



CITY OF SOUTH PASADENA
CITY COUNCIL

A G E N D A

REGULAR MEETING
WEDNESDAY, DECEMBER 21, 2022, AT 7:00 P.M.

AMEDEE O. "DICK" RICHARDS JR. COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030

South Pasadena City Council Statement of Civility

As your elected governing board, we will treat each other, members of the public, and City employees with patience, civility, and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all City business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena City Council Meeting will be conducted in-person from the Amedee O. "Dick" Richards, Jr. Council Chambers, located at 1424 Mission Street, South Pasadena, CA 91030.

The Meeting will be available:

- In Person Hybrid – Council Chambers, 1424 Mission Street, South Pasadena, CA 91030
- Live Broadcast via the City website -
http://www.spectrumstream.com/streaming/south_pasadena/live.cfm
- Via Zoom – **Webinar ID: 825 9999 2830**

To maximize public safety while still maintaining transparency and public access, members of the public may observe the meeting via Zoom in one of the three methods below:

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:
<https://us06web.zoom.us/j/82599992830> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID listed above.

CALL TO ORDER: Mayor

ROLL CALL: Evelyn G. Zneimer
Jack Donovan
Jon Primuth
Michael Cacciotti
Janet Braun

PLEDGE OF ALLEGIANCE: Evelyn G. Zneimer

PUBLIC COMMENT GUIDELINES

The City Council welcomes public input. Members of the public may comment on a non-agenda subject under the jurisdiction of the City Council or on an agenda item. Members of the public will have three minutes to address the City Council, however, the Mayor and City Council may adjust the time allotted, as needed. You may participate **by one of the following options**:

Option 1:

Participate in-person at the City Council Chambers located at 1424 Mission Street, South Pasadena, CA 91030.

Option 2:

Participate via Zoom.

Public comment speakers are able to speak by going to the Zoom webinar controls and clicking on the "Raise Hand" icon. The Meeting Host will be notified that a hand has been raised and speakers will have their microphone un-muted by the Host during the appropriate Public Comment period.

Option 3:

Email public comment to ccpubliccomment@southpasadenaca.gov.

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded to the City website for public viewing under Additional Documents. When submitting a public comment, please make sure to include the following:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 12:00 p.m., on the day of the City Council meeting. Correspondence received after this time will be distributed the following business day.

PLEASE NOTE: The Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to adjust public comment time limit to less than three minutes, as needed.

Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

CLOSED SESSION ANNOUNCEMENTS**1. CLOSED SESSION ANNOUNCEMENTS****PUBLIC COMMENT****2. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

General Public Comment will be limited to 30 minutes at the beginning of the agenda. If there are speakers remaining in the queue, they will be heard at the end of the meeting. Only Speakers who submit a Public Comment card within the first 30 minutes of Public Comment period will be queued up to speak.

PRESENTATIONS**3. DEPARTMENT HIGHLIGHT VIDEO: COMMUNITY DEVELOPMENT DEPARTMENT**

COMMUNICATIONS**4. COUNCILMEMBER COMMUNICATIONS**

Time allotted to speak per Councilmember is three minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.

5. CITY MANAGER COMMUNICATIONS**6. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA****CONSENT CALENDAR****OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

Items listed under the Consent Calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

7. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$11,100.00; GENERAL CITY WARRANTS IN THE AMOUNT OF \$520,076.79; VOIDS IN THE AMOUNT OF (\$8,250.00); ONLINE PAYMENTS IN THE AMOUNT OF \$114,007.74; PAYROLL IN THE AMOUNT OF \$1,789,927.53Recommendation

It is recommended that the City Council approve the Warrants as presented.

8. MONTHLY INVESTMENT REPORT FOR OCTOBER 2022Recommendation

It is recommended that the City Council receive and file the Monthly Investment Report for October 2022.

9. APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH CHAWKINS COMMUNICATIONS, INC. TO PROVIDE ELECTRIFICATION PROJECT AND STAKEHOLDER COORDINATION SERVICES FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$53,625Recommendation

It is recommended that the City Council:

1. Authorize the City Manager to enter into a Professional Services Agreement with Chawkins Communications, Inc. to assist the City in coordinating multiple projects and stakeholders related to electrification in the amount of \$53,625, including \$48,750 for the proposed work, and \$4,875 (10%) as a contingency; and
2. Authorize the City Manager to execute all related documents on behalf of the City.

10. APPROVAL OF A SECOND AMENDMENT TO THE ARROYO SECO RACQUET CLUB LEASE AGREEMENT WITH I-TENNIS, INC.Recommendation

It is recommended that the City Council approve a second amendment to the Arroyo Seco Racquet Club Lease Agreement with I-Tennis, Inc.

11. **ACCEPTANCE OF TWO DONATIONS TO THE LIBRARY FROM THE FRIENDS OF THE SOUTH PASADENA PUBLIC LIBRARY, INC. AND SOUTH PASADENA BEAUTIFUL, TOTALING \$7,506.26**

Recommendation

It is recommended that the City Council accept two donations to the Library, totaling \$7,506.26, to be used for the purpose of replacing the patio furniture on the Oxley Street side of the Library:

1. \$5,506.26 from the Friends of the South Pasadena Public Library, Inc.
2. \$2,000.00 from South Pasadena Beautiful.

