



**CITY OF SOUTH PASADENA  
PUBLIC WORKS INFRASTRUCTURE COMMISSION  
REGULAR MEETING AGENDA**

**SPECIAL MEETING AGENDA  
TUESDAY AUGUST 26, 2025 AT 6:30 P.M.  
SOUTH PASADENA LIBRARY COMMUNITY ROOM  
1115 EL CENTRO STREET, SOUTH PASADENA, CA 91030**

**South Pasadena Commission Statement of Civility**

*As your appointed governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made today will be for the benefit of the South Pasadena community and not for personal gain.*

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

The South Pasadena Public Works Infrastructure Commission Meeting will be conducted in-person from the **South Pasadena Library Community Room, located at 1115 El Centro Street, South Pasadena, California.** The meeting will be available:

- In Person – **Library Community Room, 1115 El Centro Street, South Pasadena, CA 91030**
- Via Zoom - **Meeting ID: 847 2772 5295**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; **or**
2. Click on the following unique Zoom meeting link: <https://us02web.zoom.us/j/84727725295>
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID (**847 2772 5295**)

**CALL TO ORDER:**

Chair Abelson

**ROLL CALL:**

Vice Chair Hannah Brunelle	Commissioner Sam Hernandez
Commissioner Eric Dunlap	Commissioner David Maling
Commissioner Russell Kerwin	Commissioner Avin Sharma
Commissioner Ryan Jones	

**CITY COUNCIL LIAISON:**

Councilmember Omari Ferguson

**STAFF PRESENT:**

Bassam AL-Beitawi, Transportation Program Manager (“TPM”), Michael Vartanians, Principal Engineer (“PE”), Rigoberto Escobedo, Management Assistant, and, Phillip Tran, Management Analyst.

**PLEDGE OF ALLEGIANCE:**

Commissioner Sharma

**PUBLIC COMMENT AND SUGGESTIONS** (Public Comments are limited to 3 minutes) The PWIC welcomes public input. If you would like to comment on this agenda item, members of the public may participate by means of one of the following options:

Option 1: Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during the comment portion of the agenda to speak for up to 3 minutes; or

Option 2: Email public comment(s) to: [pwicpubliccomments@southpasadenaca.gov](mailto:pwicpubliccomments@southpasadenaca.gov). **Public Comments received in writing will not be read aloud at the meeting but will be part of the meeting record.** Written Public Comments will be uploaded online for public viewing under Additional Documents. There is no word limit on emailed Public Comment(s).

Please make sure to indicate:

- 1) your name (optional)
- 2) what agenda item you are submitting public comment on, and/or
- 3) Submit by no later than 12:00 pm., on the day of the Commission meeting.

NOTE: Pursuant to State law, the Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

## **PUBLIC COMMENT**

### **1. PUBLIC COMMENT – GENERAL**

## **CHANGES TO AGENDA**

### **2. REORDERING OF, ADDITIONS, OR DELETIONS TO AGENDA**

## **PRESENTATION**

### **3. NORTH-SOUTH INTELLIGENT TRANSPORTATION SYSTEM DEPLOYMENT PROJECT ON FAIR OAKS AVENUE**

## **ACTION/DISCUSSION**

### **4. APPROVAL OF MINUTES OF REGULAR PWIC MEETING ON AUGUST 13, 2025**

#### **Recommendation**

It is recommended that the Commission review and consider approval of the August 13, 2025, Regular PWIC Meeting Minutes.

**COMMUNICATIONS**

**5. CITY COUNCIL LIAISON COMMUNICATIONS**

**6. COMMISSIONER COMMUNICATIONS**

**7. STAFF LIAISON COMMUNICATIONS**

**ADJOURNMENT**

**FOR YOUR INFORMATION**

**FUTURE PUBLIC WORKS INFRASTRUCTURE COMMISSION MEETINGS**

September 10, 2025	Council Chamber	6:30 P.M.
October 8, 2025	Council Chamber	6:30 P.M.
November 12, 2025	Council Chamber	6:30 P.M.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

Commission Meeting agenda packets are available online at the City website:

<https://www.southpasadenaca.gov/Your-Government/Boards-Commissions/Public-Works-Infrastructure-Commission>

**ACCOMMODATIONS**



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City website as required by law.*

