



Wednesday, January 17, 2018
Minutes of the Regular Meeting of the City Council

CALL TO ORDER

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Schneider on Wednesday, January 17, 2018, at 7:36 p.m., in the Amedee O. “Dick” Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers Cacciotti, Joe, and Mahmud; Mayor Pro Tem Khubesrian; and Mayor Schneider.

Absent: None.

City Staff

Present: Stephanie DeWolfe, City Manager; Teresa L. Highsmith, City Attorney; Evelyn G. Zneimer, City Clerk; and Desiree Jimenez, Acting Chief City Clerk were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

INVOCATION

Mayor Pro Tem Khubesrian gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Khubesrian led the Pledge of Allegiance.

CLOSED SESSION ANNOUNCEMENTS**1. Closed Session Announcements**

The Regular Closed Session of the City Council of January 17, 2018, was called to order by Mayor Schneider at 6:30 p.m.

The meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

A. Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9(d)(4):

Number of Cases: 1

B. Conference with Real Property Negotiators

CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to Government Code Section 54956.8:

Properties: 221 San Pascual Avenue, South Pasadena, CA 91030
(APN Nos. 5716-021-270; 5716-021-271; 5716-021-903;
5716-021-904)

Agency Negotiators: City Manager Stephanie DeWolfe; City Attorney Teresa L. Highsmith

Negotiating Party: San Pascual Stables, LLC

Under Negotiation: Lease Agreement

C. Liability Claim

CONFERENCE WITH LEGAL COUNSEL – LIABILITY CLAIM, Pursuant to Government Code Section 54956.95:

Claimant: Cardoza

D. Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, Pursuant to Government Code Section 54956.9(d)(1):

Name of Case: Timothy Patrick Green v. City of South Pasadena et al., Los Angeles County Superior Court Case No. BC572438

City Attorney Highsmith reported that the City Council received briefings and provided direction to staff regarding the agendaized Closed Session Items, but did not take any reportable action.

PRESENTATIONS**2. Presentation of Certificates of Appreciation to Outgoing City Commissioners**

Mayor Schneider presented Certificates of Appreciation to the following outgoing City of South Pasadena (City) Commissioners:

- Daniel Kreinbring, Animal Commission (arrived later in the Meeting)
- Susan Masterman, Design Review Board
- Alan Reynolds, Freeway and Transportation Commission
- Rick Thomas, Library Board of Trustees (not present)
- Jose Luis Zavala, Parks and Recreation Commission
- Kris Morrish, Planning Commission

3. Commission Appointments and Re-appointments

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER CACCIOTTI, CARRIED 5-0, to:

1. Appoint the following individuals to a full three-year term ending December 31, 2020: Elisabeth Emirhanian to the Animal Commission; Yael Lir to the Design Review Board; Arcelia Arce to the Freeway and Transportation Commission; David R. Uwins to the Library Board of Trustees; Zahir Robb to the Parks and Recreation Commission; and MJ Gravel to the Planning Commission.

Mayor Schneider invited newly appointed Commissioners Arcelia Arce and MJ Gravel to the podium to provide a brief background on their qualifications.

Mayor Schneider offered remarks and encouraged South Pasadena residents to apply to serve on an advisory body; thanked everyone who submitted an application and stated applications are kept on file for two years.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to:

2. Re-appoint the following individuals to a full three-year term ending December 31, 2020: Yvonne Banzali to the Animal Commission; Erin Fleming to the Animal Commission; Mark Steven Gallatin to the Cultural Heritage Commission; Victor Holz to the Cultural Heritage Commission; Carrie Adrian to the Finance Commission; Frank S. Catania to the Finance Commission; Stephen Leider to the Natural Resources and Environmental Commission; Janet Braun to the Planning Commission; Richard Tom to the Planning Commission; Ellen Daigle to the Public Safety Commission; Greg Hall to the Public Safety Commission; and Alexandria Levitt to the Senior Citizen Commission.

COMMUNICATIONS

4. Councilmembers Communications

Councilmember Joe narrated photos depicting the Camp Med After School Program (Program) offered by the Community Services Department Recreation Division; encouraged parents to register their children in the Program.

