



**CITY OF SOUTH PASADENA
CITY COUNCIL - REGULAR MEETING**

**MINUTES
WEDNESDAY, JUNE 2, 2021 AT 7:00 PM**

CALL TO ORDER:

The Regular Meeting of the South Pasadena City Council was called to order by Mayor Mahmud on Wednesday, June 2, 2021, at 7:05 p.m. The meeting was held virtually, via Zoom, in accordance with Governor Newsom's Executive Order N-29-20. The City Council Chamber are located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

PRESENT

Mayor Diana Mahmud
Mayor Pro Tem Michael Cacciotti
Councilmember Jack Donovan
Councilmember Jon Primuth
Councilmember Evelyn G. Zneimer

Lucie Colombo, City Clerk, announced a quorum.

CITY Armine Chaparyan, City Manager; Andrew Jared, Assistant City Attorney;
STAFF Lucie Colombo, City Clerk were present at Roll Call. Other staff members
PRESENT: presented reports or responded to questions as indicated in the minutes.

PLEDGE OF ALLEGIANCE

The Flag Salute was led by Mayor Pro Tem Cacciotti

1. Closed Session Announcements

A. INITIATION OF LITIGATION

CONFERENCE WITH LEGAL COUNSEL – Initiation of Litigation, Pursuant to Government Code Section 54956.9(d)(3)

Number of Potential Cases: 2

Assistant City Attorney Jared reported that Council met in Closed Session to receive a briefing on the item. He noted direction was provided to the City Attorney's Office but no action was taken in closed session.

2. Public Comment - General

Mayor Mahmud announced public comments are intended to address matters not on the agenda for the meeting. Members of the public have the option of emailing or participating via Zoom (audio) to address the City Council, as listed on the agenda.

Mayor Mahmud announced that email comments were submitted via email and are added to the record as "Additional Docs" and added to the agenda and listed on the website. Note: These comments were not read, but the names of such Additional Docs are listed below.

City Clerk Colombo noted the following written and live public comments were received:

Written Public Comment:

- Ann Rector
- Will Hoyman
- Carolyn Flemming
- Bianca Richards
- Dean Sheldon Serwin

Live Public Comment:

- Betty Emirhanian made comment expressing concern about the animal commission hiatus and the wildlife issues that are not be assed due to the hiatus. She explained that she would like a campaign and ordinance to not feed the wildlife.
- Bianca Richards made comment expressing gratitude for providing additional time to complete the Budget survey and would like the Library to receive the funding allocations based of the survey results.
- Karen Bell made comment and expressed concern for the reduction of library staff in the current budget proposal. She would like to see an increase in library funding and grant the library the funding they requested.
- Sally Kilby made public comment over concerns about the current library budget proposal, and the library is not properly staffed. The current library budget proposal will not be sustainable for out community.
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PRESENTATIONS

None

COMMUNICATIONS**3. Councilmembers Communications**

Councilmember Zneimer noted that May was Asian and Pacific Islander Month; discussed a bill signed by President Biden related to hate crimes towards Asians and Pacific Islanders; discussed the one year anniversary of George Floyd's death.

Councilmember Primuth discussed upcoming meetings at Metro's Joint Powers Authority and SCAG Transportation Committee; stated that he looked forward to in-person meetings; welcomed City Manager Chapayran.

Councilmember Donovan discussed a recent event at Athens' 25th Anniversary; discussed a recent meeting of the Finance Commission related to the fiscal year budget.

Mayor Pro Tem Cacciotti discussed a recent anti-racist event he attended; discussed a recent Natural Resources & Environmental Commission meeting; shared photos of hiking in the Arroyo; photos from Shower of Hope where homeless can take a shower; photos from an Athens facility; photos from City staff using electric cars; photos from public works staff working on visibility at a crosswalk; photo from a meeting with nearby elected officials; photo from residents picking up trash by the Arroyo; photo from a food bank truck; photo from a cleaned up Arroyo Seco.

Mayor Mahmud discussed a recent meeting of the Planning Commission regarding the Housing Element update; stated that the status of the Animal Commission will be brought before the City Council by September 2021; discussed an upcoming meeting with the SCAG Energy & Environment Committee; discussed an upcoming meeting of the Clean Power Alliance; welcomed City Manager Chapayran.

