



CITY OF SOUTH PASADENA
CITY COUNCIL

AMENDED AGENDA

REGULAR MEETING
WEDNESDAY, JANUARY 17, 2024, AT 7:00 P.M.

AMEDEE O. "DICK" RICHARDS JR. COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030

South Pasadena City Council Statement of Civility

As your elected governing board, we will treat each other, members of the public, and City employees with patience, civility, and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all City business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena City Council Meeting will be conducted in-person from the Amedee O. "Dick" Richards, Jr. Council Chambers, located at 1424 Mission Street, South Pasadena, CA 91030.

Public participation may be made as follows:

- In Person – Council Chambers, 1424 Mission Street, South Pasadena, CA 91030.
- Live Broadcast via the City website – http://www.spectrumstream.com/streaming/south_pasadena/live.cfm
- Via Zoom – **Webinar ID: 825 9999 2830**
- Written Public Comment – written comment must be submitted by 12:00 p.m. the day of the meeting by emailing to ccpubliccomment@southpasadenaca.gov.
- Via Phone – +1-669-900-6833 and entering the Zoom Meeting ID listed above.

Meeting may be viewed at:

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:
<https://us06web.zoom.us/j/82599992830> or
3. By calling: +1-669-900-6833 and entering the Zoom Meeting ID listed above; and viewing the meeting via http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

CALL TO ORDER: Mayor Evelyn G. Zneimer

ROLL CALL: Mayor Evelyn G. Zneimer
Mayor Pro Tem Jack Donovan
Councilmember Jon Primuth
Councilmember Michael A. Cacciotti
Councilmember Janet Braun

PLEDGE OF ALLEGIANCE: Councilmember Jon Primuth

PUBLIC COMMENT GUIDELINES

The City Council welcomes public input. Members of the public may comment on a non-agenda subject under the jurisdiction of the City Council or on an agenda item. Members of the public will have three minutes to address the City Council, however, the Mayor and City Council may adjust the time allotted, as needed.

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded to the City website for public viewing under Additional Documents. When submitting a public comment, please make sure to include the following:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.
- 3) Submit by no later than 12:00 p.m., on the day of the City Council meeting. Correspondence received after this time will be distributed the following business day.

PLEASE NOTE: The Mayor may exercise the Chair's discretion, subject to the approval of the majority of the City Council, to adjust public comment time limit to less than three minutes, as needed.

Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

CLOSED SESSION ANNOUNCEMENTS**1. CLOSED SESSION ANNOUNCEMENTS****PUBLIC COMMENT****2. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

General Public Comment will be limited to 30 minutes at the beginning of the agenda. If there are speakers remaining in the queue, they will be heard at the end of the meeting. Only Speakers who submit a Public Comment card within the first 30 minutes of Public Comment period will be queued up to speak.

PRESENTATION**3. STAFF INTRODUCTION**Library:

Bre Taylor, Children's Librarian

Public Works:

Michael Vartanians, Principal Engineer

4. CERTIFICATE OF RECOGNITION FOR THE SOUTH PASADENA TOURNAMENT OF ROSES COMMITTEE FOR FOUR CONSECUTIVE YEARS OF AWARD-WINNING FLOAT ENTRIES IN THE ROSE PARADE**5. CERTIFICATE OF RECOGNITION FOR THE SYLVERS (ROSE FLOAT)**

CHANGES TO THE AGENDA

6. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA

CONSENT CALENDAR

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

Items listed under the Consent Calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless a public comment has been received or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

7. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$351,935.78; GENERAL CITY WARRANTS IN THE AMOUNT OF \$606,818.62; ONLINE PAYMENTS IN THE AMOUNT OF \$142,721.34; VOIDS IN THE AMOUNT OF (\$4,741.66); PAYROLL IN THE AMOUNT OF \$2,814,793.36

Recommendation

It is recommended that the City Council approve the Warrants as presented.

8. CONSIDERATION OF APPROVAL OF CITY COUNCIL MEETING MINUTES FOR DECEMBER 20, 2023

Recommendation

It is recommended that the City Council consider the approval of the minutes for the Regular Meeting on December 20, 2023.

