



ORGANICS WASTE & RECYCLING MANUAL FOR MULTI-FAMILY COMPLEXES



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ORGANICS RECYCLING MANDATE FOR MULTIFAMILY COMPLEXES

Dear Multifamily Owner and/or Manager,

In 2016, the State of California passed Senate Bill (SB) 1383, California's Short-Lived Climate Pollutant Reduction Strategy. **As of January 1, 2022, all businesses (including multifamily complexes) are required to subscribe to an organics collection service and must separate into an organics container ALL of their landscaping waste, food scraps, and food-soiled paper (100% fiber-based).** Businesses must also subscribe to a recycling collection service and place recyclable materials, such as aluminum cans and foil; aseptic and gable top cartons; cardboard; glass bottles and jars; mixed paper; and plastics #1 (bottles and clamshells), #2, and #5.

WHY ORGANICS COLLECTION?

SB 1383 targets the statewide reduction of methane emissions from landfills, the 3rd largest source of methane in California. Decomposing organics in landfills emit 20% of the state's methane; a climate super pollutant up to 84 times more potent than carbon dioxide. By diverting organics from the landfill, you are part of the solution in helping to protect the environment and future generations.

WHAT IS REQUIRED?

Multifamily complex property owners and/or managers must:

- Subscribe to a collection service for ALL organics waste that is adequate in size and frequency.
- Subscribe to a collection service for ALL recyclables that is adequate in size and frequency.
- Provide organics waste and recycling collection options for both employees and tenants that is easily accessible and includes correct labels and signage.
- Educate employees and tenants annually on proper sorting practices.
- Educate new tenants on your organics waste program within 14 days of move-in.



Scan for
educational resources

Athens is here to support you and your tenants with this new program and will provide training and resources to help you get started.

An Athens representative will be reaching out to you soon to go over new service requirements and next steps.

If you have any questions about the new organics collection or recycling program, please contact Athens' Customer Care Center at (888) 336-6100 or visit AthensServices.com/SB-1383. For a complete list of what goes where, visit CanIRecycleMy.com and reference the Athens' *Recycling Cheat Sheet* available in the *Resources* section.

| ACCEPTABLE ORGANICS WASTE | | | DO NOT INCLUDE | |
|---|--|---|--|--|
| GREEN WASTE | FOOD SCRAPS | FOOD-SOILED PAPER* | <ul style="list-style-type: none">• All plastics**• Cacti, succulents, & yucca• Compostable plastics (bioplastics)**• Coffee cups & pods• Fats, oils, & grease• Food stickers (please remove)• Gloves• Hard shells (clams, mussels, & oysters)• Medication• Palm fronds• Paper napkins & towels with cleaning chemicals• Parchment & wax paper• Pet waste• Rocks & soil• Rubber bands & twist ties• Tea bags• Textiles• Tissues & wet wipes | |
| <ul style="list-style-type: none">• Flower & hedge trimmings• Grass clippings• Leaves & branches• Lumber, scrap wood, & plywood (not painted or treated)• Weeds | <ul style="list-style-type: none">• Bread, rice, & pasta• Cheese & dairy• Coffee grounds & filters• Fruits & vegetables• Flowers & herbs• Meat, bones, & poultry• Seafood & soft shells (lobster, crab, & shrimp)• Pet food (non-medicated) | <ul style="list-style-type: none">• Food-stained paper• Paper egg cartons• Paper napkins & kitchen towels• Pizza boxes• Plates• To-go boxes (no coating)• Wooden & fiber-based utensils | | |

*Must be 100% fiber-based. NO materials with bio-plastic, wax, or petroleum-based plastic coating, liner or laminate.

**Plastic and bioplastic "compostable" bags are accepted in the organics container, but must be CLEAR or translucent-green, and bag contents must be visible. Acceptable organics will be processed, but the bags will not be recycled or composted.

MULTIFAMILY ORGANICS WASTE & RECYCLING PROGRAM CHECKLIST

To ensure a successful Food Scraps & Recycling Program at your property, follow this friendly step-by-step checklist.

