



**CITY OF SOUTH PASADENA  
CITY COUNCIL - REGULAR MEETING**

**MINUTES  
WEDNESDAY, JANUARY 17, 2024, AT 7:00 P.M.**

**CALL TO ORDER:**

The Regular Meeting of the South Pasadena City Council was called to order by Mayor Zneimer on Wednesday, January 17, 2024, at 7:17 P.M. The City Council Chambers are located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL:**

**PRESENT**

Mayor	Evelyn G. Zneimer
Mayor Pro Tem	Jack Donovan
Councilmember	Jon Primuth
Councilmember	Michael A. Cacciotti

**ABSENT**

Councilmember	Janet Braun
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Mark Perez, Deputy City Clerk, announced a quorum.

**CITY STAFF PRESENT:**

Arminé Chaparyan, City Manager; Roxanne Diaz, City Attorney; Mark Perez, Deputy City Clerk were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

**PLEDGE OF ALLEGIANCE**

The Flag Salute was led by Councilmember Primuth.

**CLOSED SESSION ANNOUNCEMENTS**

**1. CLOSED SESSION ANNOUNCEMENTS**

**A. CONFERENCE WITH LABOR NEGOTIATORS:**

(Government Code Section 54957.6)

Conference with Labor Negotiators regarding labor negotiations with the following groups:

- South Pasadena Police Officers' Association
- South Pasadena Firefighters' Association
- South Pasadena Public Service Employee's Association
- South Pasadena Public Service Part Time Employees' Association
- Unrepresented Management Employees

City Negotiators: Arminé Chaparyan, City Manager; Tina Lopez, Human Resources and Risk Manager

**B. REAL PROPERTY NEGOTIATIONS**

(Government Code Section 54956.8)

1. Property Addresses:

- a. 216 Fairview Avenue, APN 5317-012-906
- b. 217 Fremont Avenue, APN 5317-012-901
- c. 225 Fremont Avenue, APN 5317-012-902
- d. 1131 Columbia Street, APN 5317-012-900
- e. 1707 Meridian Avenue, APN 5310-031-903
- f. 1008 Hope Street & 1002 Hope Street/726 Meridian Avenue, APN 5315-013-906
- g. 215 Fairview Avenue, APN 5317-007-903
- h. 302 Fairview Avenue, APN 5317-012-903
- i. 529 Prospect Avenue, APN 5317-036-904
- j. 530 Orange Grove Avenue, APN 5317-036-900
- k. 534 Orange Grove Avenue, APN 5317-036-903
- l. 535 Meridian Avenue, APN 5317-036-903
- m. 540 Prospect Avenue, APN 5317-035-901
- n. 901 Bonita Drive, APN 5310-020-903
- o. 885 Oneonta Drive, APN 5310-022-902; 5310-022-901; 5310-022-903
- p. 1037 & 1039 Grevalia Avenue, APN 5315-012-903
- q. 808 Valley View Road, APN 5310-020-901
- r. 822 Valley View Road, APN 5310-020-902

Agency Negotiator: Arminé Chaparyan, City Manager

Negotiating Party: State of California, Department of Transportation

Under Negotiation: Price and Terms of Payment

2. Property Address: 1503 and 1507 El Centro, APN 5315-003-903 and APN 5315-003-904

Agency Negotiator: Arminé Chaparyan, City Manager

Negotiating Party: Stephen Godwin and Sally Smythe

Under Negotiation: Price and Terms of Payment

3. Property Address: 913 Meridian Avenue, APN 5315-020-906  
Agency Negotiator: Arminé Chaparyan, Housing Authority Executive Director  
Negotiating Party: South Pasadena Preservation Foundation, Inc.  
Under Negotiation: Price and Terms of Payment

**C. CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION**

(Government Code Section 54956.9(d)(1))

1. *Californians for Homeownership, Inc. v. City of South Pasadena, (LASC Case No. 22STCP01388)*

**City Attorney Roxanne Diaz stated that no reportable action was taken during closed session.**

**PUBLIC COMMENT**

**2. Public Comment – General (Non-Agenda Items)**

In Person Comments:

Casey Law spoke regarding climate change.