08/25/2025      /s/

Date      Phillip Tran, Public Works Management Analyst

## **ITEM 3**

# **NORTH-SOUTH INTELLIGENT TRANSPORTATION SYSTEM DEPLOYMENT PROJECT ON FAIR OAKS AVENUE**

# North-South Intelligent Transportation System Deployment Project On Fair Oaks Avenue

Fair Oaks Avenue Between Huntington Drive and Columbia Street

**Public Works Infrastructure Commission (PWIC) Meeting  
August 27, 2025**

**Prepared By: Public Works Department – Transportation Division**



# North-South Intelligent Transportation System Deployment Project

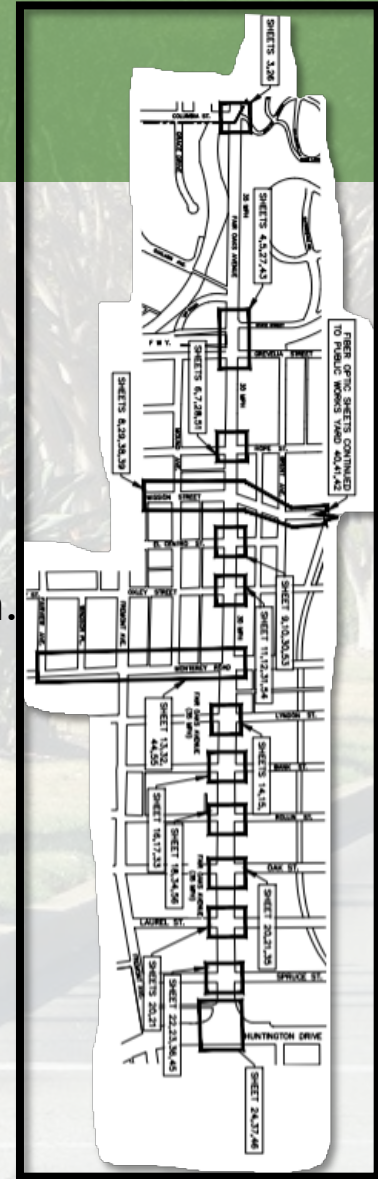
## Fair Oaks Avenue Between Huntington Drive and Columbia Street

### ■ **Project Limits:**

- Fair Oaks Avenue from Huntington Drive to Columbia Street

### ■ **Scope:**

- Upgrade the traffic signal system along the Fair Oaks Avenue corridor to include various elements of Intelligent Transportation System (ITS) in order to enhance vehicular traffic circulation, improve pedestrian and bicycle travels, and provide overall traffic signal compatibility with the Regional Integration of Intelligent Transportation Systems (RIITS) program.
- A total of 15 intersections included.
- Other elements of the project:
  - Fiber optic installation
  - Street closure
  - Rectangular Rapid Flashing Beacons (RRFB)
  - ADA curb ramp upgrades
  - Medians and median nose enhancements
  - Curb extension and landscaping
  - Irrigation system





# North-South Intelligent Transportation System Deployment Project On Fair Oaks Avenue

Fair Oaks Avenue Between Huntington Drive and Columbia Street

## ■ Project Funding:

- **Total Cost = \$10,554,120:**
  - \$9,343,563 from FHWA Rogan Funds - (funds expire 6/30/27)
  - \$1,210,557 City match
- Current rough order of magnitude estimate for construction is \$8,379,900 (Based on 50% design)
- For design \$1,137,574 (includes a \$103,416 contingency)



# North-South Intelligent Transportation System Deployment Project On Fair Oaks Avenue

Fair Oaks Avenue Between Huntington Drive and Columbia Street

## **Schedule:**

- **50% plans received Friday August 15, 2025**
- **City comments due Friday, August 29, 2025**
- 90% plans due September 19, 2025
- Environmental documentation complete by October 24, 2025
- Final review comments due November 3, 2025
- 100% design due November 27, 2025
- **Construction completion by June 30, 2027 (funding deadline)**