If you have any questions about the new organics or recycling collection program, please contact Athens' Customer Care Center at (888) 336-6100 or visit AthensServices.com/SB-1383.

1. Immediate Steps

- ☐ Review *this manual*.
- ☐ Connect with an Athens representative to identify your adequate organics waste and recycling service levels and bin/cart placement.
- ☐ Choose your organics waste collection start date.
- ☐ Choose your recycling collection start date.
- ☐ Update your tenant onboarding document using the *Recommended Language for Tenant Move-In Packet*.



2. Program Set Up

- ☐ Decide how tenants will be disposing of their organics waste and recyclables:
 - ☐ Place organics and recyclables directly into the green and blue Athens containers, respectively
 - ☐ Internal drop-off locations throughout property
 - ☐ Dedicated organics waste or recycling chute
 - ☐ Valet services
- ☐ Decide if management will provide a kitchen pail, compostable bags, and a bag dispenser for the collection of organics waste. If interested, Athens can provide a list of resources.
- ☐ If management is providing kitchen pails or working with a valet service company, Athens can provide kitchen pail stickers and the *Residential Food Scrap Collection* flyer.
- ☐ Review program requirements with all employees, including management, administration, maintenance/custodial staff, and any third-party custodial services.
- ☐ Schedule employee training with your Athens representative to go over recommendations and best practices.
- ☐ Internal containers serviced by the property (including recycling and trash, and organics where applicable), must be grouped together, easily accessible and visible, clearly marked with signage on what “can or cannot be placed into each container,” and properly serviced for recycling and composting.

3. Tenant Training

- ☐ Utilize the email templates in this manual to communicate to your tenants. (Only send emails to tenants of properties receiving organics waste and recycling services provided by Athens. Do not send to your full property portfolio.)
- ☐ Send tenants the *Resident Introduction Email* (template provided.)
- ☐ If management is providing kitchen pails, have kitchen pails ready for distribution and mark the bottom with the unit number to relocate misplaced containers.
- ☐ Following rollout, send tenants Resident Follow Up Email (template provided) within 48 hours.

4. Ongoing Check Ups

- ☐ Per Senate Bill 1383, annually educate employees, contractors, and tenants on how to properly sort waste into the correct bins.
- ☐ Per Senate Bill 1383, provide information to new tenants within 14 days of occupation of the premises.
- ☐ Have employees and maintenance/custodial staff monitor organics and recycling containers for contamination.
- ☐ If the organics container is in need of a cleaning, call the Athens Customer Care Center at (888) 336-6100.
- ☐ Consider emailing tenants a *Tenant Participation Survey* to gather feedback and improve upon your program (template provided.)

RESIDENTIAL FOOD SCRAP COLLECTION

Athens Services is partnering with your city to implement food scrap collection for single-family home residents and multifamily complexes. Per Senate Bill 1383, single-family home residents and multifamily complexes across California are required to place into their green waste container ALL of their landscaping waste, food scraps, and food-soiled paper (100% fiber-based).

WHAT'S CHANGING? You are able to use your green organics container for the collection of landscaping waste, food scraps, and 100% fiber-based, food-soiled paper.

DID YOU SAY FOOD SCRAPS? Yes, Athens accepts all types of food scraps. Our American Organics compost facility converts organics waste into nutrient-rich soil amendment. The resulting compost is used by commercial farmers, city projects, garden shops, landscapers, and residents.

HOW DO I PARTICIPATE? To collect your kitchen food scraps, you can choose to use a portable, reusable pail-like container with a tight fitting lid. It could be plastic, metal, or ceramic. Pail options can be purchased or consider reusing a coffee canister, large yogurt or margarine tub, or juice pitcher. Storage ideas can include the kitchen counter, under the sink, in the freezer, or wherever you feel is best.

WHY ORGANICS RECYCLING? Landfills are the third largest source of methane in California. Organics waste emits 20% of the state's methane. By diverting organics from the landfill, you are part of the solution in helping to protect the environment and future generations.

