



**CITY OF SOUTH PASADENA  
CITY COUNCIL REGULAR MEETING AGENDA**

**Council Chamber  
1424 Mission Street, South Pasadena, CA 91030  
April 7, 2021, at 7:30 p.m.**

**South Pasadena City Council Statement of Civility**

*As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.*

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the regular meeting of the City Council for April 7, 2021 will be conducted remotely and held by video conference.

The Meeting will be broadcast live on the City's website:  
([http://www.spectrumstream.com/streaming/south\\_pasadena/live.cfm](http://www.spectrumstream.com/streaming/south_pasadena/live.cfm)).

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Council Members will be participating remotely and will not be physically present in the Council Chambers.

**CALL TO ORDER:** Mayor Diana Mahmud

**ROLL CALL:** Councilmembers Jack Donovan; Jon Primuth; and Evelyn G. Zneimer; Mayor Pro Tem Michael Cacciotti; and Mayor Diana Mahmud

**PLEDGE OF ALLEGIANCE:** Councilmember Zneimer

**PUBLIC COMMENT AND SUGGESTIONS**

The City Council welcomes public input. If you would like to comment on an agenda item, members of the public may submit their comments for City Council consideration **by one of the following options:**

Option 1:

Dial (626) 322-2344 and leave a recording of your public comment. Please state your name; if you are providing public comment for open or closed session; and, the agenda item number. If no agenda item number is provided, your public comment will automatically be played under the general public comment

portion of the open session meeting. The cutoff time for public comment to be submitted via phone recording is 4 p.m. the day of the Council meeting.

*(Note: For the purpose of best ensuring that all of the agenda items are considered at the Council Meeting, the Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to limit playing of recorded public comment to no more than 30 minutes total on any given agenda item).*

**Option 2:**

Email your public comments to [ccpubliccomment@southpasadenaca.gov](mailto:ccpubliccomment@southpasadenaca.gov). Public Comments received in writing **will not be read aloud at the meeting**. Written public comments will be announced at the meeting and become part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment. Please make sure to indicate: 1) your name, and 2) what agenda item you are submitting public comment on.

Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

### **1. Public Comment – General**

#### **PUBLIC HEARING**

### **2. Introduction of Ordinance Adding a New Division 36.375 (Inclusionary Housing) to Chapter 36 (Zoning) of the South Pasadena Municipal Code; Adoption of Urgency Ordinance Pursuant to Government Code Section 36937(b), Amending the City of South Pasadena Municipal Code to Add a New Division 36.375 (Inclusionary Housing) to Chapter 36 (Zoning)**

#### **Recommendation**

It is recommended that the Council:

1. Introduce for First Reading by title only an Ordinance Amending the South Pasadena Municipal Code by Adding Division 36.375 (Inclusionary Housing) to Chapter 36 (Zoning) and waive further reading; and
2. Adopt an Urgency Ordinance pursuant to Government Code Section 36937(b) Amending the South Pasadena Municipal Code by Adding Division 36.375 (Inclusionary Housing) to Chapter 36 (Zoning) to take effect immediately.

### **3. Adoption of Fiscal Year 2020-2021 Budget**

#### **Recommendation**

It is recommended that the City Council:

1. Review the proposed budget as presented, receive public comments, and provide direction to staff regarding the budget for Fiscal Year 2020-2021.
2. Review designated General Fund Reserves and provide direction to staff.
3. Approve the attached resolution, adopting the Fiscal Year 2020-2021 Annual Budget.

**4. Public Hearing to Reallocate the Remaining Appropriation of Community Development Block Grant - Coronavirus (CDBG-CV) Funds to the Senior Nutrition program**

Recommendation

It is recommended that the City Council allocate an amount not to exceed \$27,000 of remaining CDBG-CV funds to the Senior Nutrition program, account number 260-8030-8023-8180-000, to provide free home-delivered meals from April 2021 to June 2021.

**5. Request For Review of Project No. 2238-COA – Modification of Certificate of Appropriateness for 1030 Brent Avenue (Assessor’s Parcel Number: 5318-015-019)**

Recommendation

Staff recommends that the City Council uphold the Cultural Heritage Commission’s approval of the modification to Project No. 2238-COA, Certificate of Appropriateness for 1030 Brent Avenue based on the findings and conditions of approval contained in the February 18, 2021 Cultural Heritage Commission staff report and pursuant to the City Council discussion when this matter was originally remanded to the Cultural Heritage Commission.

<b>ACTION / DISCUSSION</b>
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**6. Approve City-Sponsorship of Legislation (SB 381) with Amendments Proposed Through Community Input**

Recommendation

On behalf of the Ad Hoc Caltrans Housing Subcommittee and staff, it is recommended that the City Council approve the suggested amendments (listed below, 1-7) to the version of SB 381 that was previously presented, incorporating several suggestions presented by members of the community since it was presented on March 17, 2021.

**7. Award Contract to CivicStone, LLC to Determine, Prepare, and Implement a Surplus Property Acquisition and Rehabilitation Strategy in an Amount Not-to-Exceed \$75,000**

Recommendation

It is recommended that the City Council:

1. Review CivicStone, LLC ‘s March 29, 2021 proposal to determine, prepare, and implement a surplus property acquisition and rehabilitation strategy relating to Caltrans’ surplus residential properties located in South Pasadena; and
2. Appropriate \$75,000 from Slater Fund Reserve Account (101-0000-0000-3100-000) to City Manager Professional Services Account (101-2010-2011-8170-000) for Step 1 Legislation, Plan Approval, & Unoccupied/Vacant Land Due Diligence (scope defined below); and
3. Authorize the Interim City Manager to execute the attached agreement and any amendments with CivicStone, LLC in an amount not-to-exceed \$75,000 for the Step 1 Legislative phase to determine a surplus property acquisition and rehabilitation strategy.

**ADJOURNMENT**

**FUTURE CITY COUNCIL MEETINGS  
(OPEN SESSION)**

April 21, 2021	Regular City Council meeting	Council Chamber	7:30 p.m.
May 5, 2021	Regular City Council meeting	Council Chamber	7:30 p.m.
May 19, 2021	Regular City Council meeting	Council Chamber	7:30 p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

City Council meeting agenda packets and any agenda related documents are available online for public inspection on the City website: <https://www.southpasadenaca.gov/government/city-council-meetings/2021-council-meetings>. Additional documents, when presented to City Council, will also be uploaded and available on the City’s website.

Regular meetings are streamed live via the internet at:  
[http://www.spectrumstream.com/streaming/south\\_pasadena/live.cfm](http://www.spectrumstream.com/streaming/south_pasadena/live.cfm)

**AGENDA NOTIFICATION SUBSCRIPTION**

Individuals can be placed on an email notification list to receive forthcoming agendas by emailing [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov) or calling the City Clerk’s Division at (626) 403-7230.

**ACCOMMODATIONS**



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov). Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.*

04/01/2021

/s/

Date

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Maria E. Ayala  
Chief City Clerk