



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

March 18, 2020, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three (3) minutes and may be subject to change as directed by the Mayor.
No agenda item may be taken after 11:00 p.m., unless determined necessary by the City Council.*

South Pasadena City Council Statement of Civility
As your elected governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

CALL TO ORDER: Mayor Robert S. Joe.

ROLL CALL: Councilmembers Michael A. Cacciotti, Marina Khubesrian, M.D, and Richard D. Schneider, M.D.; Mayor Pro Tem Diana Mahmud; and Mayor Robert S. Joe.

PLEDGE OF ALLEGIANCE: Mayor Robert S. Joe.

SPECIAL PRESENTATION

1. Coronavirus Update and Discussion

CLOSED SESSION ANNOUNCEMENTS

2. CLOSED SESSION ANNOUNCEMENTS: A Closed Session Agenda has been posted separately.

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

COMMUNICATIONS**3. Councilmembers Communications**

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

4. City Manager Communications**5. Reordering of and Additions to the Agenda****OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR**6. Approval of Prepaid Warrants in the Amount of \$142,486.71, ACH Payment in the Amount of \$7,198.61, and General City Warrants in the Amount of \$528,816.11.****Recommendation**

It is recommended that the City Council approve the Warrants as presented.

7. 2019 Commission Annual Reports & 2020 Commission Work Plans**Recommendation**

It is recommended that the City Council receive and file the 2019 Commission Annual Reports and the 2020 Commission Work Plans.

8. Second Reading and Adoption of an Ordinance for Zoning Code Amendment 0063-ZCA Amending Section 36.300.040 (Height Limits and Exceptions) of Division 36.300 (General Property Development and Use Standards) of Article 3 (Site Planning and General Development Standards) of Chapter 36 (Zoning) of the South Pasadena Municipal Code Regarding Parkway Landscaping Height Limits at Intersections

Recommendation

It is recommended that the City Council read by title only for the second reading, waiving further reading, and adopt an Ordinance for Zoning Code Amendment 0063-ZCA amending Section 36.300.040 (Height Limits and Exceptions) of Division 36.300 (General Property Development and Use Standards) of Article 3 (Site Planning and General Development Standards) of Chapter 36 (Zoning) of the South Pasadena Municipal Code (SPMC) Regarding Parkway Landscaping Height Limits at Intersections.

9. Adoption of a Resolution Approving Final Parcel Map No. 73833 for 1412 El Centro Street

Recommendation

It is recommended that the City Council:

1. Adopt a Resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, approving Final Parcel Map No. 73833 (Parcel Map) for 1412 El Centro Street (Attachment 1); and
2. Authorize the recordation of the Final Parcel Map (Attachment 2) with the Los Angeles County Registrar-Recorder/County Clerk.

10. Adoption of a Resolution Initiating the Proceedings and Ordering of the Preparation of the Engineer’s Report for Fiscal Year 2020-21 Lighting and Landscaping Maintenance District

Recommendation

It is recommended that the City Council:

1. Adopt the attached resolution initiating the proceedings for the Fiscal Year (FY) 2020-21 Lighting and Landscaping Maintenance District (LLMD); and
2. Authorize the preparation of the Engineer’s Report for the annual levy and collection of assessments.

11. Adoption of a Resolution Authorizing Submittal of an Application to Participate in the Beverage Container Recycling Payment Program

Recommendation

It is recommended that the City Council:

1. Adopt a resolution authorizing the submittal of a grant application to participate in the State of California Department of Resources Recycling and Recovery’s (CalRecycle) Beverage Container Recycling Payment Program; and
2. Authorize the City Manager to execute all documents required to obtain the grant.

12. Award of Construction Contract to Cerco Engineering in the Amount of \$107,000, for the City Hall Courtyards Project and Authorize a Ten Percent Construction Contingency of \$10,700 for a Total Not to Exceed Amount of \$117,700

Recommendation

It is recommended that the City Council:

1. Award the construction contract to Cerco Engineering in the amount of \$107,000 for the City Hall Courtyard Project; and
2. Authorize a construction contingency ten percent in the amount of \$10,700 for a total not to exceed amount of \$117,700.

13. Approval of the Creation of a Traffic Enforcement Bureau in the Police Department

Recommendation

It is recommended that the City Council:

1. Approve the creation of a Traffic Enforcement Bureau (Bureau) in the Police Department (Bureau); and
2. Convert an existing officer position to a corporal position to oversee the Bureau.

14. Fiscal Year 2019-20 Water Conservation Rebate Program Status Update

Recommendation

It is recommended that the City Council receive and file the Fiscal Year (FY) 2019-20 water conservation rebates and programs mid-year status.

15. Approve Fiscal Year 2020/21 Budget Outreach Program

Recommendation

It is recommended that the City Council approve the attached Fiscal Year (FY) 2020/21 Budget Outreach Communications Plan.

16. Receive and File Water and Sewer Service Charges Increase for Calendar Year 2020

Recommendation

It is recommended that the City Council receive and file the water and sewer rates for Calendar Year (CY) 2020.

17. Approval of the 2019 Annual Housing Report to be Submitted to the State Department of Housing and Community Development

Recommendation

It is recommended that the City Council approve the 2019 Annual Housing Report to be submitted to the State Department of Housing and Community Development (HCD).

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

April 1, 2020	Regular City Council Meeting	Council Chamber	Cancelled
April 15, 2020	Regular City Council Meeting	Council Chamber	7:30 p.m.
May 6, 2020	Regular City Council Meeting	Council Chamber	7:30 p.m.
May 20, 2020	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk’s Division, and on the City’s website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the “Reference Binder” kept in the rear of the City Council Chamber.

Regular meetings are broadcast live on Spectrum Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk’s Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.

3/12/2020

Date

/s/

Maria E. Ayala

Chief City Clerk