



**CITY OF SOUTH PASADENA  
CITY COUNCIL**

**AMENDED AGENDA**

**REGULAR MEETING  
WEDNESDAY, JANUARY 18, 2023, AT 7:00 P.M.**

**AMEDEE O. "DICK" RICHARDS JR. COUNCIL CHAMBERS  
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

**South Pasadena City Council Statement of Civility**

*As your elected governing board, we will treat each other, members of the public, and City employees with patience, civility, and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all City business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.*

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

The South Pasadena City Council Meeting will be conducted in-person from the Amedee O. "Dick" Richards, Jr. Council Chambers, located at 1424 Mission Street, South Pasadena, CA 91030.

The Meeting will be available:

- In Person Hybrid – Council Chambers, 1424 Mission Street, South Pasadena, CA 91030
- Live Broadcast via the City website –
- [http://www.spectrumstream.com/streaming/south\\_pasadena/live.cfm](http://www.spectrumstream.com/streaming/south_pasadena/live.cfm)
- Via Zoom – **Webinar ID: 825 9999 2830**

To maximize public safety while still maintaining transparency and public access, members of the public may observe the meeting via Zoom in one of the three methods below:

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:  
<https://us06web.zoom.us/j/82599992830> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID listed above.

<b>CALL TO ORDER:</b>	Mayor	Jon Primuth
<b>ROLL CALL:</b>	Mayor	Jon Primuth
	Mayor Pro Tem	Evelyn G. Zneimer
	Councilmember	Jack Donovan
	Councilmember	Michael A. Cacciotti
	Councilmember	Janet Braun
<b>PLEDGE OF ALLEGIANCE:</b>	Councilmember	Jack Donovan

**PUBLIC COMMENT GUIDELINES**

The City Council welcomes public input. Members of the public may comment on a non-agenda subject under the jurisdiction of the City Council or on an agenda item. Members of the public will have three minutes to address the City Council, however, the Mayor and City Council may adjust the time allotted, as needed. You may participate **by one of the following options**:

Option 1:

Participate in-person at the City Council Chambers located at 1424 Mission Street, South Pasadena, CA 91030.

Option 2:

Participate via Zoom.

Public comment speakers are able to speak by going to the Zoom webinar controls and clicking on the "Raise Hand" icon. The Meeting Host will be notified that a hand has been raised and speakers will have their microphone un-muted by the Host during the appropriate Public Comment period.

Option 3:

Email public comment to [ccpubliccomment@southpasadenaca.gov](mailto:ccpubliccomment@southpasadenaca.gov).

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded to the City website for public viewing under Additional Documents. When submitting a public comment, please make sure to include the following:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 12:00 p.m., on the day of the City Council meeting. Correspondence received after this time will be distributed the following business day.

PLEASE NOTE: The Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to adjust public comment time limit to less than three minutes, as needed.

Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

**CLOSED SESSION ANNOUNCEMENTS****1. CLOSED SESSION ANNOUNCEMENTS****PUBLIC COMMENT****2. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

General Public Comment will be limited to 30 minutes at the beginning of the agenda. If there are speakers remaining in the queue, they will be heard at the end of the meeting. Only Speakers who submit a Public Comment card within the first 30 minutes of Public Comment period will be queued up to speak.

**PRESENTATION****3. PRESENTATION OF A CERTIFICATE OF RECOGNITION TO FIRE CAPTAIN KRIS SAXON FOR HIS RETIREMENT AFTER 31 YEARS OF SERVICES TO THE SOUTH PASADENA COMMUNITY**

**RECOGNITION / INTRODUCTION****4. STAFF INTRODUCTION**

Management Services Department:  
Mark Perez, Deputy City Clerk

**COMMUNICATIONS****5. COUNCILMEMBER COMMUNICATIONS**

Time allotted to speak per Councilmember is three minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.

**6. CITY MANAGER COMMUNICATIONS****7. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA****CONSENT CALENDAR****OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

Items listed under the Consent Calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

**8. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$515,575.86; GENERAL CITY WARRANTS IN THE AMOUNT OF \$966,931.64; VOIDS IN THE AMOUNT OF (\$5,440.20); TRANSFERS IN THE AMOUNT OF \$114,146.31; ONLINE PAYMENTS IN THE AMOUNT OF \$90,753.63; PAYROLL IN THE AMOUNT OF \$1,792,168.51**Recommendation

It is recommended that the City Council approve the Warrants as presented.

**9. MONTHLY INVESTMENT REPORT FOR NOVEMBER 2022**Recommendation

It is recommended that the City Council receive and file the Monthly Investment Report for November 2022.