ARE BAGS ACCEPTED? Liners are optional. Consider newspaper or a paper bag. Plastic and bioplastic "compostable" bags are accepted in the organics container, but must be CLEAR or translucent-green, and bag contents must be visible. Acceptable organics will be processed, but the bags will not be recycled or composted.

WHERE CAN I GET MORE INFORMATION? Athens is here to support the community with this new program and will provide resources and training to help you get started. If you have any questions about the new organics collection program, please contact the Athens Customer Care Center at (888) 336-6100 or visit AthensServices.com/Food.



Scan for more resources

PARTICIPATING IS EASY AS 1-2-3



1. FILL

Fill your pail with food scraps and acceptable items. (Liners are optional. Consider newspaper or a paper bag. Plastic bags must be clear.)

2. EMPTY

Empty pail contents into your green organics container.



3. RINSE & REPEAT

Rinse out pail with soap and water. Fill again. Sprinkle lightly with baking soda to absorb odors.

Athens Tip: Store meat and dairy scraps in a container in your freezer and place in the green organics container on collection day.

| ACCEPTABLE ORGANICS WASTE | | | DO NOT INCLUDE | |
|---|---|---|---|--|
| GREEN WASTE | FOOD SCRAPS | FOOD-SOILED PAPER* | <ul style="list-style-type: none"> All plastics Cacti, succulents, & yucca Compostable plastics (bioplastics) Coffee cups & pods Fats, oils, & grease Food stickers (please remove) Gloves Hard shells (clams, mussels, & oysters) Medication Palm fronds Paper napkins & towels with cleaning chemicals Parchment & wax paper Pet waste Rocks & soil Rubber bands & twist ties Tea bags Textiles Tissues & wet wipes | |
| <ul style="list-style-type: none"> Flower & hedge trimmings Grass clippings Leaves & branches Lumber, scrap wood, & plywood (not painted or treated) Weeds | <ul style="list-style-type: none"> Bread, rice, & pasta Cheese & dairy Coffee grounds & filters Fruits & vegetables Flowers & herbs Meat, bones, & poultry Seafood & soft shells (lobster, crab, & shrimp) Pet food (non-medicated) | <ul style="list-style-type: none"> Food-stained paper Paper egg cartons Paper napkins & kitchen towels Pizza boxes Plates To-go boxes (no coating) Wooden & fiber-based utensils | | |

*Must be 100% fiber-based. NO materials with bio-plastic, wax, or petroleum-based plastic coating, liner or laminate.

ORGANICS WASTE & RECYCLING MANUAL

RESIDENT INTRODUCTION - EMAIL TEMPLATE

Purpose: It is essential that your multifamily tenants are aware of your new food scraps collection and recycling program. To ensure successful participation and limit contamination, Athens recommends **sending your tenants an introduction email one week before the program starts** to notify them of the new program. If you have any questions, please reach out to your designated Athens representative.

INSTRUCTIONS

1. Copy and paste the below text into an email and send it to your tenants.
2. Only send emails to tenants of properties receiving organics waste and recycling services from Athens. Do not send to your full property portfolio.
3. Attach Athens' *Residential Food Scrap Collection Flyer* and *Recycling Cheat Sheet*.

EXAMPLE TEXT FOR TENANT EMAIL (The following is suggested text and is not required as written. Feel free to make it your own.)

Suggested Email Subject Line:

Food Scraps Collection and Recycling Starting Soon at **Insert Property Name** *(Remove mention of recycling if recycling has been in place.)*

Suggested Email Content:

Dear **insert property name** tenants,

Starting on **insert date**, we will be implementing our new food scraps collection and recycling program here at **insert property name**. We are now expanding our waste program to include the collection of food scraps and food-soiled paper (100% fiber-based) in the organics container and recyclables in a separate recycling container. *(Remove mention of recycling in this paragraph if recycling has been in place.)*

What is Considered Organics Waste?

Organics waste includes landscaping and garden waste, food scraps, and food-soiled paper (100% fiber-based). Food scraps can include anything from fruit and vegetable peelings to meat and fish bones. Prepared foods, such as leftovers and spoiled food are also acceptable. For tips on how to collect food scraps in your kitchen, visit AthensServices.com/Food.

