

*City of South Pasadena*  
**CULTURAL HERITAGE COMMISSION**

**Thursday June 16, 2016 at 6:45 P.M.**

**City Council Chambers, 1424 Mission Street**

James McLane (Chair), Deborah Howell-Ardila (Vice-Chair), West J. De Young, Steven Friedman, Vacant  
Richard D. Schneider M.D., Council Liaison  
John Mayer, Staff Liaison

**PUBLIC COMMENT & PRESENTATIONS**

**RECOMMENDED ACTION**

1. Time reserved for those in the audience who wish to address the Commission. No immediate action can be taken on non-agenda items, but the Commission may place the item on an agenda for future discussion.

**2. Arroyo Seco Golf Course**

The City is reviewing options that involve replacing the Arroyo Seco Golf Course Clubhouse with a new modern facility. An architectural historian prepared an assessment of the clubhouse, ball shed, and adjacent landscape features at the golf course. Although the clubhouse is not architecturally significant, it may be locally eligible as a feature of the Arroyo Seco Golf Course. The Director of Community Services is seeking comments from the Commission about whether the clubhouse should remain intact, or if demolition is an option.

Review and Comment

**3. San Pascual Stables (Accessory Building)**

The City's Community Services Department is requesting approval to demolish an ancillary building at the San Pascual Stables (221 San Pascual Avenue). The building has been declared a substandard structure by the City's Building Official. The Commission will review the Building Official's report and a contractor's assessment report and advise whether the structure should be rebuilt or demolished.

Review and Comment

**CONTINUED APPLICATIONS**

**RECOMMENDED ACTION**

4. **No Continued Items**

**NEW ITEMS**

**RECOMMENDED ACTION**

5. **1831 Spruce Street Montrose Avenue**  
**Applicant: Lisa Henderson, Architect**  
**Project number: 1929-COA**  
**Historic Status Code: 5D1**

**Project Description:**

A request for a Certificate of Appropriateness for a 409 square foot raised deck toward the east of the existing Craftsman style house and a 73 square foot addition to the southwest corner of the house. The exterior materials for the addition will match the existing exterior materials of the house. *The project is Categorically Exempt from CEQA under Class 31. Class 31 consists of projects limited to maintenance, repair, stabilization, rehabilitation, restoration, preservation, conservation, or reconstruction of historical*

Discuss and Determine Appropriateness

resources in a manner consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitation, Restoring, and Reconstructing Historic Buildings (1995), Weeks and Grimmer

**6. 1019 Montrose Avenue**

**Applicant: Jennifer Koo, Architect**

**Project number: 1925-COA**

**Historic Status Code: 5D1**

**Project Description:**

A request for a Certificate of Appropriateness for a 691 sq. ft. single story addition to an existing 1,482 sq. ft. single story Craftsman style house on an 8,518 sq. ft. lot. The addition will consist of; expanding the existing kitchen, a new family room, a new master bedroom with walk-in closet, and a master bathroom. The exterior materials for the addition will match the existing exterior materials of the house. The proposed windows will consist of wood with vinyl clad windows. *The project is Categorical Exempt from CEQA under Class 31. Class 31 consists of projects limited to maintenance, repair, stabilization, rehabilitation, restoration, preservation, conservation, or reconstruction of historical resources in a manner consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitation, Restoring, and Reconstructing Historic Buildings (1995), Weeks and Grimmer*

Discuss and Determine  
Appropriateness

**7. 260 Saint Albans Avenue**

**Applicant: Anthony George, Architect**

**Project number: 1925-COA**

**Historic Status Code: 5S3**

**Project Description:**

A proposal to build a 430 square foot expansion to the back of the existing garage, a 456 s.f. addition to the basement and lower level, a 435 s.f. addition to the first floor, and a new 1,660 square foot second floor addition. Grading would occur in the front yard for a new driveway. A new covered patio is planned above the garage and around the back of the house. *The project is Categorical Exempt from the California Environmental Quality Act under Class 31. An architectural historian has evaluated the historic status of the home and found that it is ineligible for listing at the national, state, and local level but may warrant special consideration in local planning. Since the project would retain the home's significant character defining features.*

Discuss and Determine  
Appropriateness

**NEW BUSINESS**

**RECOMMENDED  
ACTION**

**8. Draft Preservation Ordinance**

**Description:**

Planning Staff will provide an update on the status of the draft preservation ordinance including comments from the State Office of Historic Preservation and Mayor Mahmud.

