



**CITY OF SOUTH PASADENA  
CITY COUNCIL**

**A G E N D A  
REGULAR MEETING  
WEDNESDAY, SEPTEMBER 15, 2021 AT 7:00 P.M.**

**CITY COUNCIL CHAMBERS  
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

**South Pasadena City Council Statement of Civility**

*As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.*

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

Pursuant to Governor Newsom's Executive Order N-29-20, the City Council may conduct its meetings remotely and may be held via video conference. Pursuant to such Executive Order, the City Council may participate remotely and not be physically present in the City Council Chambers. Until further notice and as such Executive Orders remain in effect, the City Council may also allow public participation to continue via live public comment conducted over ZOOM.

The South Pasadena City Council Meeting for **September 15, 2021** will be conducted in-person from the Council Chambers, Amedee O. "Dick" Richards, Jr., located at 1424 Mission Street, South Pasadena.

Please be advised that pursuant to the Executive Order(s), and to ensure the health and safety of the public, staff, and City Council, as the Council Chambers will be open to the public for the meeting and members of the public may attend and/or participate in the in-person meeting, all are kindly reminded to follow Los Angeles County Public Health and CDC regulations and guidelines that are in place and may be posted. The In-person Hybrid meeting will be conducted live in the City Council Chambers.

The Meeting will be available

- In Person Hybrid – City Council Chambers, 1424 Mission Street
- Live Broadcast via the website – [http://www.spectrumstream.com/streaming/south\\_pasadena/live.cfm](http://www.spectrumstream.com/streaming/south_pasadena/live.cfm)
- Via Zoom – **Webinar ID: 825 9999 2830**  
**Passcode: 0915**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:  
<https://us06web.zoom.us/j/82599992830?pwd=ekRhNnNoTnlxOHV4RUplS2pUQlICZz09> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted.

For additional Zoom assistance with telephone audio, you may find your local number at:  
<https://zoom.us/u/aiXV0TAW2>

**CALL TO ORDER:** Mayor Pro Tem Michael Cacciotti

**ROLL CALL:** Mayor Diana Mahmud  
 Mayor Pro Tem Michael Cacciotti  
 Councilmember Jack Donovan  
 Councilmember Jon Primuth  
 Councilmember Evelyn G. Zneimer

**PLEDGE OF ALLEGIANCE:** Mayor Pro Tem Michael Cacciotti

## CLOSED SESSION ANNOUNCEMENTS

- 1. CLOSED SESSION ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately.

## PUBLIC COMMENT AND SUGGESTIONS

The City Council welcomes public input. If you would like to comment on an agenda item, members of the public may participate **by means of one of the following options:**

Option 1:

Participate in-person at the City Council Chambers.

Option 2:

Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak for up to 3 minutes per item. *(Note: For the purpose of best ensuring that all of the agenda items are considered at the Council Meeting, the Mayor may exercise the Chair’s discretion, subject to the approval of the majority of the City Council, to limit public comment(s) to less than 3 minutes on any given agenda item).*

Option 3:

Email public comment(s) to [ccpubliccomment@southpasadenaca.gov](mailto:ccpubliccomment@southpasadenaca.gov).

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 12:00 p.m., on the day of the Council meeting.

NOTE: Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

## PUBLIC COMMENT

- 2. PUBLIC COMMENT – GENERAL**

**PRESENTATIONS**

3. **INTRODUCTION OF STAFF**
4. **WATER SUPPLY PRESENTATION UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT (USGVMWD).**

**COMMUNICATIONS**

5. **COUNCILMEMBERS COMMUNICATIONS**  
Time allotted per Councilmember is 3 minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.
6. **CITY MANAGER COMMUNICATIONS**
7. **REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA**

**CONSENT CALENDAR****OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

8. **APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$98,579.35; GENERAL CITY WARRANTS IN THE AMOUNT OF \$1,069,218; SUPPLEMENTAL ACH PAYMENTS IN THE AMOUNT OF \$69,950.10; TRANSFERS OUT IN THE AMOUNT OF \$3,569,617.12; PAYROLL IN THE AMOUNT OF \$573,516.53.**

**Recommendation**

It is recommended that the City Council approve the Warrants as presented.

9. **APPROVAL OF THE PROPOSED BYLAWS AMENDMENTS TO BE CONSIDERED AT THE 2021 LEAGUE OF CALIFORNIA CITIES GENERAL ASSEMBLY.**

**Recommendation**

It is recommended that the City Council authorize the City delegate (Councilmember Evelyn G. Zneimer) to vote in support of the proposed Bylaws Amendments being considered at the 2021 League of California Cities' (League) General Assembly.