What Goes in the blue Recycling Container?

Recyclables include aluminum cans and foil; aseptic and gable top cartons; cardboard; glass bottles and jars; mixed paper; and plastics #1 (bottles and clamshells), #2, and #5. Items do not need to be spotless, but please empty them of all food and liquids. To perfect your recycling skills, visit Athens Services' recycling guide at CanIRecycleMy.com.

How To Participate

- For directions on how to participate, see the attached and visit AthensServices.com/Food.
- Residents will be provided a portable kitchen pail and bags to support household separation of food scraps. *(Remove or edit sentence if not applicable.)*
- Pail liners/bags are available in dispensers located on ... *(Insert the proper location. Remove or edit sentence if not applicable.)*
- Residents should dispose of their food scraps and food soiled paper by placing them in the designated organics containers. These containers are located at ... *(Insert the proper location or procedure for organics collection.)*
- Residents should dispose of their recyclables by placing them in the designated recycling containers. These containers are located at ... *(Insert the proper location or procedure for recycling collection.)*

Email template continued on next page

ORGANICS WASTE & RECYCLING MANUAL

RESIDENT INTRODUCTION - EMAIL TEMPLATE

Why Food Scraps Collection?

Per [Senate Bill 1383](#), businesses, schools, multifamily complexes, and residents across California are required to separate for collection ALL of their landscaping waste, food scraps, and food-soiled paper (100% fiber-based). Food scraps can include fruits, vegetables, bread, meat, bones, and prepared or spoiled food. Our waste hauler Athens Services will collect these items and turn them into beneficial soil-amendment. In California, landfills are the third largest source of methane. By diverting organics from the landfill, you are part of the solution in helping to protect the environment and future generations.

If you have any questions about our food scraps and recycling collection program, please contact **insert property manager/owner** at **insert phone and/or email**.

Sincerely,

Insert signature line

ORGANICS WASTE & RECYCLING MANUAL

RESIDENT FOLLOW UP - EMAIL TEMPLATE

Purpose: To ensure every tenant is aware of the food scraps and recycling program and that they have the needed resources, Athens recommends **sending your tenants a follow-up email two days after the program starts**. If you have any questions, please reach out to your designated Athens representative.

INSTRUCTIONS

1. Copy and paste the below text into an email and send it to your tenants.
2. Only send emails to tenants of properties receiving organics waste and recycling services from Athens Services. Do not send to your full property portfolio.
3. Attach Athens' *Residential Food Scrap Collection Flyer* and *Recycling Cheat Sheet*.

EXAMPLE TEXT FOR POST-KICKOFF (The following is suggested text and is not required as written. Feel free to make it your own.)

Suggested Email Subject Line:

Let's Collect Food Scraps and Recyclables *(Remove mention of recycling if recycling has been in place.)*

Suggested Email Content:

Dear *insert property name* tenants,

Thank you again for your support and participation in our building's organics waste and recycling program. *(Remove mention of recycling if recycling has been in place.)*

Residents should dispose of their food scraps and food soiled paper by placing them in the designated organics collection containers. These containers are located at ... *(Insert the proper location or procedure for organics collection.)* Recyclables should be disposed of in the designated recycling containers, located at ... *(Insert the proper location or procedure for recycling collection.)*

If you have not received your kitchen pail, please contact *(Insert contact information. Remove or edit sentence if not applicable.)*

Now that the program has officially started, we want to remind you of a few steps.

- For directions on how to participate, see the attached and visit AthensServices.com/Food.
- Check out Athens' interactive recycling guide at CanIRecycleMy.com.
- Pail liners/bags for food scraps collection are available in dispensers located at ... *(Insert the proper location. Remove or edit sentence if not applicable.)*

If you have any questions about our organics or recycling program, please contact *insert property manager/owner* at *insert phone* and/or email.

