



**MINUTES OF THE REGULAR MEETING OF THE
ARROYO SECO GOLF COURSE SUBCOMMITTEE
OF THE CITY OF SOUTH PASADENA CONVENED
THIS 16TH DAY OF FEBRUARY 2016, AT 6:30 P.M.
CITY MANAGERS OFFICE CONFERENCE ROOM
1414 MISSION STREET**

1. ROLL CALL

Regular Meeting of the Arroyo Seco Golf Course Subcommittee convened at 6:40 p.m.
Staff R. Martin called the roll. Present were Committee members: Chair Laurie Wheeler, Co-Chair Scott Kuhn, Queenie Taylor, Devin Robinson, Lela Bisner, and Golf Consultant Dave Sams

Excused Absence: City Council Liaison Michael Cacciotti and City Council Liaison Richard Schneider

Other Officials and Staff present: Community Services Director/Staff Liaison Pautsch, Finance Director David Batt, and Staff Reyna Salazar-Martin.

2. MINUTES FOR APPROVAL NOVEMBER 17TH

MOTION: Commission approved the minutes of the regular November 17th meeting. By unanimous voice vote, the motion passed.

(Biner, Kuhn)

3. MINUTES FOR APPROVAL DECEMBER 5TH -GOLF COURSE TOUR

MOTION: Commission approved the minutes as amended of the special December 5th Golf Course tour meeting. By unanimous voice vote, the motion passed.

(Taylor, Kuhn)

4. PRESENTATION/ (ACTION/DISCUSSION)

None

ACTION AND / OR DISCUSSION ITEMS

6. ANNUAL BUDGET, MONTHLY FINANCIALS AND BUDGET PLAN

Director Pautsch presented the Subcommittee with the December financials, expense and revenue report, list of capital/annual projects. No motion is needed at this time.

7. POSSIBILITY OF CITY TAKING OVER OPERATIONS OF GOLF COURSE

Director Pautsch presented item and would like the Sub Committee to discuss the whether or not they would recommend the City taking over all Golf Course operation as oppose to any of the following options: Extending the contract with Donovan Bros, renegotiate the contract with Donovan Bros, issue an RFP, or a Management vs. Lease. Committee Member Taylor inquired of the incentives that come with a City taking over operations. Director Pautsch along with Consultant Dave Sams explained to the Sub Committee that a City takeover would require at least hiring 15 full time positons, and 10 par-time position, however City Council has made it clear they do not want to make any new full time positions available at this time. Also, although the City will have total control, the liability for the City would be just as large. Co-Chair Kuhn would like to know what, if any, Cities are implementing this same takeover. According to Consultant Sams, the City of Los Angeles, a much larger City, does oversee their own course but only the maintenance. Santa Barbra is the other City who was mentioned, however, because of the extremely large financial loss, they decided to shut down. Consultant Sams does want to point out that most successful City Courses that continue to be successful are running under the same management system the City of South Pasadena is currently under at the moment with Donovan Bros. He very much believes this is the best approach to running a Course. Committee Member Robinson does express that at this time there is no substantial evidence to support keeping the option for the City to take over all Golf Course operations.

MOTION: Subcommittee votes to remove the option of having the City taking over all operation of the Golf Course. By unanimous voice vote, the motion passed.

(Robinson, Kuhn)

8. WATER UPDATE

Director Pautsch presented Subcommittee with the Water Consumption report from Dec. 2013 to Nov. 2015. She wanted to point out large spikes in water consumption by the course in 2014 due to using domestic water. At the moment, the City is looking in to improving water storage and improving the reservoir system in order to re-use on the course instead of using a large amount of domestic water to maintain the grass. She would like the Subcommittee to keep in mind that cost and consumption will be a large factor when looking for management or lease partners for future and will update let them know of any future updates. No motion is needed at this time

8. DISCUSSION AND DIRECTION REGARDING THE SUBCOMMITTTEE TASKS

Director Pautsch presents Subcommittee with a letter from Donovan Bros. Golf Inc. officially requesting for the extension of their Management Agreement. At this time, she asks if any committee members have any questions regarding the different option for the Golf Course operations. At this moment there is discussion with in the

Subcommittee members and consultant Sams on the differences in Lease vs. Management. No motion is given at this time and Subcommittee would like to discuss further at the next meeting.

9. CITY COUNCIL LIAISON REPORT

None

10. COMMITTEE REPORTS

None

11. STAFF LIAISON REPORT

Director Pautsch invites the Subcommittee to attend the Saturday March 12th City Budget Forum which will allow public input on large ticket projects they would like to see the City make priorities.


ADJOURNMENT

By consensus, the Subcommittee adjourned at 7:48 p.m. The next regular Subcommittee meeting is will be held on March 15th, 2016.

Respectfully Submitted:

Approved By:

Sheila Pautsch
Community Services Director



Laurie Wheeler
Chair