



**CITY OF SOUTH PASADENA
CITY COUNCIL**

**A G E N D A
REGULAR MEETING
WEDNESDAY, NOVEMBER 3, 2021 AT 7:00 P.M.**

**CITY COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

South Pasadena City Council Statement of Civility

As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to AB 361 Government Code section 54953, subdivision (e)(3), the City Council may conduct its meetings remotely and may be held via video conference. Pursuant to such Executive Order, the City Council may participate remotely and not be physically present in the City Council Chambers. Until further notice and as such Executive Orders remain in effect, the City Council may also allow public participation to continue via live public comment conducted over ZOOM.

The South Pasadena City Council Meeting for **November 3, 2021** will be conducted in-person from the Council Chambers, Amedee O. "Dick" Richards, Jr., located at 1424 Mission Street, South Pasadena.

Please be advised that pursuant to government code, and to ensure the health and safety of the public, staff, and City Council, as the Council Chambers will be open to the public for the meeting and members of the public may attend and/or participate in the in-person meeting, all are kindly reminded to follow Los Angeles County Public Health and CDC regulations and guidelines that are in place and may be posted. The In-person Hybrid meeting will be conducted live in the City Council Chambers.

The Meeting will be available

- In Person Hybrid – City Council Chambers, 1424 Mission Street
- Live Broadcast via the website –
http://www.spectrumstream.com/streaming/south_pasadena/live.cfm
- Via Zoom – **Webinar ID: 825 9999 2830**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:
<https://us06web.zoom.us/j/82599992830> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted.

For additional Zoom assistance with telephone audio, you may find your local number at:

<https://zoom.us/u/aiXV0TAW2>

CALL TO ORDER:	Mayor	Diana Mahmud
ROLL CALL:	Mayor	Diana Mahmud
	Mayor Pro Tem	Michael Cacciotti
	Councilmember	Jack Donovan
	Councilmember	Jon Primuth
	Councilmember	Evelyn G. Zneimer
PLEDGE OF ALLEGIANCE:	Councilmember	Evelyn G. Zneimer

CLOSED SESSION ANNOUNCEMENTS

1. CLOSED SESSION ANNOUNCEMENTS

PUBLIC COMMENT AND SUGGESTIONS

The City Council welcomes public input. If you would like to comment on an agenda item, members of the public may participate **by means of one of the following options:**

Option 1:

Participate in-person at the City Council Chambers.

Option 2:

Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak for up to 3 minutes per item. *(Note: For the purpose of best ensuring that all of the agenda items are considered at the Council Meeting, the Mayor may exercise the Chair’s discretion, subject to the approval of the majority of the City Council, to limit public comment(s) to less than 3 minutes on any given agenda item).*

Option 3:

Email public comment(s) to ccpubliccomment@southpasadenaca.gov.

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 12:00 p.m., on the day of the Council meeting.

NOTE: Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

PUBLIC COMMENT

2. PUBLIC COMMENT – GENERAL

PRESENTATIONS - NONE**COMMUNICATIONS****3. COUNCILMEMBERS COMMUNICATIONS**

Time allotted per Councilmember is 3 minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.

4. CITY MANAGER COMMUNICATIONS**5. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA****CONSENT CALENDAR****OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

6. APPROVAL OF GENERAL CITY WARRANTS IN THE AMOUNT OF \$634,899.98; SUPPLEMENTAL ACH PAYMENTS IN THE AMOUNT OF \$29,870.33; TRANSFERS IN THE AMOUNT OF \$38,889.40; PAYROLL IN THE AMOUNT OF \$579,890.36.**Recommendation**

It is recommended that the City Council approve the Warrants as presented.

7. PRESENTATION OF CITY COUNCIL MEETING MINUTES**Recommendation**

It is recommended that the City Council approve the minutes as listed on the agenda and as presented.

