



Wednesday, February 6, 2019
Minutes of the Regular Meeting of the City Council

CALL TO ORDER

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Khubesrian on Wednesday, February 6, 2019, at 7:45 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers Cacciotti, Mahmud, and Schneider; Mayor Pro Tem Joe; and Mayor Khubesrian.

Absent: None.

City Staff

Present: City Manager DeWolfe; City Attorney Highsmith; and Deputy City Clerk Esquivel were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Joe led the Pledge of Allegiance.

PUBLIC COMMENTS

Paul Heintz, South Pasadena Resident, discussed his new business, "Show Your Courage", which helps victims of abuse.

Laurie Wheeler, Chamber of Commerce, discussed the upcoming Arts Crawl event.

John Srebalus, South Pasadena Resident, discussed minimum wage salaries.

Helen R. Shaw, Southern California Gas Company, discussed natural gas and renewable gas options.

Emilia Lomeli Fanning, South Pasadena Resident, discussed affordable housing.

Bianca Richards, South Pasadena Resident, discussed the newly installed Council Chamber art work.

1. CLOSED SESSION ANNOUNCEMENTS**A. Initiation of Litigation**

CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9(d)(4):
Number of Cases: 1

B. Anticipated Litigation

CONFERENCE WITH LEGAL COUNSEL—Significant Exposure to Litigation
(Government Code Section 54956.9(d)(2))
Number of potential cases: 2

C. Liability Claims

LIABILITY CLAIMS – Pursuant to Government Code Section 54956.95
Claimant: Kuntz
Agency Claimed Against: City of South Pasadena

D. Existing Litigation

CONFERENCE WITH LEGAL COUNSEL—Existing Litigation (Government Code Section 54956.9(d)(1))
Name of Case: *City of Gardena, et al. v. Regional Water Quality Control Board, et al.*

E. Public Employee Performance Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Pursuant to Government Code Section 54957(b)(1):
Title: City Manager

City Attorney Highsmith reported that the City Council received briefings and provided direction to staff regarding the agendaized Closed Session Items, but did not take any reportable action.

PRESENTATIONS**2. Certificate of Recognition of Art Gallery Participant**

Mayor Khubesian presented Certificate of Recognition to Jose Ramirez.

Deputy City Clerk Esquivel shared pictures of some of Jose's paintings.

3. Proclamation – Nelbert Chouinard Day

Mayor Khubesian presented a proclamation declaring February 9, 2019 as Nelbert Chouinard Day in the City of South Pasadena.

Representatives from the Nelbert Chouinard Foundation accepted the proclamation.

4. Merchant Minute – Café X2O

ITEM MOVED TO A FUTURE CITY COUNCIL MEETING

5. Purple Communication Presentation

Acting Police Chief Solinsky delivered a presentation regarding the Police Department's new Purple Communication tool.

COMMISSION APPOINTMENTS**6. Commission Appointments**

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR PRO TEM JOE, CARRIED 5-0, to:

1. Appoint the following individuals to partial terms: Steven Friedman to the Cultural Heritage Commission (term ending December 31, 2020); Fredrick Findley to the Finance Commission (term ending December 31, 2020); Edwin Choi to the Finance Commission (term ending December 31, 2019); and Alan Ehrlich to the Public Safety Commission (term ending December 31, 2020).
2. Appoint the following individuals to the Public Art Commission: Howard Spector to the Public Art Commission (Councilmember Schneider Appointment; term ending December 31, 2020); Betty Avila to the Public Art Commission (Councilmember Mahmud Appointment; term ending December 31, 2022); Jeffrey Burke to the Public Art Commission (Councilmember Cacciotti Appointment; term ending December 31, 2022); Steven Wong to the Public Art Commission (Mayor Pro Tem Joe Appointment; term ending December 31, 2020); Jaz Sawyer to the Public Art Commission (Mayor Khubesrian Appointment; term ending December 31, 2020).

COMMUNICATIONS**7. Councilmembers Communications**

Mayor Pro Tem Joe discussed the Chinese New Year holiday and a City Hall tour he participated in with students from Monterey Hills Elementary school.

Councilmember Schneider discussed his attendance at a recent Women Involved in South Pasadena Political Action (WISPPA) meeting and trees in the City.

Councilmember Cacciotti discussed coyote activity in the City; the use of leaf blowers in the City; water overflowing at Garfield Park; and hydrofluoric acid use at refineries.

MOTION BY CACCIOTTI, SECOND BY SCHNEIDER to have the Natural Resources and Environmental Commission discuss the ban on leaf blowers in the City and to bring back a recommendation to the City Council.

Councilmember Mahmud discussed the commencement of electricity service delivery by the Clean Power Alliance; an upcoming City meeting to discuss coyotes; an upcoming San Gabriel Valley Council of Governments (SVCOG) to discuss coyotes; and reminded everyone to turn off their irrigation systems during periods of rain.

Mayor Khubesrian discussed the new members of the Natural Resources and Environmental Commission (NREC); upcoming events at the City library; and a recognition the City received from the American Lung Association regarding tobacco control policies.