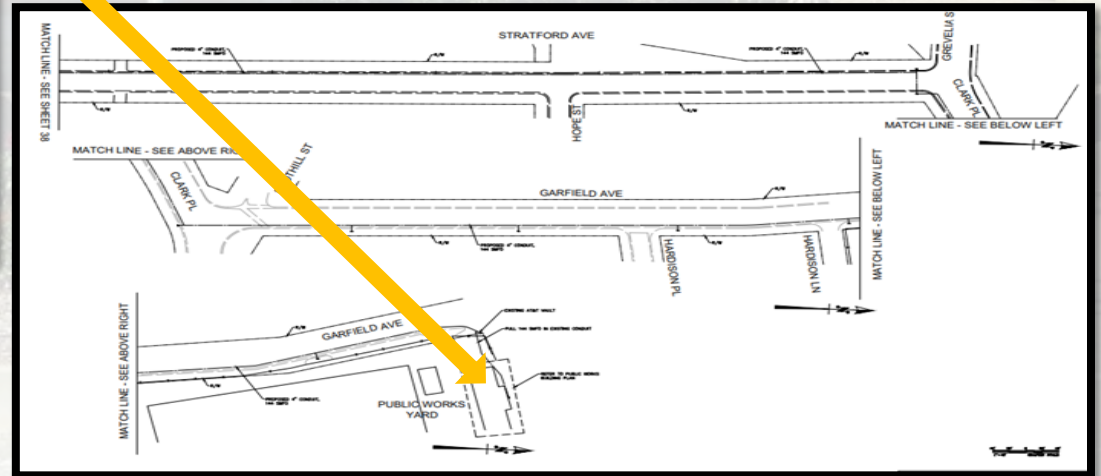
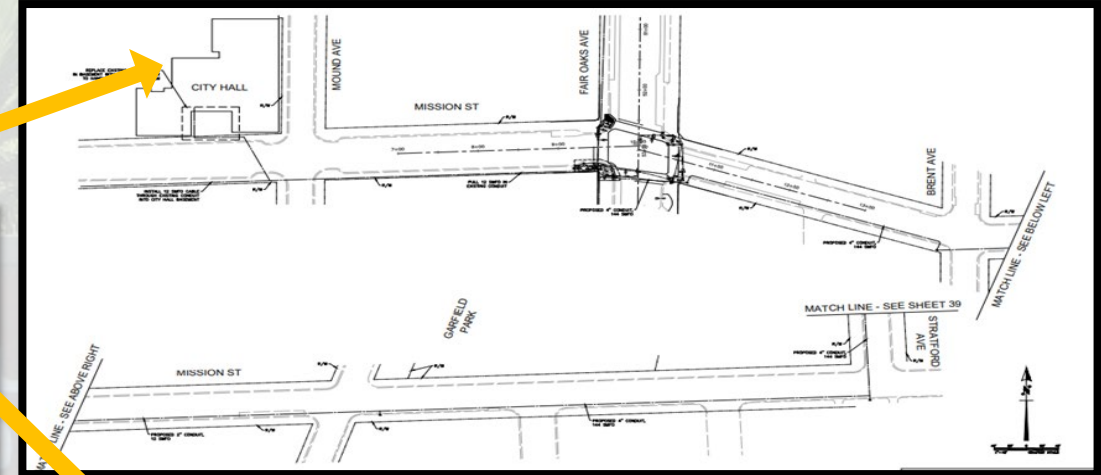
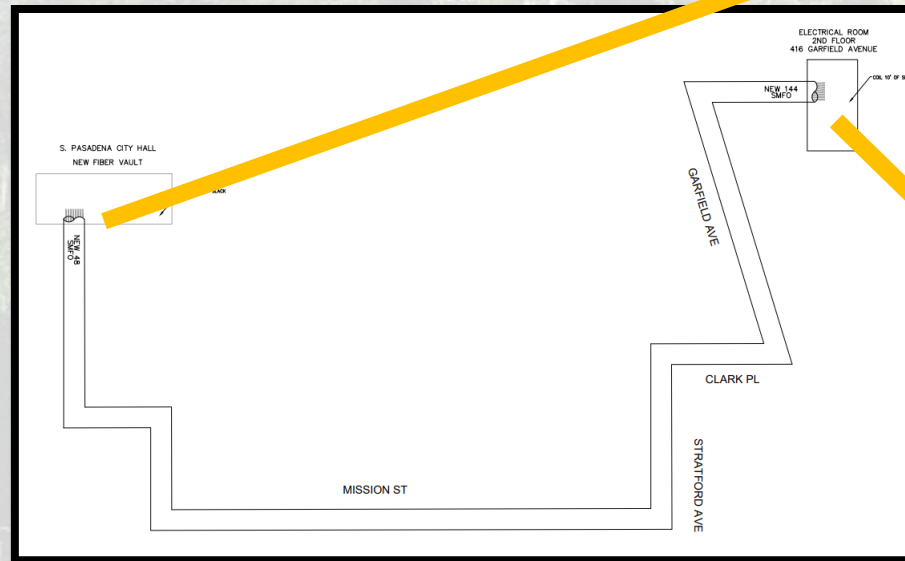
# North-South Intelligent Transportation System Deployment Project On Fair Oaks Avenue