**CONSENT CALENDAR - CONTINUED**

10. **SECOND READING AND ADOPTION OF ZONING CODE AMENDMENT (0064-ZCA) AMENDING SECTION 36.230.030 (COMMERCIAL DISTRICT LAND USES AND PERMIT REQUIREMENTS) OF DIVISION 36.230 (COMMERCIAL ZONING DISTRICTS) OF ARTICLE 3 (SITE PLANNING AND GENERAL DEVELOPMENT STANDARDS) OF CHAPTER 36 (ZONING) OF THE SOUTH PASADENA MUNICIPAL CODE; SECTION 36.395.020 (“EXEMPT DEVELOPMENTS”) OF DIVISION 36.390 (“PUBLIC ART PROGRAM”) OF CHAPTER 36.395 (“PUBLIC ART DEVELOPMENT”) OF ARTICLE III OF CHAPTER 36; AND SECTION 4.3 (CONDITIONAL USES) OF THE MISSION STREET SPECIFIC PLAN REGARDING PERMIT REQUIREMENTS (SPMC).**

**ORDINANCE**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING SECTION 36.230.030 (“COMMERCIAL DISTRICT LAND USES AND PERMIT REQUIREMENTS”) OF DIVISION 36.230 (“COMMERCIAL ZONING DISTRICTS) OF ARTICLE 3 (SITE PLANNING AND GENERAL DEVELOPMENT STANDARDS”) OF CHAPTER 36 (“ZONING”) OF THE SOUTH PASADENA MUNICIPAL CODE; SECTION 36.395.020 (“EXEMPT DEVELOPMENTS”) OF DIVISION 36.390 (“PUBLIC ART PROGRAM”) OF CHAPTER 36.395 (“PUBLIC ART DEVELOPMENT”) OF ARTICLE III OF CHAPTER 36; AND SECTION 4.3 (“CONDITIONAL USES”) OF THE MISSION STREET SPECIFIC PLAN REGARDING PERMIT REQUIREMENTS

**Recommendation**

It is recommended that the City Council conduct the Second Reading and Adopt Zoning Code Amendment (0064-ZCA) amending:

1. Section 36.230.030 (Commercial District Land Uses and Permit Requirements) of Division 36.230 (Commercial Zoning Districts) of Article 3 (Site Planning and General Development Standards) of Chapter 36 (Zoning) of the South Pasadena Municipal Code (SPMC);
  2. Section 36.395.020 (“Exempt Developments”) of Division 36.390 (“Public Art Program”) of Chapter 36.395 (“Public Art Development”) of Article III of Chapter 36; and
  3. Section 4.3 (Conditional Uses) of the Mission Street Specific Plan (MSSP) regarding permit requirement.
11. **AWARD A CONTRACT TO ALLSUP CORPORATION IN A NOT-TO-EXCEED AMOUNT OF \$36,501.37 FOR REPAIR OF THE COMPRESSED NATURAL GAS COMPRESSOR AND APPROPRIATE \$36,502 FROM PROPOSITION C FUNDS.**

**Recommendation**

It is recommended that the City Council:

1. Award a contract to Allsup Corporation for repair of the Compressed Natural Gas (CNG) Compressor in the amount of \$36,501.37 (\$33,183.07 for the proposed amount and \$3,318.30 for a 10% contingency); and
2. Appropriate \$36,502 in Proposition C Funds to account 207-8030-8025-8520-000.

**CONSENT CALENDAR - CONTINUED**

- 12. APPROVE CONTRACT EXTENSION (SECOND AMENDMENT) TO EUROFINS EATON ANALYTICAL, LLC, IN A NOT-TO-EXCEED AMOUNT OF \$33,000 FOR LABORATORY TESTING AND ANALYSIS OF POTABLE WATER SAMPLES; DIRECT PREPARATION OF REQUEST FOR PROPOSAL FOR CITY-WIDE WATER QUALITY SAMPLING.**

**Recommendation**

It is recommended that the City Council authorize the City Manager to:

1. Execute the second contract amendment with Eurofins Eaton Analytical, LLC (Eurofins) to increase the contract value by \$33,000 and extend the agreement for Laboratory Testing and Analysis of Potable Water Samples' professional services until June 30, 2022; and
  2. Direct staff to issue a Request for Proposal (RFP) for a City-wide water quality sampling and analysis contract on receipt of the amended permit.
- 13. ADOPTION OF A RESOLUTION CONTINUING THE PROCLAMATION OF A LOCAL EMERGENCY DUE TO THE OUTBREAK OF COVID-19, AUTHORIZING THE CITY MANAGER TO TAKE ALL NECESSARY ACTIONS AS THE DIRECTOR OF EMERGENCY SERVICES.**

**RESOLUTION**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, CONTINUING ITS PROCLAMATION OF A LOCAL EMERGENCY DUE TO THE OUTBREAK OF COVID-19 AND AUTHORIZING THE CITY MANAGER TO CONTINUE TO TAKE ALL NECESSARY ACTIONS AS THE DIRECTOR OF EMERGENCY SERVICES.

