

April 19 , 2016



**MINUTES OF THE REGULAR MEETING OF THE
ARROYO SECO GOLF COURSE SUBCOMMITTEE
OF THE CITY OF SOUTH PASADENA CONVENED
THIS 19th OF APRIL, 2016, AT 6:30 P.M.
CITY MANAGERS OFFICE CONFERENCE ROOM
1414 MISSION STREET**

1. ROLL CALL

Regular Meeting of the Arroyo Seco Golf Course Subcommittee convened at 6:31 p.m.

Staff R. Martin called the roll. Present were Subcommittee members: Chair Laurie Wheeler, Co-Chair Scott Kuhn, Queenie Taylor

Excused Absence: Golf Consultant Dave Sams

Other Officials and Staff present: City Council Liaison Richard Schneider, City Council Liaison Michael Cacciotti arrived shortly after roll call, Community Services Director/Staff Liaison Sheila Pautsch, Finance Director David Batt, and Staff Reyna Salazar-Martin.

Committee members no longer on the panel: Lela Bisner and Devin Robinson

2. MINUTES FOR APPROVAL FEBRUARY 16TH, 2016

MOTION: Commission approved the minutes of the regular February 16th, 2016 meeting. By unanimous voice vote, the motion passed.

(Kuhn, Taylor)

COMMENTS ON MATTERS NOT ON THE AGENDA

3. PUBLIC PARTICIPATION

None

4. PRESENTATIONS

None

ACTION AND / OR DISCUSSION ITEMS

5. ARROYO SECO GOLF COURSE FINANCIALS

Director Pautsch presented the Subcommittee with the January, February, and March (handed out at meeting) financials as well as a brief overview of the expense and revenue report. She also updated committee on the current maintenance situation with the Mini-golf area and sewer project which is now being put on hold due to an engineer design change and now being taken over by the Public Works Department. Lastly, the AQMD project which will allow a 2 month loner program of zero emission battery operated electric lawn equipment. No motion is needed at this time. City Council member Cacciotti asks for a current water usage update. Director Pautsch will add water update item to the next meeting agenda for the next scheduled meeting.

6. ARROYO SECO BANQUET CENTER CONCEPTUAL PLAN

Director Pautsch presented and wanted to fist inform the subcommittee that the conceptual plan for the new building has already been presented and reviewed by their two City Council lesions, R. Schneider and M. Cacciotti as they are part of the Ad Hoc committee that has recommended the conceptual plan. She then goes through the specifics of the floor plan as well as the current approximate cost estimates. Council Member Liaison Schneider asked if there current building holds any historic designation or properties and asked if they could be cleared for demolition. Director Pautsch has not received back any such information form Cultural Heritage Committee on any of the current buildings. Director Pautsch will look further into that information and will have a historical review update item on the agenda for the next scheduled meeting. At this moment, Director Pautsch asks Subcommittee to incorporate the construction project as a factor in moving forward with deciding the future of the management or lease agreements for the Golf Course. Chair Wheeler suggests extending the current operator's agreement for three years. Per their letter given to the subcommittee earlier this year, they would be in favor of that option. Director Pautsch says that if that is what the Subommittee decides on recommending, she will bring it to Council. City Council Liaison Cacciotti would like to schedule Subcommittee to visit similar golf course location in the neighboring cities. No motion is made at this time.

7. ARROYO SECO GOLF COURSE SUBCOMMITTEE TIME LINE

Subcommittee would like to explore the option to extend a three year contract the current operators as an item on the agenda for the next scheduled meeting. Also, they would like to schedule a facility tour at a neighboring golf course in the near future. They Subcommittee has scheduled Saturday, May 7th, 2016 at 10:00 am for a tour at the Monterey Park Golf Course. Director Pautsch will update subcommittee on more details very soon.

8. DISCUSSION AND/OR DIRECTION REGARDING THE TASKS OF SUBCOMMITTEE

Subcommittee decided to hold off on this discussion until after they have gathered more information on similar golf courses and will discuss at the next scheduled meeting.

9. CITY COUNCIL LIAISON REPORT

City Council member R. Schneider recommends that in future planning of the new banquet center, it be separately operated from the golf course. M. Cacciotti wanted to give his update on the City using only CNG lawn equipment at all parks.

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DRAFT

Director Pautsch announced the one of the two vacant slots for the Subcommittee panel has been filled. Resident Debbie Fox, Women's Club, will take Lela Bisner spot. We are still looking for a replacement for D. Robinson, Finance Committee.

ADJOURNMENT

By consensus, the Subcommittee adjourned at 7:22 p.m. The next regular Subcommittee meeting is will be held on May 17th.

Respectfully Submitted:

Approved By:



Sheila Pautsch
Community Services Director

Laurie Wheeler
Chair