Sincerely,

Insert signature line

ORGANICS WASTE & RECYCLING MANUAL

TENANT MOVE-IN PACKET LANGUAGE

STATE LAW REQUIREMENT FOR OUTREACH

As part of the outreach efforts for Senate Bill 1383, (*Section 18984.10. Commercial Business Owner Responsibilities*), commercial (including multifamily dwellings) businesses must:

- Annually educate employees, contractors, customers, and tenants on how to properly sort waste into the correct containers.
- Provide information to new tenants **within 14 days of occupation of the premises**.

For more information visit AthensServices.com/SB-1383 or CalRecycle.CA.gov/Organics/SLCP.

SUGGESTED PROCEDURE FOR MOVE-IN PACKET

1. Insert suggested text below into your move-in packet.
2. Include a copy of the *Residential Food Scrap Collection Flyer* and *Recycling Cheat Sheet* in the move-in packet.
3. Provide kitchen pail (*if applicable*) with unit number written on bottom.

EXAMPLE LANGUAGE FOR MOVE-IN PACKET (The following is suggested text and is not required as written. Feel free to make it your own.)

Welcome to **insert property name**,

As part of our commitment to sustainability and compliance with state regulation Senate Bill 1383, our residents participate in an Organics Waste and Recycling Program. Residents are expected to place their organics waste into our building's designated green organics container and their recyclables into our building's designated blue recycling container.

Organics waste includes landscaping and garden waste, food scraps, and food-soiled paper (100% fiber-based). Food scraps can include anything from fruit and vegetable peelings to meat and fish bones. Prepared foods, such as leftovers and spoiled food, are also acceptable.

Recyclables include aluminum cans and foil; aseptic and gable top cartons; cardboard; glass bottles and jars; mixed paper; and plastics #1 (bottles and clamshells), #2, and #5. Items do not need to be spotless, but please empty them of all food and liquids.

How to Participate

- For directions on how to participate, see the attached and visit AthensServices.com/Food.
- To perfect your recycling skills, visit Athens' recycling guide at CanIRecycleMy.com.
- Residents will be provided a portable kitchen pail and bags to support household separation of food scraps. (*Remove or edit sentence if not applicable.*)
- Pail liners/bags for food scraps collection are available in dispensers located on ... (*Insert the proper location. Remove or edit sentence if not applicable.*)
- Residents should dispose of their food scraps and food soiled paper by placing them in the designated organics collection containers. These containers are located at ... (*Insert the proper location or procedure for organics collection.*)
- Residents should dispose of their recyclables by placing them in the designated recycling containers. These containers are located at ... (*Insert the proper location or procedure for recycling collection.*)

Our recycling and trash company, Athens Services, will process the organics waste at a compost facility, where it is turned into beneficial soil-amendment. Through composting and mulching, Athens helps reduce greenhouse gas (GHG) emissions by limiting the amount of methane generated from the decomposition of organics in a landfill. Recyclable materials are sorted by material type at a Materials Recovery Facility and shipped to processors for remanufacturing.

At **insert property name**, we each strive to do our part in protecting the environment and ensuring that our Organics Waste and Recycling Program is successful.

ANNUAL TENANT REMINDER FOR ORGANICS AND RECYCLING

ORGANICS WASTE & RECYCLING MANUAL

RECOMMENDED TENANT PARTICIPATION SURVEY

Purpose: Consider surveying residents, two to three months after program introduction, to gauge tenant participation and assess where additional outreach and support may be needed.

INSTRUCTIONS

1. Use an online survey creator to build your participation survey. (Athens does not endorse or recommend any particular product or company.) Some options include:
 - [Google Forms](#)
 - [Typeform](#)
 - [Survey Monkey](#)
2. Email the residents using the suggested language below.

SAMPLE EMAIL TEXT (The following is suggested text and is not required as written. Feel free to make it your own.)

Suggested Email Subject Line:

Share Your Feedback on Organics Waste and Recycling Program

Suggested Email Content:

Dear **insert property name** tenants,

Thank you again for your support and participation in our building's Organics Waste and Recycling Program. We would like your feedback. Please consider sharing your experience by filling out this short survey **insert survey link**.

If you have any questions about the organics waste or recycling program, please contact **insert property manager/owner** at **insert phone and/or email**.