**Recommendation**

It is recommended that the City Council approve the attached resolution continuing the proclamation of a local emergency due to the outbreak of COVID-19 and authorizing the City Manager to take all necessary actions as the Director of Emergency Services

- 14. PURCHASE AND REPLACEMENT OF CARBON MEDIA FROM CALGON CARBON CORPORATION FOR THE WILSON WELLHEAD TREATMENT SYSTEM FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$450,000.**

**Recommendation**

It is recommended that the City Council authorize the sole source purchase and replacement of carbon media from Calgon Carbon Corporation (Calgon) for a total not-to-exceed amount of \$450,000 for the Wilson Water Reservoir Wellhead Treatment System (\$438,380 for the proposed amount and \$11,620 for contingencies, namely, price fluctuations, testing, and acceptance testing).

**CONSENT CALENDAR - CONTINUED**

15. **AWARD OF CONTRACT TO EVGATEWAY FOR THE INSTALLATION OF AN ELECTRIC VEHICLE CHARGING STATION AT CITY HALL FOR A NOT-TO-EXCEED AMOUNT OF \$90,000.00 USING PROPOSITION C FUNDS AND A GRANT UNDER LOCAL GOVERNMENT PARTNERSHIP PROGRAM FROM SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT (AQMD) AND APPROPRIATION OF FUNDS.**

**Recommendation**

It is recommended that the City Council:

1. Accept a proposal from EVGateway for the installation of a direct-current fast charger (DCFC)/Level 3 electric vehicle (EV) charging station at City Hall; and
2. Authorize the City Manager to execute the agreement with EVGateway for a not-to-exceed amount of \$90,000.00 (\$85,481.21 for the proposal amount and \$4,518.79 for a contingency); and
3. Reject all other proposals received.
4. Authorize an appropriation of Proposition C funds to Account No. 207-9000-94022-9402-001 in the amount of \$60,000; and
5. Authorize an appropriation of Air Quality Management District (AQMD) Mobile Source Air Pollution Reduction Review Committee (MSRC) funds to Account No. 238-9000-9402-9402-001 in the amount of \$30,000, and appropriation of the grant revenue funds to AQMD MSRC Revenue Account No. 238-0000-0000-5071-014, upon reimbursement.

**PUBLIC HEARING - NONE****ACTION / DISCUSSION**

16. **DIRECTION REGARDING STATUS OF ANIMAL COMMISSION.**

**Recommendation**

It is recommended that the City Council provide direction regarding the status of the Animal Commission.

**INFORMATION REPORTS**

17. **2021-2029 HOUSING ELEMENT UPDATE.**

**Recommendation**

It is recommended that the City Council receive and file an update regarding the 2021-2029 Housing Element.

**INFORMATION REPORTS - CONTINUED****18. RECEIVE AND FILE CALTRANS SURPLUS PROPERTIES DISPOSITION UPDATE.****Recommendation**

It is recommended that the City Council receive and file updates from both the Legislative and Non-Legislative California Department of Transportation (Caltrans) Surplus Properties Disposition Ad Hoc Committees.

**ADJOURNMENT****FOR YOUR INFORMATION****FUTURE CITY COUNCIL MEETINGS  
(OPEN SESSION)**

October 06, 2021	Regular City Council meeting Council Chamber	7:00 p.m.
October 20, 2021	Regular City Council meeting Council Chamber	7:00 p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public inspection on the City's website: <https://www.southpasadenaca.gov/government/city-council-meetings/2021-council-meetings>.

Regular meetings are live streamed via the internet at:

[http://www.spectrumstream.com/streaming/south\\_pasadena/live.cfm](http://www.spectrumstream.com/streaming/south_pasadena/live.cfm)

**AGENDA NOTIFICATION SUBSCRIPTION**

If you wish to receive an agenda email notification please contact the City Clerk's Division via email at [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov) or call (626) 403-7230.

**ACCOMMODATIONS**

The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov). Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

**CERTIFICATION OF POSTING**

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **September 15, 2021**, on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law, on the date listed below.*

9/09/2021

/s/ *Christina Muñoz*

Date

Christina Muñoz, Interim Deputy City Clerk