



**CITY OF SOUTH PASADENA
CITY COUNCIL**

**A G E N D A
REGULAR MEETING
WEDNESDAY, OCTOBER 5, 2022, AT 7:00 P.M.**

**AMEDEE O. "DICK" RICHARDS JR. CITY COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

South Pasadena City Council Statement of Civility

As your elected governing board, we will treat each other, members of the public, and City employees with patience, civility, and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all City business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena City Council Meeting will be conducted in-person from the Council Chambers, Amedeo O. "Dick" Richards, Jr., located at 1424 Mission Street, South Pasadena, CA 91030. Pursuant to Assembly Bill 361 Government Code Section 54953, subdivision (e)(3), the City Council may conduct its meetings remotely and may be held via video conference.

The Meeting will be available:

- In Person Hybrid – City Council Chambers, 1424 Mission Street, South Pasadena, CA 91030
- Live Broadcast via the City website - http://www.spectrumstream.com/streaming/south_pasadena/live.cfm
- Via Zoom – **Webinar ID: 825 9999 2830**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:
<https://us06web.zoom.us/j/82599992830> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID.

CALL TO ORDER:	Mayor	Michael Cacciotti
ROLL CALL:	Mayor	Michael Cacciotti
	Mayor Pro Tem	Jon Primuth
	Councilmember	Jack Donovan
	Councilmember	Diana Mahmud
	Councilmember	Evelyn G. Zneimer
PLEDGE OF ALLEGIANCE:	Councilmember	Michael Cacciotti

PUBLIC COMMENT GUIDELINES

The City Council welcomes public input. Members of the public can comment on a non-agenda subject under the jurisdiction of the City Council or on an agenda item, you may participate **by one of the following options:**

Option 1:

Participate in-person at the City Council Chambers.

Option 2:

Public Comment speakers have three minutes to address the Council, however, the Mayor and City Council can adjust time allotted, as needed. Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during Public Comment portions of the agenda to speak for up to three minutes per item.

Option 3:

Email public comment(s) to ccpubliccomment@southpasadenaca.gov.

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded to the City website for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 12:00 p.m., on the day of the Council meeting.

PLEASE NOTE: The Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to adjust public comment(s) to less than three minutes.

Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

CLOSED SESSION ANNOUNCEMENTS**1. CLOSED SESSION ANNOUNCEMENTS****PUBLIC COMMENT****2. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

General Public Comment will be limited to 30 minutes at the beginning of the agenda. If there are speakers remaining in the queue, they will be heard at the end of the meeting. Only Speakers who sign up within the first 30 minutes of Public Comment period will be queued up to speak.

PRESENTATIONS**3. PRESENTATION OF A PROCLAMATION DECLARING OCTOBER 5, 2022, AS “WALK OR BIKE TO SCHOOL DAY” IN THE CITY OF SOUTH PASADENA****4. STAFF RECOGNITION**

Staff Introductions:

Management Services Department:

Luis Frausto, Management Services Director

Community Department:
Mackenzie Goldberg, Assistant Planner

COMMUNICATIONS

5. **COUNCILMEMBER COMMUNICATIONS**

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.

6. **CITY MANAGER COMMUNICATIONS**

7. **REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA**

CONSENT CALENDAR

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

8. **APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$14,972.88; GENERAL CITY WARRANTS IN THE AMOUNT OF \$196,952.17; ONLINE PAYMENTS IN THE AMOUNT OF \$12,811.23; PAYROLL IN THE AMOUNT OF \$813,114.43**

Recommendation

It is recommended that the City Council approve the Warrants as presented.

9. **AUTHORIZE THE CITY MANAGER TO EXECUTE A LEASE AGREEMENT WITH AXON ENTERPRISE INC., FOR THE LEASE OF 36 BODY-WORN CAMERAS, UNLIMITED VIDEO DATA STORAGE, AND 36 ELECTRONIC CONTROL DEVICES, FOR A FIVE-YEAR TERM NOT-TO-EXCEED \$365,053.05**

Recommendation

It is recommended the City Council authorize the City Manager to execute a lease agreement with Axon Enterprise, Inc. for 37 Body-Worn Cameras, unlimited video data storage, and 36 Electronic Control Devices for a five-year term in the amount not to exceed \$365,053.05.