Zoom Comments:

Erica Rede spoke regarding the eviction and renovations ordinance.

Rachel spoke regarding the eviction ordinance and tenant protections.

Robert spoke regarding the Housing Element and Rent Control.

Josh Albrektson spoke regarding the Housing Element.

**PRESENTATION**

**3. STAFF INTRODUCTION**

Library:

Bre Taylor, Children’s Librarian

Cathy Billings, Library Director, introduced the staff person.

Public Works:

Michael Vartanians, Principal Engineer

Ted Gerber, Public Works Director, introduced the staff person.

**4. CERTIFICATE OF RECOGNITION FOR THE SOUTH PASADENA TOURNAMENT OF ROSES COMMITTEE FOR FOUR CONSECUTIVE YEARS OF AWARD-WINNING FLOAT ENTRIES IN THE ROSE PARADE**

Sheila Pautsch and Mayor Zneimer presented the certificate.

**5. CERTIFICATE OF RECOGNITION FOR THE SYLVERS (ROSE FLOAT)**

Sheila Pautsch and Mayor Zneimer presented the certificate.

**CHANGES TO THE AGENDA**

**6. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA**

None.

**CONSENT CALENDAR**

Councilmember Primuth requested to pull Item No. 13 for separate discussion. Councilmember Cacciotti requested to pull Item No. 8 for separate discussion. A motion was made by Councilmember Cacciotti and seconded by Councilmember Primuth to approve Item Nos. 7, 9, 10, 11, and 12 of the consent calendar as presented. The motion carried 4-0-1, by the following vote:

**AYES:** Cacciotti, Donovan, Primuth, Mayor Zneimer  
**NOES:** None.  
**ABSENT:** Braun  
**ABSTAINED:** None.

**7. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$351,935.78; GENERAL CITY WARRANTS IN THE AMOUNT OF \$606,818.62; ONLINE PAYMENTS IN THE AMOUNT OF \$142,721.34; VOIDS IN THE AMOUNT OF (\$4,741.66); PAYROLL IN THE AMOUNT OF \$2,814,793.36**

Recommendation

It is recommended that the City Council approve the Warrants as presented.

**A motion was made to approve the recommendation on the Consent Calendar.**

**8. CONSIDERATION OF APPROVAL OF CITY COUNCIL MEETING MINUTES FOR DECEMBER 20, 2023**

Recommendation

It is recommended that the City Council consider the approval of the minutes for the Regular Meeting on December 20, 2023.

**COUNCIL MOTION AND ACTION**

Councilmember Cacciotti requested to pull item no. 8 for separate discussion. A motion was made by Councilmember Cacciotti and seconded by Councilmember Primuth to approve Item No. 8 with the modification to page 8-6 to include Senator Portantino. The motion carried 4-0-1, by the following vote:

**AYES:** Cacciotti, Donovan, Primuth, Mayor Zneimer  
**NOES:** None.  
**ABSENT:** Braun  
**ABSTAINED:** None.

**9. CONSIDERATION OF ADOPTION OF A RESOLUTION AMENDING RESOLUTION NO. 7827, APPROVING AN INCREASE TO PURCHASE ORDER NO. 24082 WITH DELL MARKETING, LP., FOR THE AMOUNT NOT-TO-EXCEED OF \$115,000 UTILIZING THE NASPO VALUEPOINT COOPERATIVE PURCHASING PROGRAM**

Recommendation

It is recommended that the City Council consider the adoption of a resolution amending Resolution No. 7827, approving an increase to Purchase Order No. 24082 with Dell Marketing, L.P. for the amount not to exceed \$115,000 authorizing the use of the National Association of State Procurement Officials (NASPO) ValuePoint Cooperative Purchasing Program for the purchase.

