Notice of Intent to Demolish

Community Development Department |Planning Division
1414 Mission Street, South Pasadena, California 91030
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https://www.southpasadenaca.gov/Home

Notice of Intent to Demolish

In accordance with South Pasadena Municipal Code, Section 2.65(E)(3) Properties 45 Years and Older, A Certificate of Appropriateness may be required for demolition of a building or structure that is 45 years or older and not identified as a Cultural Resource.

Any proposed project submitted to the Planning and Building Department that includes the Demolition or removal of a building or structure that was constructed 45 years prior to the date of application for such project shall file a Notice of Intent to Demolish. The determination as to whether a property is a Cultural Resource shall require a deposit by the applicant to cover City costs associated with hiring a historic consultant and/or an Architectural Historian; and/or a deposit to cover the costs associated with the preparation of an Initial Study, Environmental Impact Report, Mitigated Negative Declaration or Negative Declaration.

Demolition Information

Number of Residential Units to be Demolished: _____

Structure(s) to be Demolished: _____

Date Main Structure was Built: _____

Date Appurtenant Structure(s) was Built: _____

Planned Replacement Structure(s) & Residential Unit(s): _____

Demolition Application

The Director and his/her designee shall review the project involving demolition and confirm that the following materials have been provided including: an intensive level Historic Resources Evaluation (HRE) that follows the practices established by the California Office of Historic Preservation shall be prepared for the property; plans for the replacement development project consistent with the standards and requirements of the applicable zoning district; and photo verification that he property has been posted with a notice of intent to demolish. Upon receipt of the filing materials, the Director or his/her designee will schedule the demolition application for the next available CHC meeting.

The Applicant has provided these attachments:

☐ Historic Resources Evaluation ☐ Plans for the replacement development project

☐ Photo verification that the property has been posted with a Notice of Intent to Demolish

Applicant's Name (print)	Applicant's Signature	Date

Office Use Only

Application Number: _____ Date Received: _____