



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

January 15, 2020, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

South Pasadena City Council Statement of Civility

As your elected governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

CALL TO ORDER: Mayor Robert S. Joe.

ROLL CALL: Councilmembers Michael A. Cacciotti, Marina Khubesrian, M.D, and Richard D. Schneider, M.D.; Mayor Pro Tem Diana Mahmud; and Mayor Robert S. Joe.

PLEDGE OF ALLEGIANCE: Councilmember Richard D. Schneider, M.D.

PRESENTATIONS

- 1. Merchant Minute – ACE Hardware**
- 2. Pink Patch Project Check Presentation to City of Hope - South Pasadena Fire and Police Associations**

COMMISSION APPOINTMENTS

- 3. Authorize Commission Appointments**

Recommendation

It is recommended that the City Council:

1. Appoint the following residents to three-year terms ending December 31, 2022:
 - Melissa Hon Tsai, Design Review Board
 - Rachel Fox, Senior Citizen Commission

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

COMMUNICATIONS

4. Councilmembers Communications

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

5. City Manager Communications

6. Reordering of and Additions to the Agenda

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

7. Minutes of the Regular City Council Meeting on November 20, 2019

8. Approval of Prepaid Warrants in the Amount of \$247,133.60 less \$1,885.40 in Voids. General City Warrants in the Amount of \$396,630.30.

Recommendation

It is recommended that the City Council approve the Warrants as presented.

9. Adoption of a Resolution Authorizing Signatories on City Banking Accounts and Related Banking Documents

Recommendation Action

It is recommended that the City Council adopt a resolution superseding Resolution No. 7619, Authorizing Signatures on City Bank Accounts.

10. Implementation of New Sales Tax (Measure A) with the California Department of Tax and Fee Administration

Recommendation

It is recommended that the City Council:

1. Adopt a resolution authorizing the City Manager to execute agreements with the California Department of Tax and Fee Administration (CDTFA) for the implementation of a local transactions and use tax (Measure A); and
2. Adopt a resolution authorizing City representatives and sale tax consultant to examine sales, transactions and use tax records pursuant to Revenue and Taxation Code Section 7056.

11. Authorize the Second Amendment to the Professional Services Agreement with Interwest Incorporated for Assistant Planner Staffing Services for a Total Not-To-Exceed Amount of \$97,100

Recommendation

It is recommended that the City Council authorize the City Manager to execute the second amendment to the Professional Services Agreement (PSA) with Interwest Incorporated (Interwest) to extend the term of the PSA by three months and increase the contract amount by \$39,000 for a total not-to-exceed amount of \$97,100 to continue providing the City with assistant planner staffing services.

12. Approval of Mayor's List of City Council Liaison and Regional Group Appointments and Adoption of a Resolution Appointing Delegates, Representatives, and Alternates to Various Agencies and Organizations

Recommendation

It is recommended that the City Council:

1. Approve the Mayor's list of City Council Liaison and Regional Group Appointments to various commission, boards, and committees; and

2. Adopt a Resolution appointing delegates, representatives, and alternates as official representatives of the City of South Pasadena.

ACTION/DISCUSSION

13. Adoption of an Urgency Ordinance and First Reading and Introduction of an Ordinance Adopting by Reference the 2019 California Fire Code with Certain Amendments, Additions, and Deletions thereto Amending Chapter 14 of the South Pasadena Municipal Code

Recommendation

It is recommended that the City Council:

1. Introduce for first reading by title only and waive further reading of an ordinance adopting by reference and amending the 2019 California Fire Code; and
2. Schedule a public hearing on February 5, 2020 to consider adoption and second reading of the ordinance; and
3. Read by title only and waive further reading of an urgency ordinance adopting by reference and amending the 2019 California Fire Code.

REPORTS

14. Climate Action Plan (Presentation Only)

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

February 5, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.
February 19, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.
March 4, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.
March 18, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk’s Division, and on the City’s website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the “Reference Binder” kept in the rear of the City Council Chamber.

Regular meetings are broadcast live on Spectrum Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk’s Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.

1/9/2020

Date

/s/

Maria E. Ayala
Chief City Clerk