**A motion was made to approve the recommendation on the Consent Calendar.**

**Resolution No. 7837 was adopted.**

**10. FISCAL YEAR 2024-2025 BUDGET CALENDAR**

Recommendation

It is recommended that the City Council review and approve the Fiscal Year 2024-2025 Budget Calendar.

City Manager Arminé Chaparyan gave a presentation and responded to questions from the City Council.

**COUNCIL MOTION AND ACTION**

This item was originally approved in the consent motion. However, the City Council voted to reconsider the item via the following vote:

A motion was made by Mayor Zneimer and seconded by Councilmember Cacciotti to reconsider Item No. 10. The motion carried 4-0-1, by the following vote:

**AYES:** Cacciotti, Donovan, Primuth, Mayor Zneimer  
**NOES:** None.  
**ABSENT:** Bruan  
**ABSTAINED:** None.

A motion was made by Councilmember Primuth and seconded by Councilmember Donovan to approve Item No. 10 as presented with a discussion of the budget calendar amendments to be brought back for discussion at the February 7 City Council Meeting. The motion carried 4-0-1, by the following vote:

**AYES:** Cacciotti, Donovan, Primuth, Mayor Zneimer  
**NOES:** None.  
**ABSENT:** Bruan  
**ABSTAINED:** None.

**11. CONSIDERATION OF THE ADOPTION OF RESOLUTIONS AUTHORIZING SIGNATORIES ON CITY BANKING ACCOUNTS AND RELATED BANKING DOCUMENTS, AND AUTHORIZING SIGNATORIES FOR THE INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND**

Recommendation

It is recommended that the City Council adopt:

1. A Resolution superseding Resolution No. 7799, Authorizing Signatories on City Bank Accounts; and
2. A Resolution superseding Resolution No. 7800, Authorizing Signatories for the Investment of Monies in the Local Agency Investment Fund.

A motion was made to approve the recommendation on the Consent Calendar.

Resolution Nos. 7838 and 7839 were adopted.

**12. APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SOUTH PASADENA AND THE PART-TIME PUBLIC SERVICE EMPLOYEES' ASSOCIATION, SUPERSEDING RESOLUTION NO. 7625**

Recommendation

It is recommended that the City Council consider approving a resolution adopting a Memorandum of Understanding (MOU) between the City of South Pasadena (City) and the Part-Time Public Service Employees' Association (PT-PSEA) superseding Resolution No. 7625.

**A motion was made to approve recommendation on the Consent Calendar.**

**Resolution No. 7840 was adopted.**

**13. CONSIDERATION OF APPOINTMENTS AND REAPPOINTMENTS TO CITY BOARDS, COMMISSIONS, AND COMMITTEES**

Recommendation

It is recommended by Mayor Zneimer that the City Council appoint the following to City Boards, Commissions, and Committees:

1. Leslie Albe Field to the Community Services Commission to a full-term ending December 31, 2026;
2. Stephen L. Plotkin to the Community Services Commission to a full-term ending December 31, 2026;
3. Mackenzie Z. Moore to the Community Services Commission to a full-term ending December 31, 2026;
4. Anthony W. Lai to the Community Services Commission to a full-term ending December 31, 2026;
5. Scott A. Severson to the Cultural Heritage Commission to a full-term ending December 31, 2026;
6. James H. Martin to the Design Review Board to a full-term ending December 31, 2026;
7. Y-Le Ho to the Finance Commission to a full-term ending December 31, 2026;
8. Stephanie Hernandez to the Finance Commission to a full-term ending December 31, 2026;
9. Minsun Meeker to the Library Board Trustees to a full-term ending December 31, 2026;
10. Emily Ng to the Natural Resources & Environmental Commission to a full-term ending December 31, 2026;
11. Liam R. de Villa Bourke to the Natural Resources & Environmental Commission to a partial term ending December 31, 2024;
12. Mark Steven Gallatin to the Planning Commission to a full-term ending December 31, 2026;
13. Sam S. Alison to the Planning Commission to a full-term ending December 31, 2026;
14. Jason Claypool to the Planning Commission to a full-term ending December 31, 2026;