Receive and File

COMMUNICATIONS	RECOMMENDED ACTION
9. Comments from Council Liaison	Comment
10. Comments from Commission	Comment
11. Comments from Staff	Comment
APPROVAL OF MINUTES	RECOMMENDED ACTION
12. Minutes of the regular meeting of May 19, 2016	Approve
ADJOURNMENT	RECOMMENDED ACTION
13. Adjourn to the next meeting on July 21, 2016 at 6:45 p.m.	Adjourn

*Project plans and related documents are on file in the Planning & Building Department and available for public review. Any person who has a question concerning the nature of an agenda item may call the Planning & Building Department at (626) 403-7220.*

**NOTICE**

**General:** Pursuant to South Pasadena Ordinance No. 2001, the above projects have been scheduled to appear before the South Pasadena Cultural Heritage Commission. The date, time, and location of the meeting are indicated on this agenda.

**Contents:** The contents of this agenda provide information prescribed by §65094 of the Government Code. The Planning and Building Department does not assume any liability to the accuracy of the project description provided. The project description provided is based on application information initially submitted. Reviews may require material change to the initial submittal, which may or may not be reflected on subsequent agendas. Agenda errors and omissions may not necessarily invalidate the occurrence of any scheduled meetings. The project description may not include information such as exterior finishes, method of construction, extent of demolition, or architectural style. Interested or affected party may review the design materials either at the Planning and Building Department at 1414 Mission Street, South Pasadena, and submit written comments regarding any of the above projects to the Department and/or attend the Cultural Heritage Commission meeting and comment on the projects at the meeting.

**Noticing:** This agenda is provided in accordance with the noticing requirements of the ordinance. All continued items are posted on subsequent agendas for the Cultural Heritage Commission renders a continuous period of 60 days or until such decisions. The 60-day review period in which projects expire is indicated below the review type. Future notices are not provided for any continued items. Notices may not be provided for a new item continued to a subsequent meeting due to a lack of quorum. A decision on a project not rendered by the Cultural Heritage Commission after 60 days shall be forwarded to the Planning Commission for action or considered as inactive and removed from the agenda with no further action. Under certain circumstances and upon agreement between the Planning and Building Department and the applicant, the Cultural Heritage Commission may continue to review a project after 60 days if material changes to the initial project warrant additional review. The additional review period is subject to initial noticing requirement. Notices may not be provided for projects approved with a condition that they are resubmitted prior to permit issuance. It is the responsibility of any interested party to be kept updated and informed as to the progression of any of the projects listed above.

**Appeals:** Any person who owns real property or resides within 300 feet of any of the above projects aggrieved by a decision rendered by the Cultural Heritage Commission for the above projects may appeal the decision before the South Pasadena City Council. Appeals must be filed within 15 calendar days of the Board's decision. Appeals should be filed with the Planning and Building Department. Instruction on appeals, forms, and fee schedule may be obtained at the South Pasadena Planning and Building Department, 1414 Mission Street, South Pasadena.

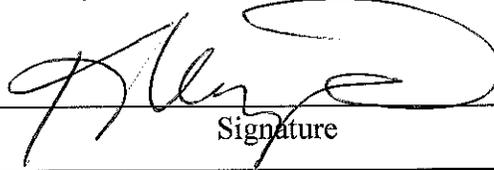
**Meeting:** Please plan to attend the meeting earlier than your scheduled time, as some projects may require less time than their allotted 15 minute discussion.

STATE OF CALIFORNIA )  
CITY OF SOUTH PASADENA ) SS  
COUNTY OF LOS ANGELES )

**AFFIDAVIT OF POSTING**

*I declare under penalty of perjury that I am employed by the City of South Pasadena in the Planning & Building Department, and that I posted this notice on the courtyard bulletin board at City Hall on the date indicated below.*

6/10/16  
Date

  
Signature

**Accommodations**

Meeting facilities are accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Planning and Building Department at (626) 403-7220. Hearing assistive devices are available in the Council Chambers. Notification at least 72 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II)