Fair Oaks Avenue Between Huntington Drive and Columbia Street

## Project Highlights

### 1. Fiber Optic Installation:

A fiber optic cable will be installed from City Hall to the PW Garfield Yard using existing conduit on the south side of Mission from City Hall to Fair Oaks Ave. and a new 4" conduit From Fair Oaks to the Garfield Building





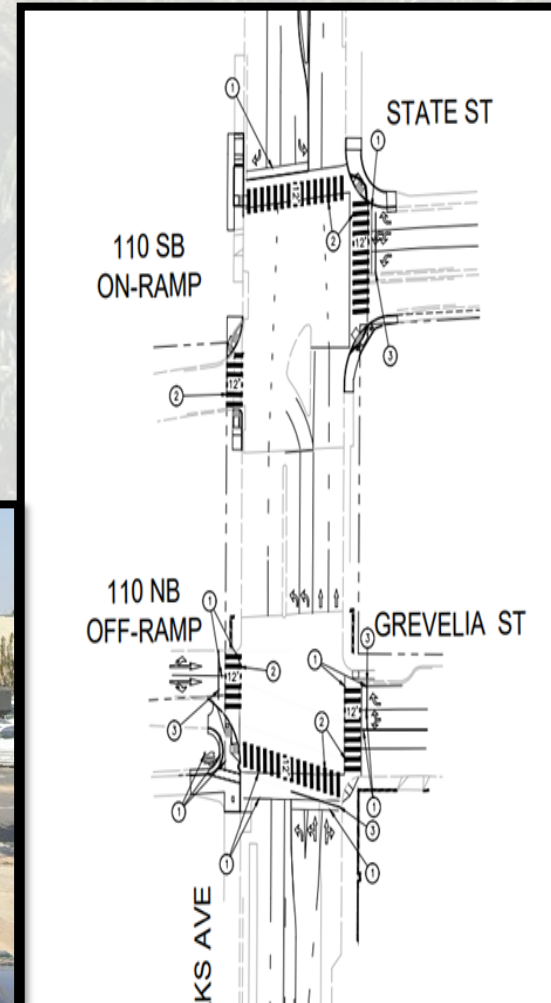
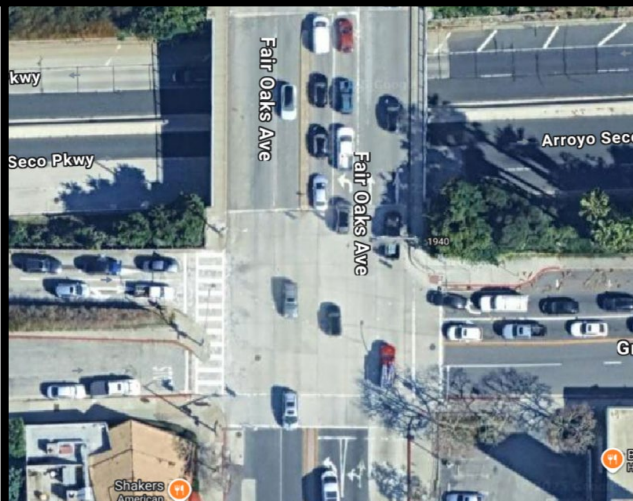
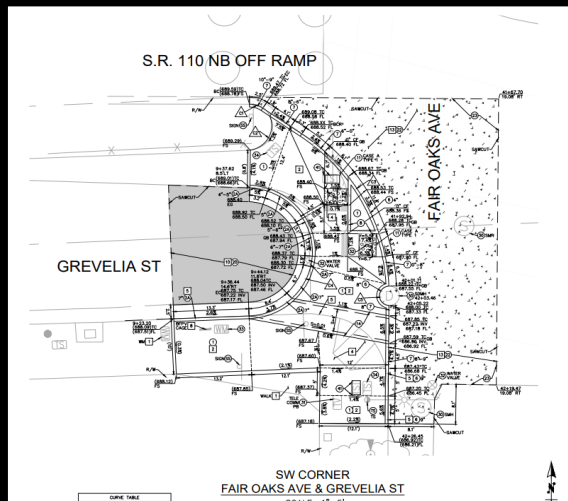
# North-South Intelligent Transportation System Deployment Project On Fair Oaks Avenue