15. Rina Krystal Velasco to the Public Art Commission to a full-term ending December 31, 2026;
16. Dean R. Ghaffari to the Public Art Commission to a full-term ending December 31, 2026;
17. Michael D. Seel to the Public Art Commission to a full-term ending December 31, 2026;
18. Dr. Charley Lu to the Public Safety Commission to a full-term ending December 31, 2026;
19. Marcos Rodriguez Holguin to the Public Safety Commission to a full-term ending December 31, 2026;

It is recommended by Mayor Zneimer that the City Council re-appoint the following to City Boards, Commissions, and Committees for a full-term ending December 31, 2026:

1. Conrado Lopez to the Cultural Heritage Commission
2. Eric Dunlap to the Mobility and Transportation Infrastructure Commission
3. Charles M. Trevino to the Public Works Commission
4. Samuel Hernandez to the Public Works Commission

#### **COUNCIL MOTION AND ACTION**

**Councilmember Primuth requested to pull item no. 13 for a separate discussion. A motion was made by Mayor Zneimer and seconded by Councilmember Cacciotti to approve Item No. 13 without recommendation No. 9. The motion failed 2-2-1, by the following vote:**

**AYES:** Cacciotti, Mayor Zneimer  
**NOES:** Donovan, Primuth  
**ABSENT:** Bruan  
**ABSTAINED:** None.

**Councilmember Primuth requested to pull item no. 13 for a separate discussion. A motion was made by Mayor Zneimer and seconded by Councilmember Cacciotti to approve Item No. 13 as presented. The motion failed 2-1-1-1, by the following vote:**

**AYES:** Cacciotti, Mayor Zneimer  
**NOES:** Primuth  
**ABSENT:** Bruan  
**ABSTAINED:** Donovan

**Councilmember Primuth requested to pull item no. 13 for a separate discussion. A motion was made by Mayor Zneimer and seconded by**



**Councilmember Cacciotti to approve Item No. 13 without recommendation No. 9. The motion carried 4-0-1, by the following vote:**

**AYES:** Cacciotti, Donovan, Primuth, Mayor Zneimer  
**NOES:** None.  
**ABSENT:** Bruan  
**ABSTAINED:** None.

**The City Council directed staff to bring back the remaining appointment before the City Council at the February 7, 2024, meeting for consideration.**

**PUBLIC HEARING**

**14. CONSIDER A RESOLUTION AMENDING THE GENERAL PLAN TO INCREASE DENSITIES IN THE MEDIUM INTENSITY AND HIGH INTENSITY LAND USE DESIGNATIONS AND AN ORDINANCE TO INCREASE THE DENSITY IN THE RESIDENTIAL MEDIUM (RM) AND RESIDENTIAL HIGH (RH) ZONES CONSISTENT WITH THE ADOPTED 6TH CYCLE HOUSING ELEMENT**

**ORDINANCE**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING CHAPTER 36 (ZONING) OF THE CITY CODE OF THE CITY OF SOUTH PASADENA RELATED TO INCREASING DENSITY IN THE RESIDENTIAL MEDIUM AND RESIDENTIAL HIGH ZONING DISTRICTS, IN COMPLIANCE WITH THE UPDATED GENERAL PLAN AND THE 2021-2029 (6TH CYCLE) HOUSING ELEMENT

**Recommendation**

It is recommended that the City Council open the public hearing, receive public testimony on the project, and consider the following actions:

1. Adopt a Resolution amending the General Plan to increase the density of the Residential Medium Intensity land use designation from 14 units per acre to 30 units per acre, and to increase the density of the Residential High Intensity land use designation from 24 units per acre to 45 units per acre.
2. Introduce the Ordinance for first reading and waive full reading of the Ordinance amending certain South Pasadena Municipal Code Sections to increase residential densities in the Residential Medium (RM) and Residential High (RH) zones consistent with the General Plan Amendment and the 2021-2029 (6th Cycle) Housing Element.

