



**MINUTES OF THE REGULAR MEETING OF THE
PARKS AND RECREATION COMMISSION
OF THE CITY OF SOUTH PASADENA CONVENED
THIS 8TH DAY OF FEBRUARY 2016, AT 6:30 P.M.
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

1. ROLL CALL

Commissioner Chair Zavala convened the Regular Meeting of the Parks and Recreation Commission at 6:35 p.m.

Staff R. Martin called the roll. Present were Chair Zavala, Vice-Chair Taylor, Commission Members Rosen. Commissioner Salinas arrived shortly after roll call.

Excused Absence: Commissioner Gin

Other Officials and Staff present: City Council Dr. Richard Schneider, Community Services Director/ Staff Liaison S. Pautsch , and Staff R. Salazar-Martin.

2. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JANUARY 11TH, 2016

MOTION: Commission approved the minutes of the regular January 11th, 2016 meeting as amended. By unanimous voice vote, the motion passed.

(Taylor, Rosen)

3. PUBLIC PARTICIPATION

None

4. PRESENTATIONS/(ACTION/DISCUSSION)

None

ACTION AND/OR DISCUSSION ITEMS

5. ORDINANCE TO PROHIBIT INFLATABLE STRUCTURES, AND OTHER CARNIVAL DEVICES FINAL REVIEW

Community Services Coordinator Kim presented the final ordinance to the Commission for a final review before it is brought before the City Council in the upcoming Council meeting.

MOTION: Commission approved finalized ordinance prohibiting inflatable structure and other carnival devices. By unanimous voice vote, the motion passed.

(Rosen, Taylor)

6. NEW 2016 SUMMER EVENT FORMAT

Community Services Coordinator Kim presented the new updated Summer 2016 event schedule which now includes Summer Concert series on alternative Sundays, bicycling Event, Festival of Balloons, Movie Nights, Shakespeare in the Parks, and a Parks After Dark night. No motion, needed at this time

7. LOS ANGELES COUNTY WIDE COMPREHENSIVE PARK AND RECREATION NEEDS ASSESSMENT COMMUNITY ENGAGEMENT MEETING

Director Pautsch presented item to Commission. Based on items the County determined the City lacked, the City held a Community Engagement Meeting in order to receive feedback from the public. She presented the top items voted on at the Community Engagement Meeting by the public. Taking in consideration the requirements set by the county for each project, the top voted items from that Engagement Meeting, Commissions suggested capital projects this year, but also eliminating capital projects already in progress, staff has finalized ten items for the potential park project list and is looking for approval from Commission in order to finalize and present to City Council on February 17th, 2016.

MOTION: Commission approved the list of ten items as recommended by staff to present to City Council that will eventually be presented to the County. By unanimous voice vote, the motion passed.

(Salinas, Taylor)

8. FINALIZED CAPITAL IMPROVEMENT PROJECTS LIST FOR 2016-17

Director presented finalized Capital Improvement Project List for 2016-17 as edited by Commission.

MOTION: Commission would like word NEW from Item #2 on the Small Capital Projects list to be removed. By unanimous voice vote, the motion passed.

(Rosen Taylor)

Item will be brought back to Commission at the next meeting for final approval.

9. DISCUSSION AND RECOMMENDATION ON THE PARK IMPACT FEE

Director Pautsch has been asked by City Council to bring Park Impact Fee for review for recommendation by the Commission. The current rate has not changed since it was voted in through a resolution in 2007. Because it was through a resolution, it can still be raised (within the Nexus study range determined in 2008) without changing the ordinance. Also, they did want to clarify that it will only affect those who are adding square footage to their property once new rate is put into effect.

MOTION: Commission recommends that the Park Impact Fee increase by 20%, from \$5.89s/f to \$7.07s/f, still staying with in the same range determined by the Nexus study in 2008. By unanimous voice vote, the motion passed.

(Rosen, Salinas)

10. CITY COUNCIL LIAISION REPORT

Dr. Schneider introduced himself and wanted to express that he is looking forward to working with the Parks and Recreation Commission.

11. COMMISSONER REPORTS

Chair Zavala, Vice Chair Taylor, and Commissioner Salinas have no reports to present. Commissioner Rosen informed Commission on the Snow Day he attended as well commended the staff for a very well organized and fun event.

12. STAFF LIAISION REPORT

Director Pautsch gave her update on current status of the Dog Park project and projected timeline, overview of a successful Snow Day event and next year planning. Also, she reminded Commissioner who serve on other Sub-Committees to give their updates at the next meeting.

ADJOURNMENT

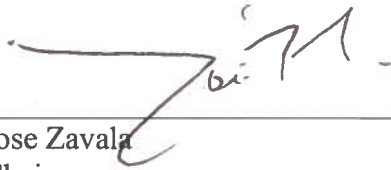
By consensus, the Commission adjourned at 7:34 p.m. The next Commission meeting will be held on Monday, March 14th, 2016.

Respectfully Submitted:

Approved By:



Sheila Pautsch
Community Services Director



Jose Zavala
Chair