9. CONSIDERATION OF ADOPTION OF A RESOLUTION AMENDING RESOLUTION NO. 7827, APPROVING AN INCREASE TO PURCHASE ORDER NO. 24082 WITH DELL MARKETING, LP., FOR THE AMOUNT NOT-TO-EXCEED OF \$115,000 UTILIZING THE NASPO VALUEPOINT COOPERATIVE PURCHASING PROGRAM

Recommendation

It is recommended that the City Council consider the adoption of a resolution amending Resolution No. 7827, approving an increase to Purchase Order No. 24082 with Dell Marketing, L.P. for the amount not to exceed \$115,000 authorizing the use of the National Association of State Procurement Officials (NASPO) ValuePoint Cooperative Purchasing Program for the purchase.

10. FISCAL YEAR 2024-2025 BUDGET CALENDAR

Recommendation

It is recommended that the City Council review and approve the Fiscal Year 2024-2025 Budget Calendar.

11. CONSIDERATION OF THE ADOPTION OF RESOLUTIONS AUTHORIZING SIGNATORIES ON CITY BANKING ACCOUNTS AND RELATED BANKING DOCUMENTS, AND AUTHORIZING SIGNATORIES FOR THE INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND

Recommendation

It is recommended that the City Council adopt:

1. A Resolution superseding Resolution No. 7799, Authorizing Signatories on City Bank Accounts; and
2. A Resolution superseding Resolution No. 7800, Authorizing Signatories for the Investment of Monies in the Local Agency Investment Fund.

12. APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SOUTH PASADENA AND THE PART-TIME PUBLIC SERVICE EMPLOYEES' ASSOCIATION, SUPERSEDING RESOLUTION NO. 7625

Recommendation

It is recommended that the City Council consider approving a resolution adopting a Memorandum of Understanding (MOU) between the City of South Pasadena (City) and the Part-Time Public Service Employees' Association (PT-PSEA) superseding Resolution No. 7625.

13. CONSIDERATION OF APPOINTMENTS AND REAPPOINTMENTS TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

Recommendation

It is recommended by Mayor **Zneimer** that the City Council appoint the following to City Boards, Commissions, and Committees:

1. Leslie Albe Field to the Community Services Commission to a full-term ending December 31, 2026;
2. Stephen L. Plotkin to the Community Services Commission to a full-term ending December 31, 2026;
3. Mackenzie Z. Moore to the Community Services Commission to a full-term ending December 31, 2026;
4. Anthony W. Lai to the Community Services Commission to a full-term ending December 31, 2026;
5. Scott A. Severson to the Cultural Heritage Commission to a full-term ending December 31, 2026;
6. James H. Martin to the Design Review Board to a full-term ending December 31, 2026;
7. Y-Le Ho to the Finance Commission to a full-term ending December 31, 2026;
8. Stephanie Hernandez to the Finance Commission to a full-term ending December 31, 2026;
9. Minsun Meeker to the Library Board Trustees to a full-term ending December 31, 2026;
10. Emily Ng to the Natural Resources & Environmental Commission to a full-term ending December 31, 2026;
11. Liam R. de Villa Bourke to the Natural Resources & Environmental Commission to a partial term ending December 31, 2024;
12. Mark Steven Gallatin to the Planning Commission to a full-term ending December 31, 2026;
13. Sam S. Alison to the Planning Commission to a full-term ending December 31, 2026;
14. Jason Claypool to the Planning Commission to a full-term ending December 31, 2026;
15. Rina Krystal Velasco to the Public Art Commission to a full-term ending December 31, 2026;
16. Dean R. Ghaffari to the Public Art Commission to a full-term ending December 31, 2026;
17. Michael D. Seel to the Public Art Commission to a full-term ending December 31, 2026;
18. Dr. Charley Lu to the Public Safety Commission to a full-term ending December 31, 2026;
19. Marcos Rodriguez Holguin to the Public Safety Commission to a full-term ending December 31, 2026;

It is recommended by Mayor Zneimer that the City Council re-appoint the following to City Boards, Commissions, and Committees for a full-term ending December 31, 2026:

1. Conrado Lopez to the Cultural Heritage Commission
2. Eric Dunlap to the Mobility and Transportation Infrastructure Commission
3. Charles M. Trevino to the Public Works Commission
4. Samuel Hernandez to the Public Works Commission

PUBLIC HEARING

14. CONSIDER A RESOLUTION AMENDING THE GENERAL PLAN TO INCREASE DENSITIES IN THE MEDIUM INTENSITY AND HIGH INTENSITY LAND USE DESIGNATIONS AND AN ORDINANCE TO INCREASE THE DENSITY IN THE RESIDENTIAL MEDIUM (RM) AND RESIDENTIAL HIGH (RH) ZONES CONSISTENT WITH THE ADOPTED 6TH CYCLE HOUSING ELEMENT.

ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING CHAPTER 36 (ZONING) OF THE CITY CODE OF THE CITY OF SOUTH PASADENA RELATED TO INCREASING DENSITY IN THE RESIDENTIAL MEDIUM AND RESIDENTIAL HIGH ZONING DISTRICTS, IN COMPLIANCE WITH THE UPDATED GENERAL PLAN AND THE 2021-2029 (6TH CYCLE) HOUSING ELEMENT

Recommendation

It is recommended that the City Council open the public hearing, receive public testimony on the project, and consider the following actions:

1. Adopt a Resolution amending the General Plan to increase the density of the Residential Medium Intensity land use designation from 14 units per acre to 30 units per acre, and to increase the density of the Residential High Intensity land use designation from 24 units per acre to 45 units per acre.
2. Introduce the Ordinance for first reading and waive full reading of the Ordinance amending certain South Pasadena Municipal Code Sections to increase residential densities in the Residential Medium (RM) and Residential High (RH) zones consistent with the General Plan Amendment and the 2021-2029 (6th Cycle) Housing Element.

ACTION/DISCUSSION

15. CONSIDERATION OF AN ORDINANCE OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING SECTION 2.7 OF THE SOUTH PASADENA MUNICIPAL CODE TO ADJUST THE COMPENSATION OF CITY COUNCIL MEMBERS PURSUANT TO AND CONSISTENT WITH SENATE BILL 329

ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING SECTION 2.7 OF THE SOUTH PASADENA MUNICIPAL CODE TO ADJUST THE COMPENSATION OF CITY COUNCIL MEMBERS PURSUANT TO AND CONSISTENT WITH SENATE BILL 329

Recommendation

It is recommended that the City Council consider introduction of the Ordinance for first reading and waive full reading of the Ordinance amending Section 2. 7 of the South Pasadena Municipal Code to adjust City Council member compensation consistent with Senate Bill 329.

PUBLIC COMMENT – CONTINUED

16. CONTINUED PUBLIC COMMENT – GENERAL

This time is reserved for speakers in the Public Comment queue not heard during the first 30 minutes of Item No. 2. No new speakers will be accepted at this time.

COMMUNICATIONS

17. COUNCILMEMBER COMMUNICATIONS

Time allotted to speak per Councilmember is three minutes. Additional time will be allotted at the end of the City Council meeting agenda, if necessary.

18. CITY MANAGER COMMUNICATIONS

ADJOURNMENT

FOR YOUR INFORMATION

FUTURE CITY COUNCIL MEETINGS

February 7, 2024	Regular City Council Meeting	7:00 P.M.
February 21, 2024	Regular City Council Meeting	7:00 P.M.
March 6, 2024	Regular City Council Meeting	7:00 P.M.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

City Council meeting agenda packets, any agenda related documents, and additional documents are available online for public viewing on the City’s website:

www.southpasadenaca.gov/CityCouncilMeetings2023


Regular meetings are live streamed via the internet at:

http://www.spectrumstream.com/streaming/south_pasadena/live.cfm

AGENDA NOTIFICATION SUBSCRIPTION

If you wish to receive an agenda email notification please contact the City Clerk’s Division via email at CityClerk@southpasadenaca.gov or call (626) 403-7230.

ACCOMMODATIONS

 The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk’s Division at (626) 403-7230 or cityclerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

CERTIFICATION OF POSTING

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **January 17, 2024**, on the bulletin board in the courtyard of City Hall located at 1414 Mission Street, South Pasadena, CA 91030, and on the City, website as required by law, on the date listed below.*

1/16/2024

/s/

Date

Mark Perez, Deputy City Clerk