



**CITY OF SOUTH PASADENA  
LIBRARY/COMMUNITY CENTER COMPREHENSIVE SITE PLAN AD HOC COMMITTEE  
REGULAR MEETING**

**MINUTES  
THURSDAY, OCTOBER 2, 2025, AT 7:00 P.M.**

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**CALL TO ORDER:** Staff Liaison

**ROLL CALL:**

**PRESENT**                      Sheila Rossi (Mayor Pro Tem, City of South Pasadena)-Arrived at 7:28 p.m.  
Bianca Richards, Library Board of Trustees)  
Kristen Dubé (Board Member, Friends of the South Pasadena Library)  
Tom Afschar (At-Large Member)  
Rich Elbaum (At-Large Member)  
Tony Hou (At-Large Member)  
Leslie Albe Field (Member, Community Services Commission)  
Dean Serwin (At-Large Member)  
Julia Wang (At-Large Member)

**ABSENT**                      Janet Braun (Mayor, City of South Pasadena)  
Alexandria Levitt (President, Senior Citizens' Foundation of S. Pasadena)  
Gene Kim (At-Large Member)  
Victoria Rocha (At-Large Member)  
Jasmine Wong (At-Large Member)

Cathy Billings, Library Director, announced a quorum.

**CITY STAFF PRESENT:**

Todd Hileman, City Manager; Cathy Billings, Library Director; Lucy Hakobian, Community Services Director; Melissa Snyder, Deputy Community Services Director, were present at Roll Call at 7:06 p.m.

<b>PUBLIC COMMENT</b>
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**1. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

None

<b>PRESENTATIONS</b>
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**ACTION/DISCUSSION****2. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA**

None

**3. APPROVAL OF THE LIBRARY/COMMUNITY CENTER COMPREHENSIVE SITE PLAN  
AD HOC COMMITTEE MINUTES FROM THE SEPTEMBER 4, 2025, REGULAR MEETING**

A motion was made by Committee Member Richards, seconded by Committee Member Afschar, and approved by roll call vote to approve Item No. 3. The motion carried 8-0-5-2, by the following vote:

**AYES:** Rossi, Dubé, Levitt, Afschar, Elbaum, Hou, Kim, and Richards

**NOES:** None

**ABSENT:** Braun, Rossi, Levitt, Kim, Rocha, Wong

**ABSTAINED:** Field, Wang

**4. AD HOC COMMITTEE REVIEW OF DRAFT CITY COUNCIL PRESENTATION**

Group 4 provided the Committee with an overview of the draft presentation prepared for City Council.

The Committee made the following recommendations:

- Include a table comparing the spaces included in Options A, B, and C, and correlate these with the results. This will help clearly demonstrate the options and the associated loss of space with each.
- Shorten and streamline the presentation.
- Add a page summarizing the historical and structural reports, along with the arborist report.

**5. DISCUSS, FINALIZE, AND APPROVE THE LIBRARY/COMMUNITY CENTER SITE PLAN  
AD HOC COMMITTEE'S RECOMMENDATION TO THE CITY COUNCIL REGARDING  
PREFERRED SITE STRATEGIES**

Committee recommended to preview the revisions prior to presenting to City Council. A special meeting will be scheduled to continue this review process and finalize the Committee's recommendation for the November 5, 2025 City Council presentation.

**COMMUNICATIONS****6. COMMITTEE MEMBER COMMUNICATIONS**

None

**7. STAFF COMMUNICATIONS**

None

**PUBLIC COMMENT – CONTINUED****8. CONTINUED PUBLIC COMMENT – GENERAL**

None

**ADJOURNMENT**

There being no further matters, Library Director Billings adjourned the Regular Meeting of the Library/Community Center Comprehensive Site Plan Ad Hoc Committee at 9:06 P.M. to the next Regular Library/Community Center Comprehensive Site Plan Ad Hoc Committee meeting scheduled for November 6, 2025.

Respectfully submitted:

Signed by:

A handwritten signature in black ink, appearing to read "lhakobian@southpasadenaca.gov", is written over a horizontal line.

Lucy Hakobian

Community Services Director

APPROVED:

Signed by:

A handwritten signature in black ink, appearing to read "Cathy Billings", is written over a horizontal line.Cathy Billings  
Library Director

ATTEST:

Signed by:

A handwritten signature in black ink, appearing to read "lhakobian@southpasadenaca.gov", is written over a horizontal line.

Lucy Hakobian

Community Services Director

*Approved at the Library/Community Center Comprehensive Site Plan Ad Hoc Committee  
Special Meeting on October 22, 2025.*