

**SPECIAL MEETING MINUTES
RENEWABLE ENERGY COUNCIL
March 28, 2016**

1. **Roll Call** - The meeting was called to order at 7:02 p.m. Present were Chair William Kelly and Council Members Andrew Eaton, William Glauz, Kim Hughes, Aléxander Kung, Charles Li, Carl Marziali, and Daniel Snowden-Ifft. Absent was Council Member Daryl Trinh. Staff Liaison Christopher Castruita was present. City Council Member Richard Schneider attended.
2. **Minutes** – Minutes from February 29, 2016 meeting were approved (Snowden-Ifft, Glauz, 8-0).
3. **Review the Technical Subcommittee presentation on its latest analyses of the potential for solar for city facilities, including potential switching of rate schedules, discussion of site visits and informational estimates for Wilson Reservoir, discussion of site visits and informational estimates for City Hall, and discussion of the net metering tariff schedule and possible use of Southern California Edison’s RES-BCT tariff schedule instead.**– Council members Eaton, Glauz, and Snowden-Ifft presented an updated analysis, including information on the site visits and unofficial quotes received from solar developers for both the City Hall ad Wilson Reservoir, the Energy Conservation Assistance Act loan program through State of California, and the differences between and potential of using the RES-BCT tariff schedule and the Community Solar program. They then took questions from the REC.

Chair Kelly moved that the Technical Subcommittee prepare a presentation to the City Council that reviews the preliminary analysis for installing solar facilities at City Hall and Wilson Reservoir, and the opportunity to move to a more favorable rate structure with the installation of solar facilities. Staff Liaison Castruita requested a clarification on the motion, asking if the presentation should take place during an upcoming Council meeting, as opposed to a specific Council meeting or by a particular date, given that the Council meeting schedule is very busy during budget season making it hard to add presentation items. The motion was approved (Kelly, Hughes, 8-0).

4. **Develop Questions for the Renewable Energy Council Staff Liaison to discuss with Southern California Edison representative** – Staff liaison Castruita described his work thus far with Southern California Edison staff members, including obtaining information on the City’s electricity usage. He explained that it would be difficult to have technical representatives from Edison attend an upcoming meeting both due to the time of day the REC meets and because it is against company policy to have technical employees attend public meetings on behalf of their organization. He recommended that the Renewable Energy Council develop a set of questions which he could then pose to Southern California Edison representatives and forward the responses. Technical subcommittee to draft list of questions for Staff liaison Castruita to pose to Southern California Edison representatives prior to the next Renewable Energy Council meeting.

5. **Discussion and possible action on early committee recommendations to the city related to renewable and clean energy projects, including seeking an updated energy audit, receiving brief bi-monthly status reports on Los Angeles County's efforts to develop a community choice aggregation program, and including a solar module in this year's Clean Air Car Show** – Chair Kelly presented a set of preliminary recommendations for the Renewable Energy Council to make to the City Council, which the Renewable Energy Council then discussed further. Technical subcommittee and Public Affairs subcommittee to work on a presentation or panel to be held at the Clean Air car show tentatively scheduled for this summer. The motion to include recommendations for the City Council to obtain an updated energy audit and receive bi-monthly status reports on Los Angeles County's efforts to develop a community choice aggregation program within the upcoming presentation to the City Council was approved (Hughes, Kung, 8-0).
6. **Discussion of next steps for Finance and Public Affairs Subcommittees** – The Renewable Energy Council discussed how the Finance subcommittee could further the analysis of the technical subcommittee by comparing the option to fund the construction of solar facilities directly out of General Fund reserves versus obtaining a low-interest loan through the state's Energy Conservation Assistance Act loan program. In addition, the Public Affairs subcommittee to draft template letters to solar vendors seeking participation at the Clean Air Car Show exhibition booths.
7. **Other Business** – The Renewable Energy Council discussed the timeline for completing their report to Council, and whether additional work would be required after they have submitted their report.
8. **Chair and Council Communications** – n/a
9. **Staff Liaison Communications** – Staff liaison Castruita thanked the Renewable Energy Council members who attended the Community Forum on budget and priorities. He also stated that he was happy to see the Renewable Energy Council focus their discussion on the specifics of their recommendation to the City Council.
10. **Next Meeting Date** – Staff Liaison Castruita to send out an online poll in order to determine what date the meeting will be held. Due to Staff Liaison Castruita taking personal time, the next meeting will be scheduled on either a Monday or Thursday in mid-to-late May 2016.
11. **Items for a Future Agenda** – Chair Kelly requested that Renewable Energy Councilmembers send a request to place an item on a future agenda to Staff Liaison Castruita, who could discuss with Chair Kelly and make a determination as to whether to place it on an upcoming agenda.
12. **Adjournment** – The meeting adjourned at 8:57 p.m.


William Kelly, Chair

6-13-16
Date