



**CITY OF SOUTH PASADENA
CITY COUNCIL SPECIAL MEETING AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030
April 7, 2021, at 6:30 p.m.**

South Pasadena City Council Statement of Civility

As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the regular meeting of the City Council for April 7, 2021 will be conducted remotely and held by video conference.

The Meeting will be broadcast live on the City's website:
(http://www.spectrumstream.com/streaming/south_pasadena/live.cfm).

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Council Members will be participating remotely and will not be physically present in the Council Chambers.

CALL TO ORDER: Mayor Diana Mahmud

ROLL CALL: Councilmembers Jack Donovan; Jon Primuth; and Evelyn G. Zneimer; Mayor Pro Tem Michael Cacciotti; and Mayor Diana Mahmud

PLEDGE OF ALLEGIANCE: Councilmember Zneimer

PUBLIC COMMENT AND SUGGESTIONS

The City Council welcomes public input. If you would like to comment on an agenda item specifically on this special agenda, members of the public may submit their comments for City Council consideration **by one of the following options:**

Option 1:
Dial (626) 322-2344 and leave a recording of your public comment. Please state your name and the agenda item number.

The cutoff time for public comment to be submitted via phone recording is 4 p.m. the day of the Council meeting.

(Note: For the purpose of best ensuring that all of the agenda items are considered at the Council Meeting, the Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to limit playing of recorded public comment to no more than 30 minutes total on any given agenda item).

Option 2:

Email your public comments to ccpubliccomment@southpasadenaca.gov. Public Comments received in writing will not be read aloud at the meeting. Written public comments will be announced at the meeting and become part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment. Please make sure to indicate: 1) your name, and 2) what agenda item you are submitting public comment on.

Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

COMMUNICATIONS

1. Councilmembers Communications

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.

2. City Manager Communications

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

3. Approval of Prepaid Warrants in the Amount of \$370,608.16; Prepaid Warrant Voids in the Amount (\$50,000.00); General City Warrants in the Amount of \$444,937.67; Payroll in the Amount of \$551,115.94; Supplemental ACH Payments in the Amount of \$60,185.64.

Recommendation

It is recommended that the City Council approve the Warrants as presented.

4. Purchase of Carbon Media from Calgon Carbon Corporation for the Wilson Wellhead Treatment System for a Total Not-to-Exceed Amount of \$225,000

Recommendation

It is recommended that the City Council authorize the sole source purchase of carbon media from Calgon Carbon Corporation (Calgon) for a total not-to-exceed amount of \$225,000 (\$221,640 for the bid amount and \$3,360 for contingency) for the Wilson Wellhead Treatment System. There are adequate funds included in the proposed FY 2021 budget in line item 500-6010-6711-8180-000, Water Production Contract Services.

5. Adoption of a Resolution Continuing the Proclamation of a Local Emergency Due to the Outbreak of COVID-19, Authorizing the City Manager to Take All Necessary Actions as the Director of Emergency Services

Recommendation

It is recommended that the City Council approve the attached resolution continuing the proclamation of a local emergency due to the outbreak of COVID-19 and authorizing the City Manager to take all necessary actions as the Director of Emergency Services.

6. Second Reading and Adoption of an Ordinance to Amend Chapter 36 (Zoning) of the South Pasadena Municipal Code Pertaining to Accessory Dwelling Unit (ADU) Regulations

Recommendation

Staff recommends that the City Council read for the second time, by title only, waiving further reading, and adopt an Ordinance amending South Pasadena Municipal Code (SPMC) Section 36.350.200 (Residential Uses – Accessory Dwelling Units).

7. Approve a Multi-year Agreement with Express Employment Professionals Consulting to Provide Supplemental Staffing on an As-Needed Basis in an Amount-Not-to Exceed of \$40,000 per year

Recommendation

It is recommended that the City Council authorize the City Manager to enter into a multi-year agreement with Express Employment Professionals for an amount-not-to exceed \$40,000 per year through June 30, 2023 to allow the City to perform concrete work associated with curbs, gutters, and sidewalk repairs employing temporary employees to perform these essential functions of the Public Works Department.

8. Approve Appropriation of Funding in the Amount of \$18,000 to Complete Outstanding Citizen Complaint Investigations

Recommendation

It is recommended that the City Council approve a supplement appropriation of funding in the amount of \$18,000 to allow completion of the investigations of Citizen Complaints filed regarding members of the South Pasadena Police Department. Such allocation will allow the City to complete its statutorily required duty under Penal Code Section 832.5 to conduct such

investigations. Garon Wyatt Investigation Services was retained under the authority of the City Manager, limited to \$25,000.00, to conduct the investigations. The work required to complete such investigations will total at least \$40,057.50, requiring a supplemental appropriation of \$15,057.50. To allow for any additional work to complete the investigations without the need to return for an additional supplemental appropriation, it is recommended that a supplemental appropriation in General Fund Reserves to line item 101-2010-2013-8170 be made in the amount of \$18,000.

ACTION / DISCUSSION

9. Discussion of Ordinance Establishing Requirements for “Hero Pay” and Associated Protections for Grocery Workers in the City

Recommendation

It is recommended that the City Council provide direction to staff regarding an urgency ordinance to establish requirements for “Hero Pay” and associated protections for grocery workers.

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

April 21, 2021	Regular City Council meeting	Council Chamber	7:30 p.m.
May 5, 2021	Regular City Council meeting	Council Chamber	7:30 p.m.
May 19, 2021	Regular City Council meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

City Council meeting agenda packets and any agenda related documents are available online for public inspection on the City website: <https://www.southpasadenaca.gov/government/city-council-meetings/2021-council-meetings>. Additional documents, when presented to City Council, will also be uploaded and available on the City’s website.

Regular meetings are streamed live via the internet at:
http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by emailing CityClerk@southpasadenaca.gov or calling the City Clerk’s Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at

(626) 403-7230 or CityClerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

04/02/2021

/s/

Date

Maria E. Ayala

Chief City Clerk