



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA
Amedee O. "Dick Richards" Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030
Wednesday, March 21, 2018, at 7:30 p.m.**

ACTION AGENDA

The Action Agenda is an unofficial summary of action taken at the meeting.
It is posted before the minutes are approved and will be replaced by the approved minutes.

1. Closed Session Announcements
The City Council received briefings and provided direction to staff regarding the agendized Closed Session Items, but did not take any reportable action.
Staff Contact: City Manager Stephanie DeWolfe (626) 403-7210
2. Presentation of a Proclamation Declaring April 2018 as "DMV/Donate Life California Month" in the City of South Pasadena
Christine Valenzuela, One Legacy Ambassador, accepted the proclamation.
Staff Contact: Chief City Clerk Marc Donohue (626) 403-7230
3. Presentation of a Proclamation Declaring April 20, 2018 as "Library Volunteer Recognition Day" in the City of South Pasadena
Alan Jutzi and David Uwins, representing the Library Board of Trustees, accepted the proclamation and provided remarks.
Staff Contact: Director of Library, Arts, and Culture Steve Fjeldsted (626) 403-7330
4. Appointed Amy Davis Jones to the Natural Resources and Environmental Commission to a partial term ending December 31, 2019.
Motion – Mahmud; Second – Cacciotti
Vote 5-0
Staff Contact: Chief City Clerk Marc Donohue (626) 403-7230
5. Councilmembers Communications
Councilmembers presented their communications.
6. City Manager Communications - Reported on items made under public comments at previous Council meetings regarding:
None.
7. Reordering of and Additions to the Agenda
None.
8. Approved the Minutes of the City Council Meeting of March 7, 2018
Motion – Cacciotti; Second – Khubesrian
Vote 5-0
Staff Contact: Chief City Clerk Marc Donohue (626) 403-7230
9. Approved the City of South Pasadena Prepaid Warrants Nos. 202041 through 202080 in the amount of \$103,441.70; General City Warrants Nos. 202081 through 202189 in the amount of \$607,262.71; Payroll dated March 9, 2018, in the amount of \$610,943.71.
Motion – Cacciotti; Second – Khubesrian
Vote 5-0
Staff Contact: Assistant Finance Director Sonia Cruz (626) 403-7250

10. Received and filed the Monthly Investment Reports for January 2018.
Motion – Cacciotti; Second – Khubesrian
Vote 5-0
Staff Contact: Assistant Finance Director Sonia Cruz (626) 403-7250

11. Awarded a contract to Wondries Fleet Group under the Cooperative Purchase Provisions of the National Joint Powers Alliance #120716, for the purchase of a new 2019 Ford Fusion Hybrid Responder emergency administrative staff vehicle in the amount of \$35,551.35; approved a budget transfer from Account No. 101-5011-8183 to Automotive Equipment line item Account No. 105-5011-8540 in the amount of \$35,551.35.
Motion – Cacciotti; Second – Mahmud
Vote 5-0
Staff Contact: Fire Chief Paul Riddle (626) 403-7300

12. Adopted Resolution No. 7547 entitled “A resolution of the City Council of the City of South Pasadena, California, initiating proceedings for the Fiscal Year 2018-19 levy and collection assessments for certain Lighting and Landscaping Maintenance in an existing district and ordering the preparation of a report pursuant to the Provisions Division 15, Part 2, of the Streets and Highways Code of the State of California”; authorized the preparation of the Engineer’s Report for the annual levy and collection of assessments.
Motion – Cacciotti; Second – Khubesrian
Vote 5-0
Staff Contact: Acting Public Works Director Rafael Casillas (626) 403-7240

13. Authorized the City Manager to execute the second contract amendment with Great Match Consulting for an additional not-to-exceed amount of \$40,000 to provide supplemental temporary field staffing on an as-needed basis for Fiscal Year 2017-18. This amendment increases the contract total to an amount not-to-exceed \$120,000 for these services.
Motion – Cacciotti; Second – Khubesrian
Vote 5-0
Staff Contact: Acting Public Works Director Rafael Casillas (626) 403-7240

14. Accepted a proposal dated August 22, 2017, from KOA Corporation for inspection and construction management services for the Monterey Road Street Improvement Project (Phase Two) and authorize the City Manager to execute an agreement with KOA Corporation for an amount not-to-exceed \$69,200; rejected all other proposals received.
Motion – Cacciotti; Second – Mahmud
Vote 5-0
Staff Contact: Management Analyst Karen Aceves (626) 403-7256

15. Received and filed the report regarding the background for the State of California’s Affordable Housing Crisis; reviewed the Annual Housing Report to be submitted to the State Department of Housing and Community Development.
By City Council consensus
Vote: 5-0
Staff Contact: Planning and Building Director David Watkins (626) 403-7220

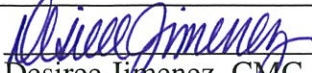
16. Received and filed the report regarding the summary analysis of recently approved State Affordable Housing Bills.
By City Council consensus
Vote 5-0
Staff Contact: Planning and Building Director David Watkins (626) 403-7220

17. Received and filed the report regarding Inclusionary Housing and Commercial Linkage Fee Programs.

Motion – Cacciotti; Second – Khubesrian

Vote 5-0

Staff Contact: Planning and Building Director David Watkins (626) 403-7220

3/26/2018	
Date	Desiree Jimenez, CMC Deputy City Clerk