12. **APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH CAROLLO ENGINEERS, INC. TO DEVELOP SEWER CONSENT JUDGMENT RELATED REPORTS TO BE SUBMITTED TO THE LOS ANGELES REGIONAL WATER QUALITY CONTROL BOARD**

Recommendation

It is recommended that the City Council:

1. Authorize the City Manager to enter into a Professional Services Agreement with Carollo Engineers, Inc. to assist the City in submitting required reports to the Los Angeles Regional Water Quality Control Board Enforcement Unit to comply with an existing Consent Judgment. The Professional Services Agreement is in the amount of Sixty-Six Thousand Dollars (\$66,000), including \$59,968 for the proposed work, and \$6,032 (approximately 10%) as a contingency;
2. Authorize an appropriation of \$66,000 from the Sewer Reserves Fund 210 to Public Works Sewer Maintenance Professional Services Expenditure Account No. 210-6010-6501-8170-000 for this work; and
3. Authorize the City Manager to execute all related documents on behalf of the City.

13. **2022 URBAN COMMUNITY DROUGHT RELIEF GRANT PROGRAM RESOLUTION**

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AUTHORIZING THE GRANT APPLICATION, ACCEPTANCE, AND EXECUTION FOR THE CITY OF SOUTH PASADENA DROUGHT RESILIENCY PROJECTS

Recommendation

It is recommended that the City Council:

1. Adopt a resolution authoring the grant application, acceptance, and execution for the City of South Pasadena Drought Resiliency Projects;
2. Authorize the City Manager, or her designee to prepare and file an application for funding with the Department of Water Resources 2022 Urban Community Drought Relief Grant Program;
3. Execute the funding agreement with the Department of Water Resources and any amendments thereto, and submit any required documents, invoices, and reports required to obtain grant funding.

14. **AUTHORIZE A THIRD CONTRACT AMENDMENT FOR INTERIM LANDSCAPING SERVICES WITH LANDCARE THROUGH MARCH 31, 2023 FOR A MONTHLY MAXIMUM AMOUNT OF \$37,357.96**

Recommendation

It is recommended that the City Council authorize the City Manager to execute a contract amendment for interim landscaping services with LandCare, for a total monthly amount not to exceed \$37,357.96.

INFORMATION REPORTS

15. PRESENTATION OF A CITYWIDE OPERATIONAL STATUS

Recommendation

It is recommended that the City Council receive a monthly Citywide operational status update

PUBLIC COMMENT – CONTINUED

16. CONTINUED PUBLIC COMMENT – GENERAL

This time is reserved for speakers in the Public Comment queue not heard during the first 30 minutes of Item No. 2. No new speakers will be accepted at this time.

PUBLIC COMMENT – CLOSED SESSION

Public Comment on Closed Session Agenda Items only will be taken. The public will be released from the meeting so that the City Council may convene Closed Session discussion of items allowed under the Government Code. Any reportable action taken in Closed Session will be reported by the City Attorney during the next Open Session meeting.

CLOSED SESSION AGENDA ITEMS

A. CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION

(Government Code Section 54956.9(d)(1))

1. City of South Pasadena v. California Department of Transportation (LASC Case No. 21STCP01779)
2. Abbas v. City of South Pasadena (LASC Case No. 22STCV19084)
3. Los Angeles Sunshine Coalition v. City of South Pasadena (LASC Case No. 22STCP04228)
4. Travelers Property Casualty Insurance Company v. City of South Pasadena (LASC Case No. 22STCV22759)
5. Smith v. City of South Pasadena (LASC Case No.19BBCV00118)

B. CONFERENCE WITH LEGAL COUNSEL: POTENTIAL LITIGATION (INITIATING)

Government Code Section 54956.9(d)(4)

Number of Potential Cases: 1

ADJOURNMENT

FOR YOUR INFORMATION

FUTURE CITY COUNCIL MEETINGS

January 4, 2023	Cancelled Due to the Winter Holiday Closure	
January 18, 2023	Regular City Council Meeting	7:00 p.m.
February 1, 2023	Regular City Council Meeting	7:00 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public viewing on the City’s website:

www.southpasadenaca.gov/CityCouncilMeetings2022

Regular meetings are live streamed via the internet at:

http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

AGENDA NOTIFICATION SUBSCRIPTION

If you wish to receive an agenda email notification please contact the City Clerk’s Division via email at CityClerk@southpasadenaca.gov or call (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or cityclerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

CERTIFICATION OF POSTING

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **December 21, 2022**, on the bulletin board in the courtyard of City Hall located at 1414 Mission Street, South Pasadena, CA 91030, and on the City website as required by law, on the date listed below.*

12/15/2022

/S/

Date

Desiree Jimenez, CMC, Chief City Clerk