Motion by Mayor Mahmud, Second by Mayor Pro Tem Cacciotti to direct staff to bring an ordinance proposal to the Public Safety Commission regarding safe gun storage.

Motion by Mayor Mahmud, Second by Councilmember Zneimer to direct staff to request the Pasadena Humane Society to make a webinar available to South Pasadena residents regarding coyotes.

4. City Manager Communications

City Manager Chaparyan thanked everyone for the warm welcome; stated that the City was awarded a Safe Clean Water grant for the Huntington Drive Project.

5. Reordering of, Additions, or Deletions to the Agenda

Councilmember Zneimer requested to pull Item No. 8.

CONSENT CALENDAR

6. Approval of Prepaid Warrants in the Amount of \$48,940.42; General City Warrants in the Amount of \$464,094.17; General City Warrant Voids in the Amount of (\$26.32); Supplemental ACH Payments in the Amount of \$17,446.61; Payroll in the Amount of \$564,082.90

Recommendation

It is recommended that the City Council approve the Warrants as presented.

7. Minutes of the City Council Meeting(s) for the dates as follows:

- **March 3, 2021 – Regular Meeting**
- **March 17, 2021 – Regular Meeting**

Recommendation

It is recommended that the City Council approve the minutes for the date(s) listed, as presented.

8. THIS ITEM WAS PULLED TO BE DISCUSSED SEPARATELY.

9. Authorize the Second Amendment to the Professional Services Agreement with Interwest Incorporated for Assistant Planner Staffing Services for a Total Not-To-Exceed Amount of \$65,970; and Authorize the Second Amendment to the Professional Services Agreement with Wildan Engineering Incorporated for Code Enforcement Services for a Total Not-To-Exceed Amount of \$101,628

Recommendation

It is recommended that the City Council:

1. Authorize the City Manager to execute the second amendment to the Professional Services Agreement with Interwest Incorporated to extend the term of the PSA by three months for a total not-to-exceed amount of \$65,970 for continued contract assistant planner services during the recruitment of the Associate Planner Position in 2020; and
2. Authorize the City Manager to execute the second amendment to the Professional Services Agreement with Wildan Engineering Incorporated to extend the term of the PSA by six months for a total not-to-exceed amount of \$101,627.50 for

contract code enforcement services during the recruitment of the Community Improvement Coordinator Position in 2020.

10. Contract Extension for Financial Audit Services with Rogers Anderson Malody & Scott LLP

Recommendation

It is recommended that the City Council authorize the City Manager to execute a three-year contract extension with Rogers, Anderson, Malody & Scott, LLP, in a form approved by the City Attorney, for audit services for three fiscal years from 2021 to 2023, in the amount of \$133,200 for the three year contract term.

11. Adoption of a Resolution Continuing the Proclamation of a Local Emergency Due to the Outbreak of COVID-19, Authorizing the City Manager to Take All Necessary Actions as the Director of Emergency Services

Recommendation

It is recommended that the City Council approve the attached resolution continuing the proclamation of a local emergency due to the outbreak of COVID-19 and authorizing the City Manager to take all necessary actions as the Director of Emergency Services.

12. Appropriate \$25,000 of the \$420,000 Repurposed Metro Cycle 3 Open Streets Grant Funds for Pre-Design Activities for the Slow Streets Program

Recommendation

It is recommended that the City Council appropriate \$25,000 of the \$420,000 repurposed Los Angeles County Metropolitan Transportation Authority (Metro) Cycle 3 Open Streets grant funds to the Golden Street Grant line item 249-2010-2011-8170, Professional Services in Management Services, for the pre-design phase of the Slow Streets Program.

COUNCIL ACTION AND MOTION

Mayor Mahmud noted a revised recommendation for Item No. 10 and clarifications on Item No. 11 listed in the additional documents.

A motion was made by Mayor Pro Tem Cacciotti, seconded by Councilmember Zneimer and approved by roll call vote to approve Consent Calendar Item(s) 6-7 and 9-12, as presented.

Motion carried, 5-0.

CONSENT CALENDAR - AGENDA ITEM(S) PULLED FOR SEPARATE DISCUSSION

8. Accept Project Completion and Authorization to File a Notice of Completion (NOC) for the City Hall Courtyard Project and Authorization to Release Retention Payment to Cerco Engineering in the Amount of \$5,885

Recommendation

It is recommended that the City Council:

1. Accept the City Hall Courtyard Project as complete;
2. Authorize the recordation of the Notice of Completion with the Los Angeles County Registrar-Recorder County Clerk; and
3. Authorize release of retention payment to Cerco Engineering in the amount of \$5,885.

