may be scheduled if the City Council so directs.

The City Council directed staff to conduct a Community Workshop on Saturday, September 16, 2017, to solicit feedback regarding the draft district maps and to forward a summary of the comments to the City Council.

ACTION/DISCUSSION

22. Resolution Adopting the South Pasadena Inventory of Cultural Resources and Review of Properties within Potential Historic Districts and Preservation Planning Districts

Senior Planner Mayer narrated a PowerPoint presentation entitled "Inventory of Cultural Resources" and responded to City Council inquiries.

In response to City Council inquiry, Christine Lazzaretto, of Historic Resources Group, advised that clarifying language will be incorporated into the inventory as it relates to the designation categories assigned for 1000 Buena Vista Street.

In response to City Council inquiries, Senior Planner Mayer explained that the draft inventory presented to the Cultural Heritage Commission (CHC) indicated delisting approximately 1,000 properties because they did not meet the eligibility requirements. Ms. Lazzaretto further explained that the subject properties could be carried forward because they were identified in a valid survey and been on the City's Inventory for 15 years and subject to the applicable regulations. City Attorney Highsmith requested that the consultant modify the final Inventory Report to clarify the rationale for retaining the subject properties on the inventory.

Councilmember Mahmud noted that staff has advised that the survey methodology has improved and resulted in properties being recommended for delisting; questioned whether the draft inventory balances the need for preservation and property owner rights; suggested that the City Council's consideration of the inventory be postponed to allow for necessary corrections, modifications, and enhanced community outreach efforts.

Mayor Cacciotti opened the Public Comment period.

Mark Gallatin, South Pasadena resident and CHC Vice Chair, recommended that the City Council approve the subject Inventory; speaking as an individual, suggested that non-contributing properties within a historic district should be subject to review by the CHC; recommended that Preservation Planning Areas be subject to review by the Design Review Board with the development of design guidelines and overlay zones.

Karen Hallock, South Pasadena resident, voiced objection to the Inventory in its current form; expressed concern regarding errors contained in the report and a lack of public noticing; opined that her residence on Alta Vista Circle does not meet the criteria for inclusion on the Inventory, pointing out that the structure is not mid-century modern architecture.

Brian Chang, South Pasadena resident, opined that his residence on Alta Vista Circle is misclassified and requested that the City Council defer action on the subject Inventory; asserted that inclusion on the Inventory list creates an undue burden for property owners; stated that other property owner should be noticed and provided an opportunity to raise their concerns.

Mark Haynes, South Pasadena resident, noted that properties in the Altos de Monterey area are subject to Covenants, Conditions, and Restrictions (CC&Rs) development guidelines; noted that the CC&Rs will ensure preservation mid-century modern homes; suggested that the City Council postpone action on the subject Inventory to allow for property owners to provide feedback to the City.

There being no others desiring to speak on this item, Mayor Cacciotti closed the Public Comment period.

In response to City Council inquiry, CHC Vice Chair Gallatin expressed support for postponing City Council action.

The City Council requested that staff conduct expanded public outreach/noticing and to provide the City Council with delineated options, including an option to allow the Design Review Board to have a larger oversight role, and to provide information regarding the percentage of residences citywide included in the Inventory.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to continue this matter to a meeting on or after October 18, 2017.

23. Discussion Regarding the Roles and Responsibilities of the Freeway and Transportation Commission and the Public Works Commission

This matter was continued to a future City Council meeting, without discussion.

24. Authorize Three Full-Time, Non-Sworn Parking Control Officer Positions and Purchase of Two Vehicles

Police Captain Neff presented the staff report and responded to City Council inquiries.

Mayor Cacciotti recommended that the City Council defer action related to the purchase of vehicles to allow staff to further analysis the cost difference between the gasoline versus electric powered vehicles, including maintenance and fuel costs over the vehicle's lifetime; advised that Firefly Essential Services Vehicle has agreed to provide an electric powered vehicle demonstration.

Mayor Cacciotti opened and closed the Public Comment period, there being no one desiring to speak on this item.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY MAYOR PRO TEM SCHNEIDER, CARRIED 5-0, to:

1. Authorize three full-time Parking Control Officers (PCO), non-sworn positions in the Police Department's Support Services Division.
2. Authorize a budget transfer from Fiscal Year 2017-18 from "Contract Services" to "Salaries-Permanent."
3. Direct staff to cost analysis gasoline and electric powered vehicles and return to the City Council for direction.

25. Authorize the Purchase of Two Administrative/Detective Vehicles, One Police Motorcycle, One Police Radio and Installation of Emergency Equipment

Police Captain Neff presented the staff report and responded to City Council inquiries.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to:

1. Authorize the purchase of two new 2017 Ford Police Utility Vehicles in the amount of \$59,521.60, from Wondries Fleet Group under the Cooperative Purchase Provision of the County of Los Angeles Contract #16361257-4.
2. Authorize the purchase of one new 2017 BMW Motorcycle in the amount of \$29,578.06 from Long Beach BMW under the Cooperative Purchase Provision of the County of Los Angeles Contract #PO-SH-15323008-1.
3. Authorize the purchase and installation of emergency operating equipment and one police radio in the amount of \$20,764.79, from Commline, Inc.

26. Discussion of the San Gabriel Valley Council of Governments' Integration of the Alameda Corridor East

Principal Management Analyst Lin presented the staff report and responded to City Council inquiries.

Mayor Cacciotti opened and closed the Public Comment period, there being no one desiring to speak on this item.

Following discussion, MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to support the San Gabriel Valley Council of Governments' integration of the Alameda Corridor East.

27. Provide Direction on Resolutions Being Considered at the League of California Cities' Annual Business Meeting

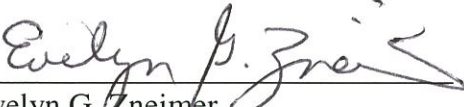
Assistant to the City Manager Demirjian presented the staff report and responded to City Council inquiries.

Mayor Cacciotti opened and closed the Public Comment period, there being no one desiring to speak on this item.

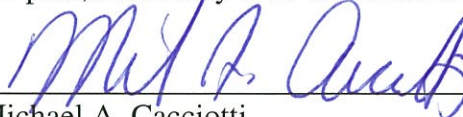
MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to direct the City of South Pasadena's delegate, or alternate delegate, to support the resolutions being considered at the upcoming League of California Cities' Annual Business Meeting being held during the League's Annual Conference in Sacramento, California.

ADJOURNMENT

MOTION BY COUNCILMEMBER JOE, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to adjourn the City Council Meeting at 11:55 p.m., in memory of Levon Khubesrian.



Evelyn G. Zneimer
City Clerk



Michael A. Cacciotti
Mayor

Minutes approved by the South Pasadena City Council on September 6, 2017.