8. DIRECTION TO FOREGO COLLECTION OF USER UTILITY TAX UNDERPAYMENT IN ARCADIA, ET AL. V. SOUTHERN CALIFORNIA EDISON CORP.**Recommendation**

It is the recommendation of the Office of the City Attorney that the City Council take action to refrain from collecting past-due Utility Users Taxes (UUT) previously under-collected by Southern California Edison (SCE) in connection with the case titled Arcadia, et al. v. Southern California Edison Corp., and instead focus on ensuring that SCE accurately collects the correct amount of UUT going forward.

CONSENT CALENDAR - CONTINUED**9. AMENDING THE HOLIDAY SCHEDULE FOR THE PUBLIC SERVICE EMPLOYEE ASSOCIATION – FULL TIME UNIT AND THE UNREPRESENTED MANAGEMENT UNIT****RESOLUTION**

A RESOLUTION OF THE CITY OF SOUTH PASADENA AMENDING THE PUBLIC SERVICE EMPLOYEE ASSOCIATION – FULL TIME MEMORANDUM OF UNDERSTANDING FOR FISCAL YEARS 2019-2022 TO CLARIFY LANGUAGE REGARDING THE THANKSGIVING HOLIDAY

RESOLUTION

A RESOLUTION OF THE CITY OF SOUTH PASADENA AMENDING UNREPRESENTED MANAGEMENT EMPLOYEE BENEFITS LISTING AND MANAGEMENT SALARY SCHEDULE NO. 7626 TO CLARIFY LANGUAGE REGARDING THE THANKSGIVING HOLIDAY

Recommendation

It is recommended that the City Council:

1. Approve the attached Side letter to the 2019-2022 Memorandum of Understanding Between the City of South Pasadena And the Public Service Employees' Association – Full Time Unit
2. Approve the attached Resolution of the City of South Pasadena Amending the Memorandum of Understanding between the City and the Public Service Employee Association – Full Time Unit to amend the Holiday Schedule
3. Approve the attached Resolution of the City of South Pasadena Amending the Resolution Approving Unrepresented Management Employee Benefits to amend the Holiday Schedule.

10. 2021-2029 HOUSING ELEMENT: RECOMMENDED STRATEGY AND SCHEDULE CHANGE IN RESPONSE TO THE PASSAGE OF AB1398**Recommendation**

It is recommended that the City Council approve the revised strategy for adoption of the 2021-2029 General Plan Housing Element in response to the recent adoption of AB1398.

11. APPROPRIATION OF FUNDS FOR ARCHITECTURAL SERVICES**Recommendation**

It is recommended that the City Council appropriate \$40,000 for payment to Architectural Resources Group (ARG) for the development of design standards and guidelines for Accessory Dwelling Units (ADUs) on historic properties.

CONSENT CALENDAR - CONTINUED**12. AUTHORIZATION TO ACCEPT GRANT AWARD IN THE AMOUNT OF \$50,000 FROM THE CALIFORNIA OFFICE OF TRAFFIC SAFETY FOR THE STRATEGIC TRAFFIC ENFORCEMENT PROGRAM****Recommendation**

It is recommended that the City Council:

1. Authorize the City Manager or designee to accept a grant award in the amount of \$50,000 from the California Office of Traffic Safety for the Strategic Traffic Enforcement Program into Revenue Account 101-0000-0000-5073-001;
2. Appropriate \$49,900 into 101-4010-4011-7050-000 Overtime – DUI Checkpoint and \$3,500 into 101-4010-4011-8022 OTS Grant Expenses.
3. Authorize the City Manager or designee to execute all necessary documents to accept the grant.

13. ADOPTION OF A RESOLUTION CONTINUING THE PROCLAMATION OF A LOCAL EMERGENCY DUE TO THE OUTBREAK OF COVID-19, AUTHORIZING THE CITY MANAGER TO TAKE ALL NECESSARY ACTIONS AS THE DIRECTOR OF EMERGENCY SERVICES, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY**Recommendation**

It is recommended that the City Council approve the attached resolution continuing the proclamation of a local emergency due to the outbreak of COVID-19, authorizing the City Manager to take all necessary actions as the Director of Emergency Services, and authorizing remote teleconference meetings of the legislative bodies of the City

14. RECOMMENDATION TO JOIN THE SAN GABRIEL VALLEY REGIONAL FOOD RECOVERY PROGRAM**Recommendation**

It is recommended that the City Council:

1. Approve participation in the Regional Food Recovery Program led by the San Gabriel Valley Council of Governments (SGVCOG) to comply with the edible food recovery component of Senate Bill 1383.
2. Appropriate \$60,705 in General Fund Undesignated Reserves to Public Works Environmental Services Account Number 101-6010-6015-8020-000 (Special Department Expense) to fund South Pasadena's portion of the SGVCOG agreement.