**10. AUTHORIZE AMENDMENTS TO PROFESSIONAL SERVICES AGREEMENT WITH MV CHENG AND ASSOCIATES, INC., FOR TEMPORARY STAFFING SERVICES IN A TOTAL NOT-TO-EXCEED AMOUNT OF \$199,400, FOR A NEW TOTAL NOT-TO-EXCEED AMOUNT OF \$344,000**Recommendation

It is recommended that the City Council authorize the City Manager to execute a contract amendment for Professional Services Agreement with MV Cheng and Associates, Inc., for temporary staffing services in a total amount not-to-exceed \$199,400, for a new total not-to-exceed amount of \$344,000.

11. **APPROVE FUND ALLOCATION AND APPROPRIATE OF FUNDS AND AWARD OF CONTRACT TO RAFTELIS FOR THE SOUTH PASADENA POLICE DEPARTMENT ORGANIZATIONAL ASSESSMENT, IN AN AMOUNT NOT-TO-EXCEED \$99,500**

Recommendation

It is recommended that the City Council:

1. Allocate and appropriate \$99,500 from the General Fund Account 101-0000-0000-3200-000 to the Police Department Contract Services Account Number 101-4010-4011-8180-000; and
2. Approve an award of contract to Raftelis (Raftelis Financial Consultants, Inc.) for the organizational assessment of the Police Department in an amount not-to-exceed \$99,500.

**ACTION / DISCUSSION**

12. **AUTHORIZATION OF APPOINTMENTS AND REAPPOINTMENTS TO CITY BOARDS, COMMISSIONS, AND COMMITTEES**

Recommendation

It is recommended by Mayor Primuth that the City Council appoint the following to City Boards, Commissions, and Committees:

1. Margaret Yi to the Community Services Commission to a partial term ending December 31, 2023;
2. Jeremy Ding to the Cultural Heritage Commission to a full term ending December 31, 2025;
3. Sheila Rossi to the Finance Commission to a partial term ending December 31, 2024;
4. Edward Pearson to the Library Board Trustees to a partial term ending December 31, 2024;
5. F. Arnold Swanborn to the Planning Commission to a partial term ending December 31, 2023;
6. Deloris Piazza to the Public Art Commission to a full term ending December 31, 2025;
7. Tricia Demarais to the Public Safety Commission to a partial term ending December 31, 2023;
8. Armando Thomas Munoz to the Public Safety Commission to a full term ending December 31, 2025;

It is recommended by Mayor Primuth that the City Council re-appoint the following to City Boards, Commissions, and Committees for a full term ending December 31, 2025:

1. William Cross to the Cultural Heritage Commission
2. Melissa Hon Tsai to the Design Review Board
3. Annie Chang Long to the Library Board Trustees
4. Kenneth I. Gross to the Library Board Trustees
5. Lawrence Abelson to the Mobility and Transportation Infrastructure Commission
6. Amy Davis Jones to the Natural Resources and Environmental Commission
7. Michael Siegel to the Natural Resources and Environmental Commission
8. Lisa Padilla to the Planning Commission
9. Jeffrey Burke to the Public Art Commission
10. David Maling to the Public Works Commission

**13. DIRECTION ON CITY ATTORNEY SERVICES**

Recommendation

It is recommended that the City Council provide direction to staff regarding City Attorney Services.

**14. ADOPTION OF RESOLUTIONS AUTHORIZING SIGNATORIES ON CITY BANKING ACCOUNTS AND RELATED BANKING DOCUMENTS, AND AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND**

**RESOLUTION**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, SUPERSEDING RESOLUTION NO. 7747, AUTHORIZING SIGNATURES ON CITY BANK ACCOUNTS

**RESOLUTION**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING RESOLUTION NO. 7753, AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND

Recommendation

It is recommended that the City Council adopt:

1. A resolution superseding Resolution No. 7747, Authorizing Signatures on City Bank Accounts; and
2. A resolution amending Resolution No. 7753, Authorizing Investment of Monies in the Local Agency Investment Fund.

**15. INTRODUCTION AND FIRST READING OF AN ORDINANCE TO AMEND THE SOUTH PASADENA MUNICIPAL CODE CHAPTER 36 (ZONING) PERTAINING TO EMERGENCY SHELTERS, TRANSITIONAL HOUSING AND LOW BARRIER NAVIGATION CENTERS, MIXED-USE DEVELOPMENT PERMIT PROCESSING, MULTI-FAMILY REGULATIONS INCLUDING FLOOR AREA RATIOS, LOT COVERAGE AND SINGLE-FAMILY USES, AND PARKING REQUIREMENTS NEAR DEFINED TRANSIT STOPS FOR COMPLIANCE WITH ASSOCIATED STATE LAWS AND DRAFT HOUSING ELEMENT PROGRAMS; APPROVAL OF EXEMPTIONS FROM FURTHER REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (GUIDELINES §§ 15061(B)(3) AND 15378)**