Councilmember Mahmud requested a follow-up regarding analysis of Attorney Christopher Sutton's proposal regarding the potential of having the City declare abandoned SR-710 houses as nuisances, second by Councilmember Cacciotti; reminded the community to be good neighbors and refrain from illegal dumping of furniture which is a violation of the South Pasadena Municipal Code (SPMC) and reminded pet owners to clean up after their pets; expressed concern regarding speeding vehicles compromising pedestrian safety in crosswalks and encouraged drivers to slow down; discussed attendance at region meetings; announced she was elected Chair of the Los Angeles County Community Choice Energy (LACCE) Board and LACCE is on track to begin providing electric service to commercial and industrial customers within South Pasadena in June 2018 and residential customers in December 2018; noted that LACCE anticipates being able to deliver a higher percentage of renewable energy than that currently provided by SCE, at lower cost.

Councilmember Cacciotti requested to direct staff to explore the Sierra Club's Mayor's for 100% Clean Energy/Ready For 100 Campaign and establish a goal to move South Pasadena to 100% clean and renewable energy by 2050, second by Councilmember Mahmud; requested to receive a Mid-Year Budget update at the February 21, 2018 City Council Meeting; requested to have staff provide a recommendation on renewal options for the lease agreement for the Batting Cages at a future City Council meeting; requested to designate \$250 of his Discretionary Funds for the March 3, 2018 South Pasadena PTA Special Needs Conference, second by Councilmember Mahmud; narrated a PowerPoint presentation depicting the Batting Cages, attendance at various region meetings, volunteers preparing the Rose Parade float, and South Pasadenans taking public transportation; presented a video of an update on the City's homelessness outreach efforts.

Mayor Schneider presented a Certificate of Appreciation to outgoing Animal Commissioner Daniel Kreinbring and invited newly re-appointed Animal Commissioners Yvonne Banzali and Erin Fleming to the podium.

Mayor Pro Tem Khubesrian thanked the Animal Commission for their service, consideration, and forthcoming recommendation to the City Council on the expansion of the prohibition of sale of live animals in South Pasadena; narrated PowerPoint slides depicting an honorary Police K-9 handler and honorary Police K-9 for a day; reported on the accomplishments of the past year by the Freeway and Transportation Commission; requested to designate \$200 of her Discretionary Funds for the March 3, 2018 South Pasadena PTA Special Needs Conference, second by Councilmember Mahmud.

Mayor Schneider invited outgoing Studio Spectrum, Inc. Production Supervisor Andrew Mergenthaler to the podium to receive a City coin and thanked him for 10 years of service to the South Pasadena community.

5. City Manager Communications

City Manager DeWolfe announced an Environmental Impact Report Scoping Meeting for the General Plan on Monday, February 5, 2018, in the Library Community Room, South Pasadena Bicycle Friendly Business District Program, free bicycle safety classes, the City's annual Snow Day event; requested that Item No. 16 "First Reading and Introduction of an Ordinance Amending Chapter 21A (Skateboards and Skateboard Parks) of the South Pasadena Municipal Code" be removed from the Agenda.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER JOE, BY CITY COUNCIL CONSENSUS, to remove Item No. 16 "First Reading and Introduction of an Ordinance Amending Chapter 21A (Skateboards and Skateboard Parks) of the South Pasadena Municipal Code" from the Agenda.

6. Reordering of and Additions to the Agenda

None.

PUBLIC COMMENTS

John Letts, Owner of iTennis and Lessee of the Arroyo Seco Racquet Club (Racquet Club), expressed appreciation for progress made on the Arroyo Seco Bicycle and Pedestrian Trail; recognized young athletes who have been trained at the Racquet Club; discussed the Squash Program.

Councilmember Cacciotti discussed improvements made at the Racquet Club, iTennis facility, and the San Pascual Stables.