Sincerely,

Insert signature line

Survey questions on next page

ORGANICS WASTE & RECYCLING MANUAL

RECOMMENDED TENANT PARTICIPATION SURVEY (CONT.)

SUGGESTED SURVEY QUESTIONS

Tenant Participation Survey - Organics Waste and Recycling Program

1. Have you been separating your food scraps and placing them into our building's designated organics container? If no, please explain.
 - a. Yes
 - b. No, I don't have time to participate
 - c. No, I'm confused how to participate
 - d. No, I have no interest in participating
 - e. Other *<insert fill in blank feature>*
2. **(ONLY USE IF PROPERTY PROVIDES PAIL TO TENANTS)** Are you using the provided kitchen pail to collect your food scraps? If no, please explain.
 - a. Yes
 - b. No, I use something I already own
 - c. No, I was unable to reserve a pail
 - d. No, the pail was too big
 - e. No, the pail was too small
 - f. No, the pail is not aesthetically pleasing
 - g. Other, please explain: *<insert fill in blank feature>*
3. Have you been separating your recyclables and placing them into our building's designated recycling container? If no, please explain.
 - a. Yes
 - b. No, I don't have time to participate
 - c. No, I'm confused how to participate
 - d. No, I have no interest in participating
 - e. Other *<insert fill in blank feature>*
4. When we introduced the Organics Waste and Recycling Program, do you feel that the outreach efforts were helpful?
 - a. Yes
 - b. No
5. Please explain why these outreach efforts did or did not work for you.
<insert fill in blank feature>
6. How easy is it to participate in the Organics Waste and Recycling Program?
 - a. It is very easy to understand and participate
 - b. It took some time, but I got the hang of it
 - c. I am a little confused and would like additional information, so I can participate better
 - d. It was too difficult and I stopped participating
 - e. I have no interest in participating
7. What could we do to increase your participation in this program? Do you have any suggestions to improve the program?
<insert fill in blank feature>

WHERE DOES IT GO? ORGANICS



FOOD & COMPOSTABLES ONLY
ORGANICOS Y DESPERDICIO DE COMIDA SOLAMENTE



FOOD-SOILED PAPER / PAPEL SUCIO CON COMIDA



* Paper straws
only/popotes
de papel



NO! / ¡NO!



*No plastic/
no plástico



*No metal/
no metal



*No pet waste/
no residuos
de mascotas



*No glass/
no cristal



*No gloves/
no guantes



*No foam/
no productos de unisel



Athens Services

Your Zero Waste Partner

(888) 336-6100

AthensServices.com

WHERE DOES IT GO? RECYCLING



RECYCLABLES ONLY
RECICLABLES SOLAMENTE



*Bagged shredded paper /
papel triturado en bolsa



NO! / ¡NO!



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WHERE DOES IT GO? LANDFILL



LANDFILL ONLY
BASURERO SOLAMENTE



FOAM



NO! / ¡NO!



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ORGANICS WASTE & RECYCLING MANUAL

WHERE DOES IT GO? HAZARDOUS & ELECTRONIC WASTE

It is illegal to place hazardous or electronic waste in the trash, recycling, or organics container. [The State of California provides a list](#) of banned materials from the landfill that require special drop off.



Household Hazardous Waste (HHW)

Hazardous waste includes anything labeled toxic, poisonous, corrosive, flammable, combustible, or irritant. It is illegal to dispose of these items in your waste containers, sinks, or storm drains. Contact with these materials can be extremely dangerous for waste workers, the community, and the environment.

Examples include, but are not limited to, antifreeze, automotive fluids, cleaning products, compressed gas cylinders (full or empty), fertilizers, herbicides, paint, pesticides, pharmaceutical medicine, sharps, and solvents.

Universal waste is a subcategory of hazardous waste. Examples include, but are not limited to batteries; light bulb lamps (LED, compact fluorescent bulbs, and tubes); mercury-containing items; non-empty aerosol cans; photovoltaic modules (solar panels); and printer ink cartridges.