COUNCIL ACTION AND MOTION

Councilmember Zneimer discussed plants that were placed as part of the project and requested that a variety of other plants be considered for the project.

Mayor Mahmud opened the public comment period.

With no requests to speak, the public comment period was closed.

A motion was made by Mayor Pro Tem Cacciotti, seconded by Councilmember Zneimer and approved by roll call vote to approve Agenda Item 8, as presented.

Motion carried, 5-0.

PUBLIC HEARING

None

ACTION / DISCUSSION

13. Review of “Hero Pay” Urgency Ordinance Establishing Requirement and Associated Protections for Grocery and Drug Retail Workers in the City and Consideration of Ordinance Extension

Recommendation

It is recommended that the City Council review the “hero pay” urgency ordinance and provide direction as to whether to extend the ordinance beyond the initial 60 days.

COUNCIL ACTION AND MOTION

A staff report was presented.

Mayor Pro Tem Cacciotti inquired if the City Council will still have a chance to modify the ordinance at their next City Council meeting.

Mayor Mahmud inquired if the City's has been threatened with new litigation; requested an update on the status of the litigation from Cal Groceries Association. Assistant City Attorney Jared responded to City Council inquiries.

Mayor Mahmud opened the public comment period.

Live Public Comment:

- Kevin Sanchez made comment on behalf of grocery workers, but opposed the Ordinance. He expressed that grocery stores are already receiving benefits and assistance during COVID-19 and that the ordinance is not necessary.

With no other requests to speak, the public comment period.

Councilmember Zneimer noted that she has spoken to several individuals in the grocery industry who are still going through hardship.

Mayor Mahmud inquired if grocery workers will be required to wear masks.

Mayor Pro Tem Cacciotti made a motion to bring back a proposed ordinance for consideration; inquired when an urgency ordinance would take effect after adoption.

Councilmember Donovan suggested waiting until after June 15th to see what regulations will come down from the State before considering an ordinance.

Mayor Pro Tem Cacciotti withdrew his motion.

Councilmember Primuth stated that the City Council should not be reviewing this ordinance at this time and suggested waiting until regulations from the State are announced before taking any direction.

14. Approval of a Professional Services Agreement with Pasadena Humane Society and SPCA for Animal Control Services until June 30, 2026, for an Amount Not-to-Exceed \$894,217

Recommendation

It is recommended that the City Council approve a professional services agreement

with the Pasadena Humane Society & SPCA (PHS) for animal control services for a five-year term ending June 30, 2026, for an amount not-to-exceed \$894,217.

COUNCIL ACTION AND MOTION

A staff report was presented.

Mayor Mahmud inquired if surrounding cities have passed the proposed agreement.

Mayor Mahmud opened the public comment period.

With no requests to speak, the public comment period.

Mayor Pro Tem Cacciotti inquired about exhibit A in the agreement.

Councilmember Zneimer inquired if the proposed contract will include education of coyotes; inquired if the Animal Commission will be working with Pasadena Humane Society; inquired about the status of peacocks in the community.

City Manager Chaparyan discussed her background on animal control services in previous cities; stated that the proposed agreement is a beneficial deal for the City.

Mayor Mahmud noted to keep cost low, the Pasadena Humane Society will no longer provide proactive patrols in the City and will instead respond to calls and concerns from residents.

Staff responded to City Council inquiries.

A motion was made by Councilmember Donovan, seconded by Mayor Pro Tem Cacciotti and approved by roll call vote to approve Agenda Item 14, as presented.

Motion carried, 5-0.

INFORMATION REPORTS

None

ADJOURNMENT

There being no further matters, Mayor Mahmud adjourned the Virtual Zoom meeting of the City Council at 8:19 PM, to the next Regular City Council meeting scheduled on Wednesday, June 16, 2021.

Respectfully submitted:

_____/s/_____
Christina Muñoz
Acting Deputy City Clerk

APPROVED:

_____/s/_____
DIANA MAHMUD
MAYOR

Attest:

_____/s/_____
Christina Muñoz
Acting Deputy City Clerk