10. **AUTHORIZE THE CITY MANAGER TO EXECUTE A CONTRACT WITH BLUE RIBBON PROPERTY INSPECTIONS FOR RESIDENTIAL INSPECTION SCOPE OF REPAIRS AND COST OF REPAIRS, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$102,183**

Recommendation

It is recommended that the City Council authorize the City Manager to execute an agreement with Blue Ribbon Property Inspections for residential inspection scope of repairs and cost of repairs services related to the Caltrans surplus unoccupied properties, for a total not-to-exceed amount of \$102,183.

11. **AWARD OF CONTRACT TO JK PROPERTIES FOR HOLIDAY LIGHTS AND DÉCOR DISPLAY IN THE DOWNTOWN BUSINESS DISTRICT; APPROPRIATION OF GENERAL FUND RESERVES IN THE AMOUNT OF \$36,000**

Recommendation

It is recommended that the City Council:

1. Appropriate an additional \$36,000 from General Fund reserves to the City Manager's Community Engagement Account 101-2020-2012-8190, for holiday lights and décor in the downtown district; and
2. Approve of an agreement with JK Properties in the amount of \$50,715 for the purchase, installation, and maintenance of holiday lights (\$31,210), and the rental, installation, and removal of holiday décor for \$19,505.

PUBLIC HEARING

12. **FIRST READING AND INTRODUCTION OF AN ORDINANCE AMENDING ARTICLES XI ("PURCHASING") AND XIII ("AWARDING PUBLIC WORKS CONTRACTS") OF THE SOUTH PASADENA MUNICIPAL CODE PERTAINING TO PURCHASING POLICIES**

ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING SECTION 2.99-29 OF ARTICLE XI RELATING TO "PURCHASING PROCEDURES", AND SECTIONS 2.99-35 AND 2.99-37 OF ARTICLE XIII "AWARDING PUBLIC WORKS CONTRACTS" OF CHAPTER 2 OF THE SOUTH PASADENA MUNICIPAL CODE

Recommendation

It is recommended that the City Council read by title only for the first reading, waiving further reading, and introduce an ordinance to amend South Pasadena Municipal Code Section 2.99-29 of Article XI "Purchasing", and Sections 2.99-35 and 2.99-37 of Article XIII "Awarding Public Works Contracts".

ACTION / DISCUSSION

13. **CONSIDERATION OF APPROVAL OF THE SOUTH PASADENA PEAFOWL MANAGEMENT PLAN**

Recommendation

It is recommended that the City Council review and consider the proposed Peafowl Management Plan. The draft plan provides educational guidance for City Staff and residents on how to manage the peafowl population in the City of South Pasadena.

14. **FINANCE QUARTERLY UPDATE – QUARTER ENDED SEPTEMBER 30, 2022**

Recommendation

It is recommended that the City Council receive and file the Finance Quarterly Report for the Quarter Ended September 30, 2022.

PUBLIC COMMENT – CONTINUED**15. CONTINUED PUBLIC COMMENT – GENERAL**

This time is reserved for speakers in the public comment queue not heard during the first 30 minutes of Item 2. No new speakers will be accepted at this time.

ADJOURNMENT**FOR YOUR INFORMATION****FUTURE CITY COUNCIL MEETINGS**

October 3, 2022	Special City Council Meeting	8:30 a.m.
October 19, 2022	Regular City Council Meeting	7:00 p.m.
November 2, 2022	Regular City Council Meeting	7:00 p.m.
November 16, 2022	Regular City Council Meeting	7:00 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public inspection on the City's website:

www.southpasadenaca.gov/CityCouncilMeetings2022


Regular meetings are live streamed via the internet at:

http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

AGENDA NOTIFICATION SUBSCRIPTION

If you wish to receive an agenda email notification please contact the City Clerk's Division via email at CityClerk@southpasadenaca.gov or call (626) 403-7230.

ACCOMMODATIONS

 The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or CityClerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

CERTIFICATION OF POSTING

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **October 5, 2022**, on the bulletin board in the courtyard of City Hall located at 1414 Mission Street, South Pasadena, CA 91030, and on the City website as required by law, on the date listed below.*

09/29/2022

/S/

Date

Desiree Jimenez, CMC, Chief City Clerk