Fair Oaks Avenue Between Huntington Drive and Columbia Street

## Project Highlights

### 2. Grevelia Street Closure at intersection of Fair Oaks Avenue:

- ❖ Grevelia Street will be permanently closed and becomes as a Cul-de-Sac at Fair Oaks Ave. This is needed to prevent conflicting right turn movements from the freeway ramp and enhance pedestrian crossing from the east and west approaches of the intersection.





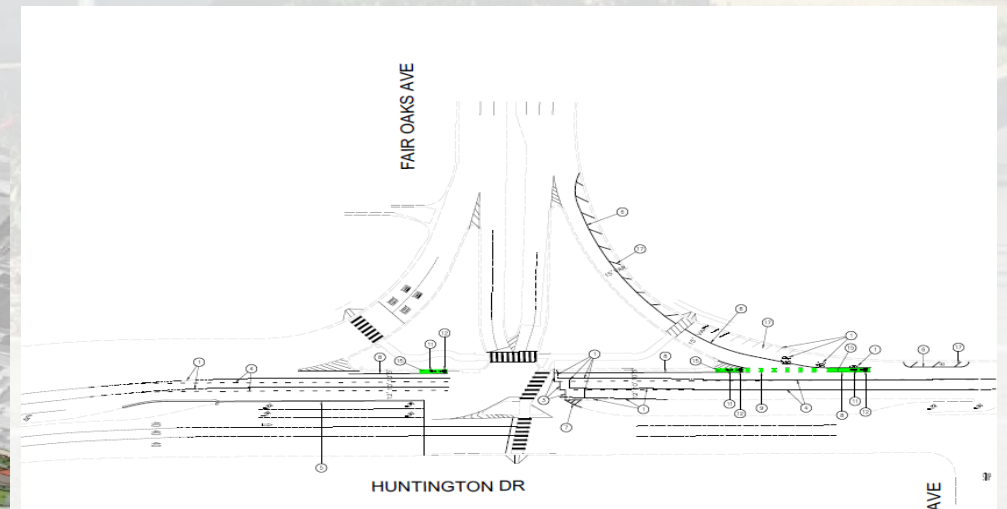
# North-South Intelligent Transportation System Deployment Project On Fair Oaks Avenue

Fair Oaks Avenue Between Huntington Drive and Columbia Street

## Project Highlights

### 3. Fair Oaks Avenue at Huntington Drive Modifications:

The intersection of Fair Oaks at Huntington Drive will be addressed in the Fremont-Huntington Improvement project based on the recommendations brought in the Toole Report. As such, N-S ITS project elements at this intersection are kept to a minimum. Improvements include installation of bike lane intersection delineation to assist bicyclists to cross the intersection and high-visibility “Ladder-Type” crosswalks.





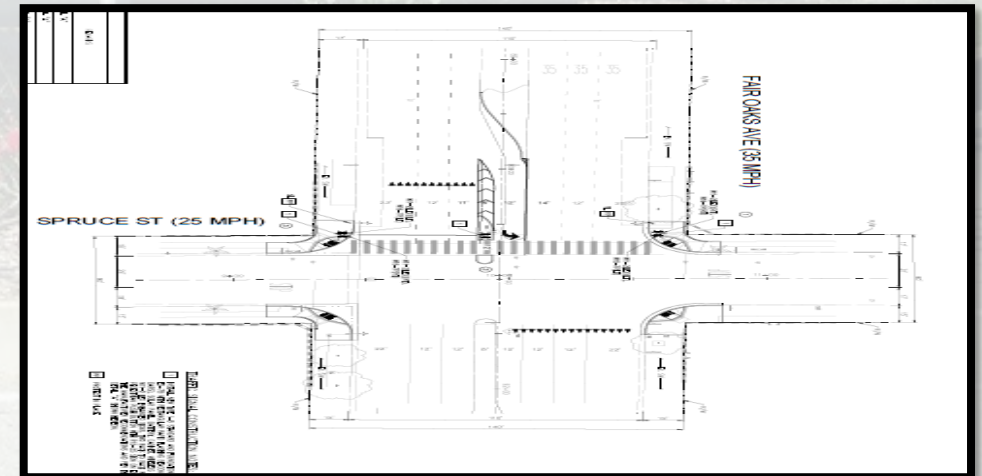
# North-South Intelligent Transportation System Deployment Project On Fair Oaks Avenue