8. City Manager Communications

City Manager DeWolfe discussed several open City job recruitments and the upcoming holiday closure.

9. Reordering of and Additions to the Agenda

City Manager DeWolfe requested to move Item No.17 to a future City Council meeting.

CONSENT CALENDAR

Councilmember Schneider pulled Item No. 19 for separate discussion.

Councilmember Schneider pulled Item No. 21 for separate discussion.

Mayor Khubesrian pulled Item No. 22 for separate discussion.

Councilmember Mahmud noted that changes to Item Nos. 10, 12, 13, 14, 15, and 23 were submitted via additional document prior to the meeting.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER SCHNEIDER, CARRIED 5-0, to approve Consent Calendar Item Nos. 10-16, 18, 20, AND 23, as amended to include the changes from the additional documents that were submitted. Councilmember Cacciotti abstained on Item No. 15.

10. Minutes of the City Council Meeting of February 6, 2019

Approved the minutes of the February 6, 2019 City Council Meeting.

11. Prepaid Warrants, General City Warrants, and Payroll

Approved the City of South Pasadena Prepaid Warrants Nos. 205614 through 205728 in the amount of \$329,588.55; General City Warrants Nos. 205729 through 205861 in the amount of \$1,356,807.14; and Payroll dated January 11, 2019 and January 25, 2019, in the amount of \$ 1,352,859.50.

12. Second Reading and Adoption of an Ordinance, Amending Chapter 34 (Trees and Shrubs) of the South Pasadena Municipal Code

Read by title only for second reading, waived further reading, and adopted an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, amending Chapter 34 (Trees and Shrubs) of the South Pasadena Municipal Code.”

13. Second Reading and Adoption of an Ordinance Revising Article IV (Boards and Commissions – General Provisions) of the South Pasadena Municipal Code to Provide Clarification on Commission Terms and to Require Brown Act Training for Commissioners

Read by title only for second reading, waived further reading, and adopted an Ordinance revising Article IV (Boards and Commissions – General Provisions).

14. Authorize the City Manager to Execute a Professional Services Agreement with Right of Way, Inc. Not to Exceed \$72,805 on Behalf of the 626 Golden Streets Mission to Mission Ciclovía Working Group for the 626 Golden Streets Mission to Mission Ciclovía

Authorized the City Manager to execute a Professional Services Agreement with Right of Way, Inc. not to exceed \$72,805 on behalf of the 626 Golden Streets Mission to Mission (Mission to Mission) Ciclovía Working Group for the Mission to Mission event to be held on May 19, 2019.

15. Acceptance of Project Completion and Authorization to File a Notice of Completion for the Garfield Avenue Improvement Project and Authorization to Release Retention Payment to Sully-Miller Contracting Co. in the Amount of \$57,203

1. Accepted the Garfield Avenue Improvement Project as complete;
2. Authorized the recordation of the Notice of Completion with the Los Angeles County Registrar-Recorder County Clerk;
3. Authorized release of retention payment to Sully-Miller Contracting Co. (Contractor), in the amount of \$57,203; and
4. Authorized the appropriation of the remaining balance amount of \$75,157 to the phase three of the Monterey Road Street Improvement Project in the Account Number 104-9000-9203.

16. Authorize a Contract Amendment with LA Solutions for Engineering Resources (LASER), LLC for On-Call Public Works and Project Management Support Services in an Amount Not-to-Exceed \$30,000 for a Total Not-to-Exceed Contract Amount of \$54,900

Authorized the City Manager to execute a Contract Amendment with LASER, LLC, in an additional not-to-exceed amount of \$30,000, for on-call public works and project management support services.

17. Award a Contract to Lotus Communications, LLC to Replace the Current Cabling Infrastructure in Several City Facilities and the Purchase of Network Switches, Ports, and Hardware for an Amount Not-to-Exceed \$141,280

ITEM MOVED TO A FUTURE CITY COUNCIL MEETING

18. Acceptance of Project Completion and Authorization to File a Notice of Completion for the Fire Department's Emergency Operations Center Upgrades and Authorization to Release Retention Payment to Studio Spectrum, Inc., in the Amount of \$5,670.82.of Completion – Fire Department EOC

1. Accepted the Fire Department's Emergency Operations Center Upgrades (Project) as complete;
2. Authorized the recordation of the Notice of Completion with the Los Angeles County Registrar-Recorder County Clerk; and
3. Authorized release of retention payment to Studio Spectrum, Inc., (Contractor), in the amount of \$5,670.82.

20. Approve a Purchase Order with Advanced Traffic Solutions, LLC for advanced traffic controller software in the amount of \$65,000

Approved a Purchase Order with Advanced Traffic Solutions, LLC in the amount of \$65,000, for the purchase of advanced traffic controller software (known as D4).