Ben Jarvis, Senior Planner gave a presentation and responded to questions from the City Council.

The Mayor opened the Public Hearing at 8:12 P.M.

In Person Comments:

Kate Sun spoke regarding the item.

Zoom Comments:

Yvonne LaRose spoke regarding the item.

Anne Bagasao spoke regarding the item.

Josh Albrektson spoke regarding the item.

The Mayor closed the Public Hearing at 8:22 P.M.

**COUNCIL MOTION AND ACTION**

A motion was made by Councilmember Cacciotti and seconded by Councilmember Primuth to approve Item No. 14 as presented. The motion carried 4-0-1, by the following vote:

- AYES: Cacciotti, Donovan, Primuth, Mayor Zneimer
- NOES: None.
- ABSENT: Braun
- ABSTAINED: None.

Resolution No. 7841 was adopted.

**ACTION/DISCUSSION**

**15. CONSIDERATION OF AN ORDINANCE OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING SECTION 2.7 OF THE SOUTH PASADENA MUNICIPAL CODE TO ADJUST THE COMPENSATION OF CITY COUNCIL MEMBERS PURSUANT TO AND CONSISTENT WITH SENATE BILL 329**

**ORDINANCE**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING SECTION 2.7 OF THE SOUTH

PASADENA MUNICIPAL CODE TO ADJUST THE  
COMPENSATION OF CITY COUNCIL MEMBERS  
PURSUANT TO AND CONSISTENT WITH SENATE  
BILL 329

Recommendation

It is recommended that the City Council consider introduction of the Ordinance for first reading and waive full reading of the Ordinance amending Section 2. 7 of the South Pasadena Municipal Code to adjust City Council member compensation consistent with Senate Bill 329.

Sophia Conchas, Management Intern gave a presentation and responded to questions from the City Council.

In Person Comments:

None.

Zoom Comments:

None.

COUNCIL MOTION AND ACTION

A motion was made by Councilmember Cacciotti and seconded by Councilmember Primuth to approve Item No. 15 as presented. The motion carried 3-1-1, by the following vote:

**AYES:** Cacciotti, Donovan, Mayor Zneimer  
**NOES:** Primuth  
**ABSENT:** Braun  
**ABSTAINED:** None.

**PUBLIC COMMENT – CONTINUED**

**16. CONTINUED PUBLIC COMMENT - GENERAL**

None.

**COMMUNICATIONS**

**17. COUNCILMEMBERS COMMUNICATIONS**

Councilmember Primuth had no comments.

Mayor Pro Tem Donovan had no comments.

Mayor Zneimer had no comments.

Councilmember Cacciotti spoke regarding his attendance at Senator Portantino's kickoff congressional race event. He highlighted his attendance at the Metro Foothill Goldline Joint Powers Authority meeting with Councilmember Ed Reese from the City of Claremont. He went on to highlight the progress of the Metro Goldline extension which is set to be completed next December. He attended a recent City Council meeting in the City of Walnut. He praised the Public Works staff for their work. He shared a picture of the city's new Tesla Police Vehicles which were displayed in front of City Hall. He highlighted his attendance with Councilmember Braun at Senator Portantino's office party in Glendale. Lastly, he noted a gas-powered leaf blower municipal code violation that he witnessed.

**18. CITY MANAGER COMMUNICATIONS**

None.

**ADJOURNMENT**

There being no further matters, Mayor Zneimer adjourned the meeting of the City Council at 9:05 P.M., to the next Regular City Council meeting scheduled on Wednesday, February 7, 2024.

Respectfully submitted:

  
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Mark Perez  
Deputy City Clerk

Approved:

  
\_\_\_\_\_  
Evelyn G. Zneimer  
Mayor

Attest:

  
\_\_\_\_\_  
Mark Perez  
Deputy City Clerk

Approved at City Council Meeting: February 21, 2024