Gisella Benitez, Parent of South Pasadena students, requested that the City increase no-smoking signage around the perimeter of all South Pasadena schools; requested that the signs cite the pertinent SPMC Section, possible fine for violation, and distance prohibiting smoking; requested consideration of increasing the no-smoking distance to at least 100 feet; offered to pay for the increased signage.

City Manager DeWolfe indicated she will follow up with Ms. Benitez.

Councilmember Cacciotti requested consideration of an ordinance prohibiting idling vehicles, which are causing air pollution at schools.

CONSENT CALENDAR

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR PRO TEM KHUBESRIAN, CARRIED 5-0, to approve the Consent Calendar Item Nos. 7-10, 12, and 14; with Item Nos. 11 and 15 pulled for separate discussion.

Councilmember Mahmud noted non-substantive changes to Item Nos. 7, 13, and 15 that were distributed to the City Council and staff in advance of the Meeting.

Mayor Schneider noted on Item No. 9 “Monthly Investment Reports for November 2017,” that future reporting of accounts managed in a different manner include a notation indicating the change was made at the advice of the auditor.

7. Minutes of the City Council Meetings of November 15, 2017, and November 21, 2017

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR PRO TEM KHUBESRIAN, CARRIED 5-0, to approve the minutes of the November 15, 2017, and November 21, 2017 City Council Meetings, as amended.

8. Prepaid Warrants, General City Warrants, and Payroll

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR PRO TEM KHUBESRIAN, CARRIED 5-0, to approve the City of South Pasadena Prepaid Warrants Nos. 200965 through 201315 in the amount of \$1,432,989.75; General City Warrants Nos. 201316 through 201503 in the amount of \$744,334.97; Payroll dated December 29, 2017, in the amount of \$742,006.09; and Payroll dated January 12, 2018, in the amount of \$555,000.44.

9. Monthly Investment Reports for November 2017

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR PRO TEM KHUBESRIAN, CARRIED 5-0, to receive and file the Monthly Investment Reports for November 2017.

10. Discretionary Fund Request from Councilmember Cacciotti for the Purpose of U.S. Post Office Frontage Improvements by South Pasadena Beautiful

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR PRO TEM KHUBESRIAN, CARRIED 5-0, to approve the Discretionary Fund request by Councilmember Cacciotti designating \$500 for the purpose of U.S. Post Office frontage improvements by South Pasadena Beautiful.

12. Adoption of Resolutions Authorizing Signatories on City Banking Accounts and Related Banking Documents

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR PRO TEM KHUBESRIAN, CARRIED 5-0, to:

1. Adopt Resolution No. 7542 entitled “A Resolution of the City Council of the City of South Pasadena, California, authorizing signatures on City bank accounts with Bank of the West.”
2. Adopt Resolution No. 7543 entitled “A Resolution of the City Council of the City of South Pasadena, California, authorizing investment of monies in the Local Agency Investment Fund.”

13. Approval of the Community Services Department Policies and Procedures Manual

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR PRO TEM KHUBESRIAN, CARRIED 5-0, to approve the Community Services Department Policies and Procedures Manual.

14. Update to the City of South Pasadena Substance Abuse Policy for Safety-Sensitive Community Transit Employees Handbook

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR PRO TEM KHUBESRIAN, CARRIED 5-0, to approve the federally mandated updates associated with the City of South Pasadena Substance Abuse Policy for Safety-Sensitive Community Transit Employees Handbook.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**11. Discretionary Fund Requests from Councilmember Joe for the Purpose of a Memorial Stone Dedicated to Aramazd Andressian Jr. at the Garfield Park Healing Garden, and for the Purpose of the South Pasadena PTA Special Needs Conference**

Community Services Director Pautsch presented the staff report and responded to City Council inquiries.

Mayor Pro Tem Khubesrian invited the family of Aramazd Andressian Jr. to contact the City if additional financial assistance for the cost of the stone is needed.

Mayor Schneider opened and closed the Public Comment period, there being no one desiring to speak on this item.

