



**CITY OF SOUTH PASADENA
LIBRARY/COMMUNITY CENTER COMPREHENSIVE SITE PLAN AD HOC COMMITTEE**

SPECIAL MEETING AGENDA
WEDNESDAY, OCTOBER 22, 2025, AT 7:00 P.M.

**SENIOR CENTER ACTIVITY ROOM
1102 OXLEY STREET, SOUTH PASADENA, CA 91030**

South Pasadena Commission Statement of Civility

As your appointed governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made today will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena Library/Community Center Comprehensive Site Plan Ad Hoc Committee Meeting will be conducted in-person from Senior Center Activity Room, located at 1102 Oxley Street, South Pasadena.

Public participation may be made as follows:

- In Person – Senior Center Activity Room, 1102 Oxley Street, South Pasadena, CA 91030.
- Via Zoom – **Meeting ID: 875 1273 0840.**
- Written Public Comment – written comment must be submitted by 12:00 p.m. the day of the meeting by emailing LibraryParkCampus@southpasadenaca.gov.
- Via Phone – (669) 900-9128 and entering the Zoom Meeting ID listed above.

Meeting may be viewed at:

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link: <https://bit.ly/SitePlanAdHoc>.

CALL TO ORDER: Staff Liaison

ROLL CALL:

Committee Members
Janet Braun (Mayor, City of South Pasadena)
Sheila Rossi (Mayor Pro Tem, City of South Pasadena)
Kristen Dubé (Board member, Friends of the South Pasadena Library)
Leslie Albe Field (Member, Community Services Commission)
Alexandria Levitt (President, Senior Citizens' Foundation of S. Pasadena)
Tom Afschar (At-Large Member)
Rich Elbaum (At-Large Member)
Tony Hou (At-Large Member)

Gene Kim (At-Large Member)
Bianca Richards (At-Large Member)
Victoria Rocha (At-Large Member)
Dean Serwin (At-Large Member)
Julia Wang (At-Large Member)
Jasmine Wong (At-Large Member)

PUBLIC COMMENT GUIDELINES (*Public Comments are limited to 3 minutes*)

The City welcomes public input. Members of the public can comment on a non-agenda subject under the jurisdiction of the Ad Hoc Committee or on an agenda item. You may participate **by one of the following options**:

Option 1:

Participate in-person at the Senior Center Activity Room.

Option 2:

Participate virtually via Zoom. Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak.

Option 3:

Email public comment(s) to LibraryParkCampus@southpasadenaca.gov.

Public Comments received in writing will not be read aloud at the meeting but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Submit by no later than **12:00 p.m.** on the day of the Ad Hoc Committee meeting. Please make sure to indicate:

- 1) Name (optional), and
- 2) Agenda item you are submitting public comment on.

PLEASE NOTE: The Staff Liaison may exercise their discretion, subject to the approval of the majority of the Committee, to adjust public comment(s) to less than three minutes.

NOTE: Pursuant to State law, the Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

PUBLIC COMMENT**1. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)**

General Public Comment will be limited to 30 minutes at the beginning of the agenda. If there are speakers remaining in the queue, they will be heard at the end of the meeting. Only Speakers who sign up in the first 30 minutes of public comment will be queued up to speak.

PRESENTATIONS

ACTION/DISCUSSION

2. **REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA**
3. **APPROVAL OF MINUTES OF OCTOBER 2, 2025, LIBRARY/COMMUNITY CENTER COMPREHENSIVE SITE PLAN AD HOC COMMITTEE MEETING**

Recommendation

It is recommended that the Committee review and consider approval of the October 2, 2025, Ad Hoc Site Plan Committee Regular Meeting Minutes.

4. **FINALIZE THE LIBRARY/COMMUNITY CENTER SITE PLAN AD HOC COMMITTEE'S RECOMMENDATION TO THE CITY COUNCIL REGARDING THE THREE SITE OPTIONS BEING CONSIDERED**

Recommendation

It is recommended that the Ad Hoc Committee finalize the recommendation it will make to the City Council regarding the Library Park Campus site options that Group 4 has developed with input from the community, the Committee, and staff.

5. **RECEIVE AN UPDATE FROM STAFF ABOUT HOW IT IS PROPOSED THAT THE INFORMATION AND CONTENT TO BE SHARED WITH THE CITY COUNCIL SHOULD BE ORGANIZED AND PRESENTED**

Recommendation

It is recommended that the Ad Hoc Committee receive an update about how staff propose to organize and present information to the City Council.

COMMUNICATIONS

6. **COMMITTEE MEMBER COMMUNICATIONS**
7. **STAFF COMMUNICATIONS**

PUBLIC COMMENT – CONTINUED

8. **CONTINUED PUBLIC COMMENT – GENERAL**

This time is reserved for speakers in the public comment queue not heard during the first 30 minutes of Item 1. No new speakers will be accepted at this time.

ADJOURNMENT**FOR YOUR INFORMATION**

FUTURE AD HOC COMMITTEE MEETINGS

November 6, 2025	Regular Meeting	7:00 p.m.
December 4, 2025	Regular Meeting	7:00 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND RECORDINGS OF MEETINGS

Library/Community Center Site Plan Ad Hoc Committee meeting agenda packets, any agenda related documents, and additional documents are available online for public inspection on the City's website: <https://www.southpasadenaca.gov/Your-Government/Committees>

AGENDA NOTIFICATION SUBSCRIPTION

If you wish to receive an agenda email notification, please send an email to LibraryParkCampus@southpasadenaca.gov or call (626) 403-7330.

ACCOMMODATIONS

The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or CityClerk@southpasadenaca.gov. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

CERTIFICATION OF POSTING

*I declare under penalty of perjury that I posted this notice of agenda for the Special meeting to be held on **October 22, 2025**, on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's, website as required by law, on the date listed below.*

10/21/2025

/S/

Date

Cathy Billings, Library Director