Fair Oaks Avenue Between Huntington Drive and Columbia Street

## Project Highlights

### 4. Fair Oaks Avenue at Spruce Street:

The intersection of Fair Oaks Avenue and Spruce Street will be restriped to provide better visibility of pedestrians in the crosswalk. Furthermore, a new solar-powered Rectangular Rapid Flashing Beacon (RRFB) will be installed on the north approach of the intersection complete with new pedestrian crossing signs and high-visibility, ladder-type crosswalk.





# North-South Intelligent Transportation System Deployment Project On Fair Oaks Avenue

Fair Oaks Avenue Between Huntington Drive and Columbia Street

## Project Highlights

### 5. ADA Curb Ramp Improvements (Continued):

❖ At some locations where there are two separate curb ramps, these curb ramps will be combined into one ramp. Those locations are:

- Fair Oaks Avenue and Hope Street
- Fair Oaks Avenue and Mission Street
- Fair Oaks Avenue and El Centro Street
- Fair Oaks Avenue and Oxley Street

❖ Other locations where ADA curb ramps are upgraded, include:

- Fair Oaks Avenue and Columbia Street
- Fair Oaks Avenue and State Street
- Fair Oaks Avenue and Lyndon Street





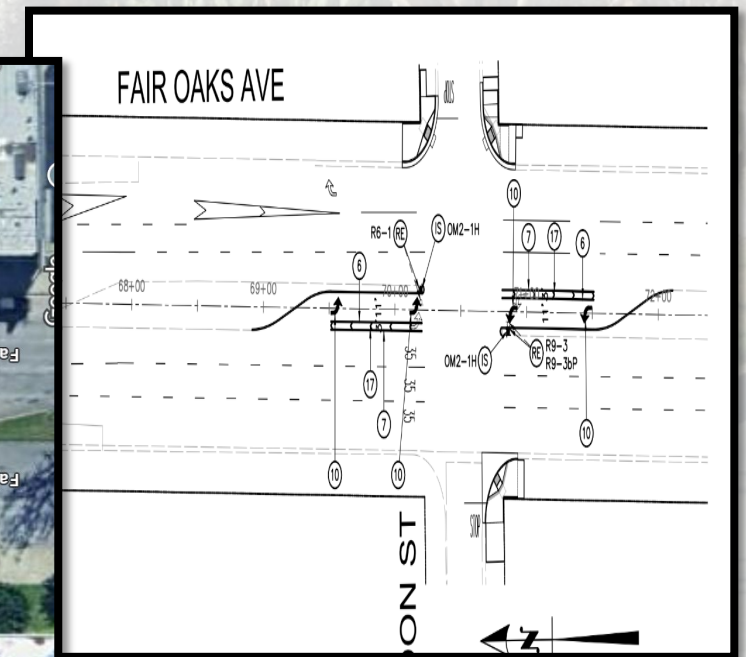
# North-South Intelligent Transportation System Deployment Project On Fair Oaks Avenue

Fair Oaks Avenue Between Huntington Drive and Columbia Street

## Project Highlights

### 6. Median Nose Modifications:

- ❖ Some intersection median noses along Fair Oaks Avenue will be modified to align the left turn pocket. The modifications will include narrowing the existing median noses to 2 ft. – 3 ft. and widen the opposite left turn pockets to 11 ft. – 12 ft. so they can be aligned.
- ❖ Median noses are being modified at the following intersections:
  1. Fair Oaks Avenue at Lyndon Street
  2. Fair Oaks Avenue at Bank Street
  3. Fair Oaks Avenue at Rollin Street
  4. Fair Oaks Avenue at Oak Street
  5. Fair Oaks Avenue at Laurel Street
  6. Fair Oaks Avenue at Spruce Street
  7. Fair Oaks Avenue at Huntington Drive