23. Authorization to Execute a Contract Amendment with PayTech for Implementation of Additional Payroll Administration Software and Hardware for a Total Not To Exceed Amount of \$60,000

Authorized the City Manager to execute an amended agreement with PayTech to assist with the implementation of additional payroll administration software and hardware for an additional \$40,500 for a new total not-to-exceed contract amount of \$60,000

ITEMS PULLED FROM THE CONSENT CALENDAR

19. Adoption of a Resolution Authorizing the County of Los Angeles Agriculture Commissioner to Inspect and Abate Weeds, Brush and Native Vegetation Declared to be an Existing or Potential Fire Hazard, and Schedule a Public Hearing to be Held on February 20, 2019 to Hear Objections or Protests to the Vegetation Management Program

Councilmember Schneider requested information on the use of goats for weed abatement.

Fire Chief Riddle provided an update on the use of goats to control the weed growth.

Mayor Khubesian opened the public comment period.

There being no one desiring to speak on this item, Mayor Khubesian closed the public comment period.

MOTION BY COUNCILMEMBER SCHNEIDER SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to adopt the resolution authorizing the County of Los Angeles Agriculture Commissioner to inspect and abate weeds, brush and native vegetation declared to be an existing or potential fire hazard, and schedule a Public Hearing to be held on February 20, 2019 to hear objections or protests to the vegetation management program.

21. Authorize the Purchase of Sodium Hypochlorite from Matt Chlor, Inc. for the breakpoint chlorination operation in an amount not to exceed \$34,000

Councilmember Schneider inquired as to how much money has been spent to comply with the State Water Resources Control Board's elimination of 1,2,3-Trichloropropane from the City's water supply.

City Manager DeWolfe stated that staff is currently compiling that number and will bring that information to the City Council when it's made available.

Mayor Khubesian opened the public comment period.

There being no one desiring to speak on this item, Mayor Khubesian closed the public comment period.

MOTION BY COUNCILMEMBER SCHNEIDER SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to authorize the City Manager to purchase the Sodium Hypochlorite from Matt Chlor, Inc., and issue the Purchase Order for a total not-to-exceed \$34,000 for the break point chlorination system.

22. Approval of First Amendment to City Manager Employment Agreement

Mayor Khubesian requested the City Attorney to provide a staff report on this item.

City Attorney Highsmith presented the staff report and responded to City Council inquiries.

Mayor Khubesian opened the public comment period.

There being no one desiring to speak on this item, Mayor Khubesian closed the public comment period.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR PRO TEM JOE, CARRIED 5-0, to approve the First Amendment to Employment Agreement for Stephanie DeWolfe, City Manager, to provide a 2.5% increase in compensation and also pay \$175/month as taxable reimbursement for the increased monthly cost of insurance premiums.

PUBLIC HEARINGS**24. Public Hearing and Adoption of a Resolution Amending the Master Schedule of Fees to Establish a Permit Fee for Sidewalk Vending**

Finance Director Koehler provided a staff report and responded to City Council inquiries.

Mayor Khubesrian opened the public hearing.

There being no one desiring to speak on this item, Mayor Khubesrian closed the public hearing.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER CACCIOTTI, CARRIED 5-0, conducted a public hearing and adopt a resolution amending the Master Schedule of Fees and establish a fee for a sidewalk vending permit.

ACTION/DISCUSSION**25. Receive and File Summary of Future Housing Policy Issues Regarding Accessory Dwelling Units and Inclusionary Housing**

Interim Planning and Building Director Bergman provided a staff report and responded to City Council inquiries.

Mayor Khubesrian opened the public comment period.

John Srebalus, South Pasadena Resident, expressed his support of Accessory Dwelling Units ("ADU"s) and Inclusionary Housing.

Emilia Lomeli-Fannan, South Pasadena Resident, discussed different details pertaining to ADUs.

Bianca Richards, South Pasadena Resident, expressed her support of ADUs and Inclusionary Housing.

Anne Bagasao, South Pasadena Resident, expressed her support of ADUs and Inclusionary Housing.

There being no one else desiring to speak on this item, Mayor Khubesrian closed the public hearing.

The City Council discussed the item at length and provided comments and suggestions to staff.

ACTION: The City Council received and filed the report.

26. First Reading and Introduction of an Ordinance to the South Pasadena Municipal Code Regulating a Police Department Tow Service Through a Non-exclusive Franchise Agreement

Acting Police Captain Valencia & Acting Police Chief Solinsky provided a staff report and responded to City Council inquires.

Councilmember Mahmud noted that changes to the ordinance were provided as an additional document prior to the meeting.


Mayor Khubesrian opened the public comment period.

There being no one desiring to speak on this item, Mayor Khubesrian closed the public comment period.

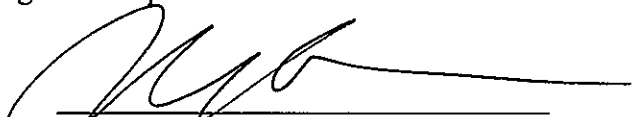
MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, read by title only for the first reading, waiving further reading, and introduce an Ordinance to the South Pasadena Municipal Code (SPMC) regarding procedures and requirements for a Police Tow Services Franchise, as amended to include the changes from the submitted additional document.

ADJOURNMENT

Mayor Khubesrian adjourned the City Council Meeting at 10:15 p.m.



Evelyn G. Zneimer
City Clerk



Marina Khubesrian, M.D.
Mayor

Minutes approved by the South Pasadena City Council on February 20, 2019.