PUBLIC HEARING

- 15. FIRST READING AND INTRODUCTION OF AN ORDINANCE, AMENDING CHAPTER 16 (GARBAGE AND WASTE) AND CHAPTER 2 (ADMINISTRATION) OF THE SOUTH PASADENA MUNICIPAL CODE TO IMPLEMENT A MANDATORY ORGANIC WASTE DISPOSAL REDUCTION ORDINANCE AS REQUIRED BY SB 1383 AND CALRECYCLE**

ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING SOUTH PASADENA MUNICIPAL CODE SECTION 16.1 (“DEFINITIONS”), SECTION 16.3 (“ILLEGAL ACCUMULATIONS”), SECTION 16.5 (“COLLECTION AND REMOVAL GENERALLY”), SECTION 16.13 (“TRANSPORTATION ALONG STREETS”), SECTION 16.14 (“PILING OF BRUSH, TREE, ETC., TRIMMINGS AND STUMPS”), SECTION 16.17 (“GENERALLY”), SECTION 16.18 (“LOCATION”), SECTION 16.19 (“UNAUTHORIZED REMOVAL OR INTERFERENCE WITH”), AND SECTION 16.22 (“COVERING OF GARBAGE RECEPTACLES; WRAPPING GARBAGE”) OF CHAPTER 16 (“GARBAGE AND WASTE”) RELATING TO MANDATORY ORGANIC WASTE DISPOSAL AND ADDING A NEW ARTICLE V (ORGANIC WASTE DISPOSAL) TO CHAPTER 16 (“GARBAGE AND WASTE”) CONSISTENT WITH THE STATE’S MODEL MANDATORY ORGANIC WASTE DISPOSAL REDUCTION ORDINANCE AND ADDING A NEW SECTION 2.99-29C (“RECOVERED ORGANIC WASTE PRODUCT AND RECYCLED-CONTENT PAPER PROCUREMENT REQUIREMENTS”) OF CHAPTER 2 (“ADMINISTRATION”) OF THE SOUTH PASADENA MUNICIPAL CODE RELATING TO RECYCLED AND ORGANIC WASTE PROCUREMENT

Recommendation

It is recommended that the City Council read by title only for first reading, waiving further reading, and introduce an ordinance to amend Chapter 16 and Chapter 2 of the South Pasadena Municipal Code (SPMC) to implement a Mandatory Organic Waste Disposal Reduction Ordinance as required by SB 1383 and CalRecycle, within the City of South Pasadena.

ACTION / DISCUSSION - NONE

INFORMATION REPORTS - NONE

ADJOURNMENT

FOR YOUR INFORMATION**FUTURE CITY COUNCIL MEETINGS**

November 17, 2021	Regular City Council Meeting Council Chamber	7:00 p.m.
December 01, 2021	Regular City Council Meeting Council Chamber	7:00 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public inspection on the City's website: <https://www.southpasadenaca.gov/government/city-council-meetings/2021-council-meetings>.

Regular meetings are live streamed via the internet at:

http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

AGENDA NOTIFICATION SUBSCRIPTION

If you wish to receive an agenda email notification please contact the City Clerk's Division via email at CityClerk@southpasadenaca.gov or call (626) 403-7230.

ACCOMMODATIONS

The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or CityClerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

CERTIFICATION OF POSTING

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **November 3, 2021**, on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's, website as required by law, on the date listed below.*

10/28/2021

Christina Muñoz

Date

Christina Muñoz, Acting Deputy City Clerk