MOTION BY MAYOR PRO TEM KHUBESRIAN, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the Discretionary Fund requests by Councilmember Joe designating \$150 for the purpose of a memorial stone dedicated to Aramazd Andressian, Jr. at the Garfield Park Healing Garden, and \$150 for the purpose of the South Pasadena PTA Special Needs Conference.

15. Approval of a Letter of Support for House Concurrent Resolution 72 as Introduced on July 24, 2017 as Child Safety Resolution

Mayor Schneider opened the Public Comment period.

Ana Estevez, Mother of Aramazd Andressian Jr., thanked Councilmember Joe for his donation to engrave a memorial stone for her son at the South Pasadena Healing Garden; thanked the City for its support of new legislation prioritizing child safety.

Mayor Schneider opened and closed the Public Comment period, there being no one desiring to speak on this item.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER CACCIOTTI, CARRIED 5-0, to approve a letter of support for House Concurrent Resolution 72 as introduced in the House of Representatives on July 24, 2017.

ACTION/DISCUSSION

16. First Reading and Introduction of an Ordinance Amending Chapter 21A (Skateboards and Skateboard Parks) of the South Pasadena Municipal Code

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER JOE, BY CITY COUNCIL CONSENSUS, to remove Item No. 16 “First Reading and Introduction of an Ordinance Amending Chapter 21A (Skateboards and Skateboard Parks) of the South Pasadena Municipal Code” from the Agenda.

17. Approval of Mayor’s List of City Council Liaison and Regional Group Appointments and Adoption of a Resolution Appointing Delegates, Representatives, and Alternates to Various Agencies and Organizations

Acting Chief City Clerk Jimenez presented the staff report and responded to City Council inquiries.

Councilmember Mahmud indicated that due to a scheduling conflict, Councilmember Joe will serve as the Council Liaison to the Senior Citizen Commission and she will serve as Council Liaison to the Animal Commission for the 2018 term.

Councilmember Cacciotti indicated that due to the start time, he will arrive late to Cultural Heritage Commission meetings.

Mayor Schneider opened and closed the Public Comment period, there being no one desiring to speak on this item.

MOTION BY MAYOR PRO TEM KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to:

1. Approve the Mayor’s list of City Council Liaison and Regional Group Appointments to various commissions, boards, and committees, as amended.
2. Adopt Resolution No. 7544 entitled “A Resolution of the City Council of the City of South Pasadena, California, appointing delegates, representatives, and alternates as official representatives of the City of South Pasadena.”

18. Appropriate \$205,000 from the Emergency Operation Center Designated Reserves to the Emergency Preparedness Account for the Purchase of Equipment and Furniture for the Emergency Operations Center

Fire Chief Riddle presented the staff report and responded to City Council inquiries; indicated the new Emergency Operations Center (EOC) would serve as a multi-use facility; discussed emergency notification system options and testing.

City Manager DeWolfe indicated the City's new communications program will include the procurement of community contact information and will be shared with the Fire Department for citywide emergency notification.

Mayor Schneider opened the Public Comment period.

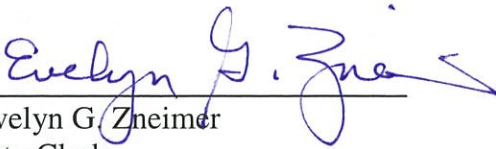
Alan Ehrlich, South Pasadena Resident, recommended that the Fire Department partner with the South Pasadena Unified School District who successfully disseminates notifications to the community.

There being no others desiring to speak on this item, Mayor Schneider closed the Public Comment period.

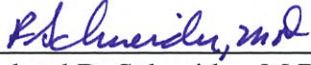
MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER CACCIOTTI, CARRIED 5-0, to approve the transfer of \$205,000 from the Emergency Operations Center designated reserves to the Emergency Preparedness Account No. 101-5010-5012-8020 for the purchase of equipment and furniture for the EOC.

ADJOURNMENT

Mayor Schneider adjourned the City Council Meeting at 8:55 p.m.



Evelyn G. Zneimer
City Clerk



Richard D. Schneider, M.D.
Mayor

Minutes approved by the South Pasadena City Council on February 7, 2018.