Sharps/Medication

As part of Senate Bill 212, residents (at no additional cost) can safely and conveniently dispose of their pharmaceutical and home-generated sharps waste through authorized collection sites or mail-back services. For more information, visit [Med-Project.org](#) or [SafeMedicineDrop.com](#).



Electronic Waste (E-Waste)

E-waste is anything that plugs into an electrical outlet, uses bulbs or batteries, and/or contains an electronic circuit board or wiring. Examples include, but are not limited to, computers and accessories, circuit boards, extension cords, flashlights, microwaves, phones, stereos, and televisions.



HHW and E-Waste Drop-Off and Collection Events

Your city or county may offer drop-off sites and collection events for resident-generated HHW and e-waste. Check the links below for details and an acceptable items list. You can also check your [Athens' city page](#) for additional information.

- [Los Angeles County S.A.F.E. Collection Centers/Events](#)
- [Riverside County](#)
- [San Bernardino County](#)
- [Ventura County](#)

ORGANICS WASTE & RECYCLING MANUAL

WHERE DOES IT GO? BULKY ITEM COLLECTION

Oversized items (aka bulky items) are not allowed in the trash, recycling, or organics container. **Common items include furniture, large electronics and appliances, barbecue grills, mattresses, and toilets.**



What Is Considered Bulky?

- Items that are too large to fit in the trash container, such as air conditioners, appliances, furniture, and TVs.
- Items that cannot be handled by two workers will NOT be accepted, such as a piano or a pool table.
- Note: Athens does NOT collect car parts, glass, mirrors, or hazardous waste as part of bulky item pickup.

Consider Repair or Donation

Most bulky items are sent to landfill and not recycled. Unwanted items might be given a second life if repaired or donated. Click [here](#) for ideas.

Schedule A Bulky Item Collection

Bulky item collection options **may vary depending on the rules of your apartment complex**. Check with your property management on how tenants should dispose of their bulky items. Some properties may have a dedicated pickup day or on-site collection area. Other properties may ask tenants to contact the city or Athens Services directly for disposal options.

Bulky items collections vary per city. Check your Athens' [city page](#) to confirm the process, acceptable items, collection instructions, applicable fees, and quantity of available collections per account. For more information, call Athens' Customer Service Department at 888-336-6100.

Prepare For Bulky Item Pickup

- Check with your property management for any specific disposal procedures.
- Protect children by removing or securing appliance doors.
- Place items at curbside and do not leave them in the street or block driveways.



SOUTH PASADENA NEW BULKY ITEM COLLECTION PROGRAM



Convenient Curbside Collection - Now 4 Times a Year!

NEW BULKY ITEM PROGRAM STARTING JULY 21, 2025

Athens, in partnership with the City of South Pasadena, is launching a new bulky item pickup program. Residents can now request curbside collection of bulky items through Athens, up to four times per year, at no additional charge.

- **Single-family residents:** One bulky item pickup per quarter (up to four times per calendar year; maximum of five items per pickup)
- **Multifamily units:** One bulky item pickup per quarter, (up to four times per calendar year; maximum of five items per pickup). Tenants must coordinate with their property owner or HOA to schedule service.

WHAT'S ACCEPTED

Including but not limited to:



Furniture

Chairs, sofas, mattresses, rugs



Appliances

Refrigerators, washers, dryers, water heaters, plumbing, small household appliances



Green waste

Yard trimmings, bundled wood (max, 1 cubic yard)



Clothing

NOT ACCEPTED

These items will not be collected:



Car bodies



Tires



Construction debris



Electronic waste

Computers, televisions, etc.



Hazardous materials

fluorescent bulbs, batteries, etc.

IMPORTANT REMINDER

Dumping items on the sidewalk without scheduling a pickup is illegal per City Ordinance 1216.2.

HOW TO SCHEDULE

- 1 Visit AthensServices.com/Bulky or call (888) 336-6100
- 2 Please submit request at least 24 hours in advance
- 3 Place items at your curb by 6 a.m. on scheduled pickup day



Scan to schedule a pickup

Other items not specifically included or excluded above will be collected provided that they are no more than eight (8) feet in length, four (4) feet in width, or more than one hundred and fifty (150) pounds.

19