



**CITY OF SOUTH PASADENA
PUBLIC ART COMMISSION**

AGENDA

**SPECIAL MEETING
MONDAY, SEPTEMBER 23, 2024 AT 6:30 P.M.**

**AMEDEE O. "DICK" RICHARDS JR. COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

South Pasadena Public Art Commission Statement of Civility

As your appointed governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

The South Pasadena Public Art Commission Meeting will be conducted in-person from the Amedee O. "Dick" Richards, Jr. Council Chambers, located at 1424 Mission Street, South Pasadena, CA 91030.

The Meeting will be available:

- In Person Hybrid – City Council Chambers, 1424 Mission Street
- Via Zoom - **Webinar ID: 823 1334 6757**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:
<https://us02web.zoom.us/j/82313346757>; or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID listed above.

CALL TO ORDER: Annalee Andres, Chair

ROLL CALL: Annalee Andres, Chair
Rina Crystal Velasco, Vice-Chair
Michael Seel
Jeffrey Burke
Deloris Piazza

COUNCIL LIASON: Janet Braun

APPROVAL OF AGENDA

Majority vote of the Commission to proceed with Commission business.

PUBLIC COMMENTS AND SUGGESTIONS

The Public Art Commission welcomes public input. If you would like to comment on an agenda item, members of the public may participate by means of one of the following options:

Option 1: Participate in-person at the City Council Chambers, 1424 Mission Street, South Pasadena.

Option 2: Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda to speak for up to 3 minutes per item.

Option 3: Email public comment(s) to PlanningComments@southpasadenaca.gov. Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s). Please make sure to indicate: 1) Name (optional), and 2) Agenda item you are submitting public comment on. 3) Submit by no later than 12:00 p.m., on the day of the Commission meeting.

NOTE: Pursuant to State law, the Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Commission or staff may briefly respond to statements

PUBLIC COMMENT**1. Public Comment – General (Non-Agenda Items)****CONSENT CALENDAR****2. Minutes from Special May 20, 2024 Meeting**Recommendation

It is recommended that the Commission review and approve the minutes.

ADMINISTRATION**3. City Council Liaison Communications****4. Ad Hoc Committee Communications**

- Public Art Inventory
- Public Art Program Policy Handbook
- Roster of Local Artists

5. Commissioner Communications**6. Staff Liaison Communications****ADJOURNMENT****7. Adjourn to the regular next Public Art Commission meeting scheduled for December 9, 2024 at 6:30 PM****PUBLIC ACCESS TO AGENDA DOCUMENTS**

The complete agenda packet may be viewed on the City's website at:

<https://www.southpasadenaca.gov/government/boards-commissions/public-art-commission>

ACCOMMODATIONS

The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division via e-mail at CityClerk@southpasadenaca.gov or by calling (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

9/19/24

Date

Tatianna Marin

Tatianna Marin, Acting Assistant Planner

**MINUTES OF THE SPECIAL MEETING OF THE
PUBLIC ART COMMISSION
OF THE CITY OF SOUTH PASADENA
THIS 20TH DAY OF MAY 2024 AT 6:30 P.M.
AMADEE O. “DICK” RICHARDS JR. COUNCIL CHAMBERS
1424 MISSION STREET, SOUTH PASADENA, CA 91030**

CALL TO ORDER/ROLL CALL	<p>The meeting of the Public Art Commission (Commission) was convened at 6:30 p.m.</p> <p>Commissioners Present: Annalee Andres (Vice-Chair), Rina Crystal Velasco, Michael Seel, Deloris Piazza, and Jeffrey Burke</p> <p>Staff Present: Alison Becker, Community Development Deputy Director; Tatianna Marin, Acting Assistant Planner; and Lillian Estrada, Administrative Secretary</p>
APPROVAL OF AGENDA	<p>Commissioner Burke requested the Agenda be rearranged to move Item 10 forward. The Agenda, with the change, was:</p> <p>Unanimously approved (5 Ayes, 0 Noes)</p>
PUBLIC COMMENT	
1. Public Comment – General (Non-Agenda Items)	None.
BUSINESS ITEM	
2. Public Art Commission Reorganization Select Chair and Vice-Chair	<p>New Commissioners Seel and Velasco were formally introduced and welcomed to the Commission.</p> <p>Commissioner Burke nominated, seconded by Commissioner Seel, Vice-Chair Andres to be Chairperson of the Commission.</p> <p>Unanimously approved (5 Ayes, 0 Noes)</p> <p>Commissioner Velasco nominated, seconded by Commissioner Seel, Commissioner Velasco to serve as Vice-Chair.</p> <p>Unanimously approved (5 Ayes, 0 Noes)</p>

ADMINISTRATION	
10. Commissioner Communications	Commissioner Burke spoke of his experience on the Commission and expressed dissatisfaction with the number of public art projects approved during his tenure.
CONSENT CALENDAR	
3. Minutes from Special Meeting of February 27, 2023	Unanimously approved (5 Ayes, 0 Noes)
4. Minutes from Regular Meeting of April 24, 2023	Approved (4 Ayes, 0 Noes, 1 Abstention)
5. Minutes from Special Meeting of September 14, 2023	Approved (4 Ayes, 0 Noes, 1 Abstention)
PRESENTATION	
6. Commission Analysis	Management Analyst Mary Haddad presented a Commission Analysis Review.
DISCUSSION	
7. 2024 Public Art Commission Annual Commission Report	<p>The Annual Report highlighted the Commission’s fiscal year 2024-2025 Work Plan. Several ad hoc committees were established: Commissioners Seel and Velasco will comprise the ad hoc committee to produce a registry/roster of local artists (including medium, art form, etc.) as a resource; Chair Andres and Commissioner Velasco agreed to continue the work of the Ad Hoc Committee for Public Art Program Policy Handbook; Commissioners Seel and Burke agreed to be a part of an ad hoc committee to propose potential public installation sites.</p> <p>The Commissioners also discussed compiling an inventory of public art resources, the management responsibility of maintenance of public art (on both private and public property), and the need for and possibility of enlisting the aid of an outside consultant.</p> <p>Commissioner Burke motioned, seconded by Commissioner Seel, to approve the 2024 Annual Commission Report as presented, amending the language identifying vicinity as Southern California and adding the evaluation of potential sites for public art.</p>

	Approved by Roll Call vote (5 Ayes, 0 Noes)
ADMINISTRATION	
8. City Council Liaison Communications	None.
9. Ad Hoc Committee Communications	Chair Andres updated the Commission on the Public Art Policy Handbook, discussed outside support and the process of securing consultant support from a public art professional.
11. Staff Liaison Communications	Acting Assistant Planner Tatianna Marin reported on the status of the Public Art Fund account of \$3,097.50 from the first installment of 50% of the public art in lieu fee for the remodeling project at the old Vons Shopping Center.
ADJOURNMENT	
12. Adjourn to the Regular Public Art Commission meeting scheduled for August 26, 2024 at 6:30 PM	By consensus, the Commission adjourned the meeting at 7:54 p.m.

Approved By:

Annalee Andres
Chair