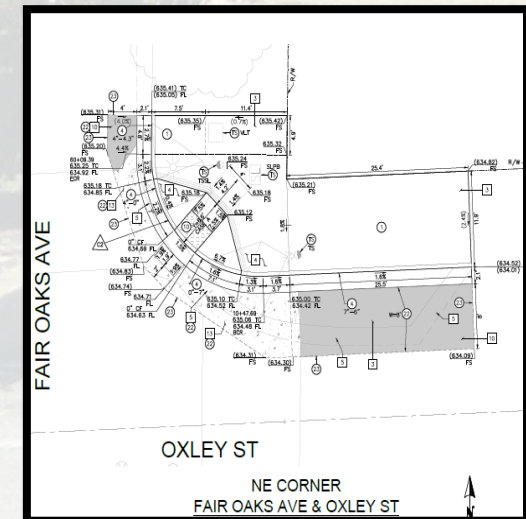
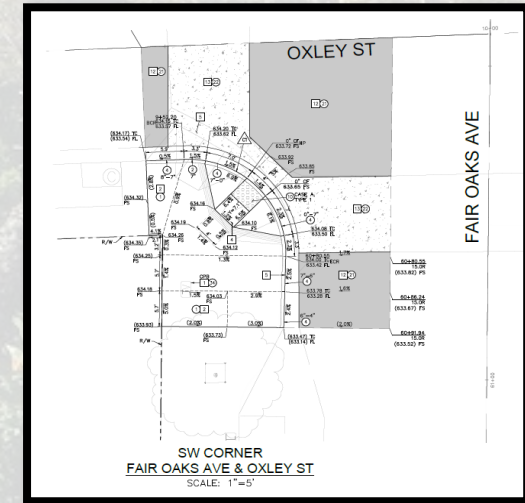
# North-South Intelligent Transportation System Deployment Project On Fair Oaks Avenue

Fair Oaks Avenue Between Huntington Drive and Columbia Street

## Project Highlights

### 7. Curb extension (bulb-out) removal:

- ❖ Curb extension (bulb-out) removal is proposed at the following locations:
  1. Hope Street at Fair Oaks Avenue eastbound (SW corner).
  2. Hope Street at Fair Oaks Avenue westbound (NE corner)
  3. Mission Street at Fair Oaks Street eastbound (SW corner)
  4. El Centro Street at Fair Oaks Avenue eastbound (SW corner)
  5. El Centro Street at Fair Oaks Avenue westbound (NE corner)
  6. Oxley Street at Fair Oaks Avenue eastbound (SW corner)
  7. Oxley Street at Fair Oaks Avenue westbound (NE corner)
- ❖ The bulb-outs are being removed only on the approach side for east-west streets to reduce being struck by vehicles and to reduce delay for side street traffic. No bulb-outs on Fair Oaks Avenue are being removed.





# North-South Intelligent Transportation System Deployment Project On Fair Oaks Avenue

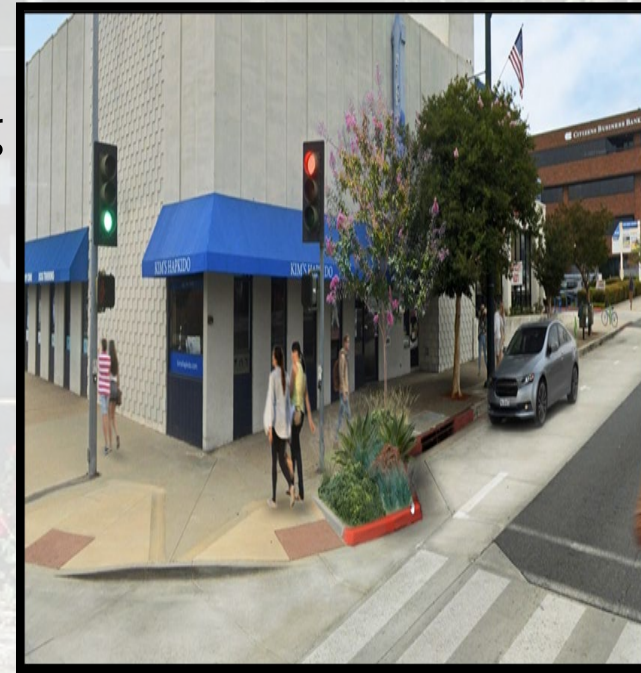
Fair Oaks Avenue Between Huntington Drive and Columbia Street

## Project Highlights

### 8. Irrigation and Landscape:

❖ New landscape planters along with an irrigation system will be installed where there is an existing or proposed new curb extension. The purpose of the planters is to heighten motorists awareness of the presence of a curb extension to avoid running over the curb extension. The planters will provide an additional layer of protection for pedestrians on the sidewalk waiting to cross the street. The planters will be installed at the following intersections:

