

City of South Pasadena
CULTURAL HERITAGE COMMISSION

Thursday, January 21, 2010 6:45 P.M.

Council Chambers, 1424 Mission Street

John Lesak (Chair), Glen Duncan (Vice-Chair), Carrie Miller, Robert Conte, and Orville Houg

David Sifuentes, Council Liaison

John Mayer, Staff Liaison

NON-AGENDA PUBLIC COMMENT PERIOD

**RECOMMENDED
ACTION**

1. Time reserved for those in the audience who wish to address the Commission. No immediate action can be taken on non-agenda items, but the Commission may agendaize any of the items for future discussion.

CONTINUED APPLICATIONS

**RECOMMENDED
ACTION**

2. **260 Saint Albans**
Applicant: Harish Pareek, Home Owner
Project #: 1338 – COA/DR

Description:

To construct a 2,046 square foot two story addition to an existing 2,404 square foot house on a 17,028 square foot lot. *On November 19, 2009, the Cultural Heritage Commission continued this matter so that the applicant can re-design the project. The Commission advised that the architect scale back the addition, refer to Preservation Brief No. 14, refer to City's Design Guidelines, and preserve the historic character of the house.*

Discuss and Determine
Appropriateness

NEW ITEMS

**RECOMMENDED
ACTION**

3. **1115 El Centro Street – Library Wheelchair Ramp Project**
Applicant: City of South Pasadena
Project #: 1351 – COA/DR

Description:

A proposal to construct a wheelchair-accessible ramp along the east side of the City Public Library to the Community Room. The ramp will be built out of steel with decorative, metal railings. The sidewalk extension to the beginning of the ramp will be in concrete with a brick border similar to the entrance walkway. *A qualified architectural historian assigned a rating of 1D to this Renaissance Revival Building. It is listed in the National Register as a contributor to a listed district.*

Discuss and Determine
Appropriateness

4. **1615 Camden Parkway**
Applicant: Mr. & Mrs. Joseph Wetzel, Home Owners
Project #: 1352 – COA/DR

To construct a 132 square foot second story addition on the south side of an existing 4,750 square foot home located on a 19,664 square foot lot. The addition will extend south of the existing house and will be supported by two

Discuss and Determine
Appropriateness

columns founded in the existing planter along side the driveway. All new exterior materials and finished will match the existing. *A qualified architectural historian assigned a rating of 5D1 to this Craftsman home. It is a contributor to a fully documented district that is eligible for designation as a local historic district, or preservation area under an existing ordinance or procedure.*

NEW BUSINESS

5. Historic Resources Survey

The Commission will discuss the Scope of Work for a comprehensive new survey of the City's Cultural Resources. A Consultant will be required to assign to each property, the California Historical Resources Status Codes that were revised in August 2003 (the current survey used the former National Register Status Codes).

Discuss Items for Survey Scope of Work

6. Mills Act Incentive

The Commission will select a date for a workshop that will include discussions on the Mills Act incentive program. Topics of that discussion may include, but will not be limited to: clarity on the intent and purpose of the Mills Act program in South Pasadena, ensuring that the incentive is being applied in an appropriate way, identifying properties that are in need of the Mills Act incentive, articulating the criteria, considerations, and weights that ought to be used when evaluating Mills Act proposals, and reviewing follow up and enforcement of the contracts.

Discuss Items for Agenda and Select Date for Workshop

7. Subcommittee for Proposed Amendment to the City's Sign Regulations, and the Development of Sign Design Guidelines

The City is considering possible changes to the existing sign regulations, and the development of design guidelines for signs. A subcommittee of members of the Cultural Heritage Commission (CHC), Design Review Board (DRB), Planning Commission, and Chamber of Commerce will be formed to assist the Planning and Building Department with this project. (Once the revised regulations and design guidelines have been developed, they will be presented to the CHC and DRB for comment before being formally considered and adopted by the Planning Commission and City Council.)