**ORDINANCE**

AN ORDINANCE OF THE CITY OF SOUTH PASADENA AMENDING CHAPTER 36 (“ZONING”), ARTICLES 2, 3 AND 7, SECTIONS 36.220.030 (RESIDENTIAL ZONING DISTRICT LAND USES AND PERMIT REQUIREMENTS), 36.220.040 (RESIDENTIAL ZONING DISTRICT GENERAL DEVELOPMENT STANDARDS), 36.230.030 (COMMERCIAL ZONING DISTRICT LAND USES AND PERMIT REQUIREMENTS), 36.310.040 (NUMBER OF PARKING SPACES REQUIRED), 36.350.250 (EMERGENCY SHELTERS), AND 36.700.020 (DEFINITIONS OF SPECIALIZED TERMS AND PHRASES) IN ORDER TO IMPLEMENT ASSOCIATED STATE LAWS AND GENERAL PLAN HOUSING ELEMENT PROGRAMS; DETERMINATION FINDING APPLICABILITY OF EXEMPTIONS FROM FURTHER ANALYSIS UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO SECTIONS 15061(b)(3) AND 15378 OF CHAPTER 3 OF TITLE 14 OF THE CALIFORNIA CODE OF REGULATIONS

Recommendation

It is recommended that the City Council introduce for first reading the following zoning text amendments (ZTA):

1. Approve exemptions to further review under the California Environmental Quality Act (CEQA) pursuant to exceptions in sections 15061(b)(3) and 15378 of Chapter 3 of Title 14 of the California Code of Regulations (the CEQA Guidelines);
2. Amend South Pasadena Municipal Code (SPMC) Section 36.220.030 (Residential Zoning District Land Uses and Permit Requirements), Table 2-2, to prohibit new single-family uses in Residential Medium Density (RM) and Residential High Density (RH) zoning districts;
3. Amend SPMC Section 36.220.040 (Residential Zoning District General Development Standards) Table 2-3 to comply with the minimum density and feasible lot coverage for projects of certain sizes as required by State Senate Bill (SB) 478;
4. Amend SPMC Section 36.230.030 (Commercial Zoning District Land Uses and Permit Requirements), to permit transitional housing in all zoning districts that permit residential uses and remove the requirement for a conditional use permit (CUP) from mixed-use development and allow as a permitted use;
5. Amend SPMC Section 36.350.250 (Emergency Shelters), to revise standards for emergency shelters in compliance with State law;
6. Amend SPMC Section 36.310.040 to add provisions for consistency with Assembly Bill (AB) 2097 (removal of minimum parking requirements near transit); and
7. Amend SPMC Division 36.700 (Definitions/Glossary), to add a definition of Low Barrier Navigation Center.

**PUBLIC COMMENT – CONTINUED**

**16. CONTINUED PUBLIC COMMENT – GENERAL**

This time is reserved for speakers in the Public Comment queue not heard during the first 30 minutes of Item No. 2. No new speakers will be accepted at this time.

~~**PUBLIC COMMENT – CLOSED SESSION**  
Public Comment on Closed Session Agenda Items only will be taken. The public will be released from the meeting so that the City Council may convene Closed Session discussion of items allowed under the Government Code. Any reportable action taken in Closed Session will be reported by the City Attorney during the next Open Session meeting.~~

**ADJOURNMENT**

**FOR YOUR INFORMATION**

**FUTURE CITY COUNCIL MEETINGS**

February 1, 2023	Regular City Council Meeting	7:00 p.m.
February 15, 2023	Regular City Council Meeting	7:00 p.m.
March 1, 2023	Regular City Council Meeting	7:00 p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public viewing on the City’s website:

[www.southpasadenaca.gov/CityCouncilMeetings2023](http://www.southpasadenaca.gov/CityCouncilMeetings2023)


Regular meetings are live streamed via the internet at:

[http://www.spectrumstream.com/streaming/south\\_pasadena/live.cfm](http://www.spectrumstream.com/streaming/south_pasadena/live.cfm)

**AGENDA NOTIFICATION SUBSCRIPTION**

If you wish to receive an agenda email notification please contact the City Clerk’s Division via email at [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov) or call (626) 403-7230.

**ACCOMMODATIONS**

 The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk’s Division at (626) 403-7230 or [cityclerk@southpasadenaca.gov](mailto:cityclerk@southpasadenaca.gov). Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

**CERTIFICATION OF POSTING**

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **January 18, 2023**, on the bulletin board in the courtyard of City Hall located at 1414 Mission Street, South Pasadena, CA 91030, and on the City website as required by law, on the date listed below.*

01/17/2023

/S/

Date

Desiree Jimenez, CMC, Chief City Clerk