1. Fair Oaks Avenue and Hope Street - NW & SE Corners
2. Fair Oaks Avenue and Mission Street – NW Corner
3. Fair Oaks Avenue and El Centro Street – NW Corner
4. Fair Oaks Avenue and Oxley Street – NW Corner
5. Fair Oaks Avenue and Monterey Road - NW & NE Corners
6. New Irrigation System on Fair Oaks Avenue Median at Rollin Street



## **ITEM 4**

### **APPROVAL OF MINUTES OF REGULAR PWIC MEETING ON AUGUST 13, 2025**





**CITY OF SOUTH PASADENA  
PUBLIC WORKS INFRASTRUCTURE COMMISSION – REGULAR MEETING**

**MINUTES**

**WEDNESDAY, AUGUST 13, 2025, at 6:30 P.M.  
LIBRARY COMMUNITY ROOM**

**CALL TO ORDER**

The Public Works Infrastructure Commission meeting was called to order at 6:37 PM.

**ROLL CALL**

Members Present: Eric Dunlap, Sam Hernandez, Russell Kerwin, Avin Sharma, Chair Abelson

Members Absent: David Maling, Ryan Jones, Vice-Chair Brunelle

Phillip Tran, Management Analyst announced a quorum

Staff Present: Councilmember Omari Ferguson, Public Works Deputy Director Anteneh Tesfaye, Principal Engineer Michael Vartanians, Transportation Program Manager Bassam Al-Beitawi, Management Analyst Phillip Tran, Management Assistant Rigoberto Escobedo

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Commissioner Hernandez.

**PUBLIC COMMENT**

**1. Public Comment received**

There was no one wishing to provide public comment.

**CHANGES TO AGENDA**

**REORDERING OF, ADDITIONS, OR DELETIONS TO AGENDA**

Chair Abelson requested Items 4 and 6 be discussed prior to the Action / Discussion items. Majority vote received.

**ACTION / DISCUSSION**

**2. UPDATE TO WESTSIDE RESERVOIR RECONSTRUCTION PROJECT**

Deputy Public Works Director Anteneh Tesfaye delivered presentation and responded to questions from the Commission.

**3. Approval of Minutes of PWIC Meeting on July 9, 2025**

Recommendation

It is recommended that the Commission review and consider approval of the July 9, 2025, Meeting Minutes.

Following discussion, a motion was made by Commissioner Dunlap, seconded by Commissioner Hernandez to approve the minutes as amended. The motion carried 5-0, by the following vote:

**AYES:** Dunlap, Hernandez, Kerwin, Sharma, Chair Abelson  
**NOES:** None.  
**ABSENT:** Jones, Maling, Vice-Chair Brunelle  
**ABSTAIN:** None.

## **COMMUNICATIONS**

### **4. City Council Liaison Communications**

Councilmember Ferguson informs commission that City Council will be discussing the proposed fiscal year 2025-2026 budget and options for financing capital improvement projects at tonight's special joint meeting of the City Council.

### **5. Commissioner Communications**

Commissioner Hernandez invited Commissioners to attend the South Pasadena Champion Awards at the Senior Center Monday, August 18, 2025.

Commissioner Kerwin expressed interest in increasing awareness to local merchants and community of Mission Slow Streets; Expressed concern for insufficient parking available at Arroyo Park and inquired on possibility of adding striping to allow for additional parking.

Commissioner Sharma thanked staff for their efforts.

Commissioner Dunlap reiterated interest in receiving ongoing project updates.

Chair Abelson echoed Commissioner Dunlap's interest; Inquired about the possibility of restoring the wooden hand railings at Arroyo Park; Requested update of Public Works Infrastructure Commission website.

### **6. Staff Liaison Communications**

Principal Engineer Michael Vartanians provided updates on capital improvement projects.

Transportation Program Manager Bassam Al-Beitawi advised that Fremont / Huntington Project has been advertised; Provided updates on North / South ITS Deployment project and answered questions from the Commission.

## **ADJOURNMENT**

There being no further matters, Chair Abelson adjourned the meeting at 8:09 PM to Wednesday, September 10, 2025.

Respectfully submitted:

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Michael Vartanians  
Staff Liaison, Principal Engineer

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Larry Abelson  
Public Works Infrastructure Commission Chair