Discuss and appoint one or two members

8. Election of Officers

Nomination/election of new Commission officers.

Nominate and Elect Officers

COMMUNICATIONS

RECOMMENDED ACTION

9. Comments from Council Liaison

Comment

10. Comments from Commission

Comment

11. Comments from South Pasadena Preservation Foundation Liaison

Comment

12. Comments from Staff

Comment

APPROVAL OF MINUTES

RECOMMENDED ACTION

13. Minutes of the regular meeting of November 19, 2009.

Approve

ADJOURNMENT

RECOMMENDED ACTION

14. Adjourn to the next regular meeting on February 18, 2010 at 6:45 p.m.

Adjourn

Project plans and related documents are on file in the Planning & Building Department and available for public review. Any person who has a question concerning the nature of an agenda item may call the Planning & Building Department at (626) 403-7220.

NOTICE

General: Pursuant to South Pasadena Ordinance No. 2001, the above projects have been scheduled to appear before the South Pasadena Cultural Heritage Commission. The date, time, and location of the meeting are indicated on this agenda.

Contents: The contents of this agenda provide information prescribed by §65094 of the Government Code. The Planning and Building Department does not assume any liability to the accuracy of the project description provided. The project description provided is based on application information initially submitted. Reviews may require material change to the initial submittal, which may or may not be reflected on subsequent agendas. Agenda errors and omissions may not necessarily invalidate the occurrence of any scheduled meetings. The project description may not include information such as exterior finishes, method of construction, extent of demolition, or architectural style. Interested or affected party may review the design materials either at the Planning and Building Department at 1414 Mission Street, South Pasadena, and submit written comments regarding any of the above projects to the Department and/or attend the Cultural Heritage Commission meeting and comment on the projects at the meeting.

Noticing: This agenda is provided in accordance with the noticing requirements of the ordinance. All continued items are posted on subsequent agendas for the Design Review Board renders a continuous period of 60 days or until such decisions. The 60-day review period in which projects expire is indicated below the review type. Future notices are not provided for any continued items. Notices may not be provided for a new item continued to a subsequent meeting due to a lack of quorum. A decision on a project not rendered by the Cultural Heritage Commission after 60 days shall be forwarded to the Planning Commission for action or considered as inactive and removed from the agenda with no further action. Under certain circumstances and upon agreement between the Planning and Building Department and the applicant, the Cultural Heritage Commission may continue to review a project after 60 days if material changes to the initial project warrant additional review. The additional review period is subject to initial noticing requirement. Notices may not be provided for projects approved with a condition that they are resubmitted prior to permit issuance. It is the responsibility of any interested party to be kept updated and informed as to the progression of any of the projects listed above.

Appeals: Any person who owns real property or resides within 300 feet of any of the above projects aggrieved by a decision rendered by the Cultural Heritage Commission for the above projects may appeal the decision before the South Pasadena Planning Commission. Appeals must be filed within 15 calendar days of the Board's decision. Appeals should be filed with the Planning and Building Department. Instruction on appeals, forms, and fee schedule may be obtained at the South Pasadena Planning and Building Department, 1414 Mission Street, South Pasadena.

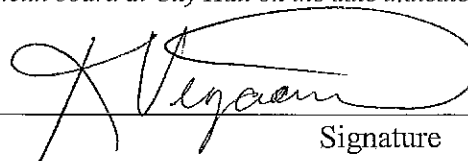
Meeting: Please plan to attend the meeting earlier than your scheduled time, as some projects may require less time than their allotted 15 minute discussion.

STATE OF CALIFORNIA)
CITY OF SOUTH PASADENA) SS
COUNTY OF LOS ANGELES)

AFFIDAVIT OF POSTING

I declare under penalty of perjury that I am employed by the City of South Pasadena in the Planning & Building Department, and that I posted this notice on the courtyard bulletin board at City Hall on the date indicated below.

1/8/10
Date


Signature