

City of South Pasadena
CULTURAL HERITAGE COMMISSION

Thursday July 21, 2016 at 6:45 P.M.
City Council Chambers, 1424 Mission Street

James McLane (Chair), Deborah Howell-Ardila (Vice-Chair), West J. De Young, Steven Friedman, Mark Gallatin
Richard D. Schneider M.D., Council Liaison
John Mayer, Staff Liaison

PUBLIC COMMENT & PRESENTATIONS

**RECOMMENDED
ACTION**

1. Time reserved for those in the audience who wish to address the Commission. No immediate action can be taken on non-agenda items, but the Commission may place the item on an agenda for future discussion.

CONTINUED APPLICATIONS

**RECOMMENDED
ACTION**

2. No Continued Items

NEW ITEMS

**RECOMMENDED
ACTION**

3. **1611 Marengo Avenue**
Applicant: Steven Dahl, Architect
Project number: 1937-COA
Historic Status Code: 5D1

Project Description:

A request for a Certificate of Appropriateness for a 642 sq. ft. single story addition and a 737 sq. ft. second story addition to an existing 3,052 sq. ft. two story, Craftsman style house on 17,770 sq. ft. lot. The single story addition will consist of: interior remodeling and a new family room. The new second story addition will consist of: interior remodeling and a new master bedroom with a master bathroom and a walk-in closet. The exterior materials for the additions will match the existing exterior materials of the house. The materials will consist of wood windows, wood siding shingles, wood siding panels, and composite asphalt roof shingles. *The project is Categorically Exempt from CEQA under Class 31. Class 31 consists of projects limited to maintenance, repair, stabilization, rehabilitation, restoration, preservation, conservation, or reconstruction of historical resources in a manner consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitation, Restoring, and Reconstructing Historic Buildings (1995), Weeks and Grimmer*

Discuss and Determine
Appropriateness

NEW BUSINESS

**RECOMMENDED
ACTION**

4. **203 Cedar Crest Ave/ 204 Mockingbird Lane**
Applicant: Elizabeth Heron, Architect
Historic Status Code: 5S3

A request for a conceptual review for the construction of a duplex on an existing vacant hillside lot containing remnants of cobblestone retaining walls, and an sealed tunnel that were part of the Raymond Hotel property. The Cultural Heritage Commission will consider the location of the

proposed structure in relation to the historic resources on site.

The Planning Commission previously has reviewed and approved this project. **This item is for discussion purposes only; no decision shall be made at this time.**

5. Draft Preservation Ordinance

Description:

Planning Staff will provide an update on the status of the draft preservation ordinance including comments from the State Office of Historic Preservation and Mayor Mahmud. The CHC will decide whether to select a subcommittee to review and discuss the comments, or set a noticed study session where the Commissioners can collaborate on the responses to comments.

Receive and File

COMMUNICATIONS	RECOMMENDED ACTION
6. Comments from Council Liaison	Comment
7. Comments from Commission	Comment
8. Comments from Staff	Comment
APPROVAL OF MINUTES	RECOMMENDED ACTION
9. Minutes of the regular meeting of June 16, 2016	Approve
ADJOURNMENT	RECOMMENDED ACTION
10. Adjourn to the next meeting on August 18, 2016 at 6:45 p.m.	Adjourn

Project plans and related documents are on file in the Planning & Building Department and available for public review. Any person who has a question concerning the nature of an agenda item may call the Planning & Building Department at (626) 403-7220.

NOTICE

General: Pursuant to South Pasadena Ordinance No. 2001, the above projects have been scheduled to appear before the South Pasadena Cultural Heritage Commission. The date, time, and location of the meeting are indicated on this agenda.

Contents: The contents of this agenda provide information prescribed by §65094 of the Government Code. The Planning and Building Department does not assume any liability to the accuracy of the project description provided. The project description provided is based on application information initially submitted. Reviews may require material change to the initial submittal, which may or may not be reflected on subsequent agendas. Agenda errors and omissions may not necessarily invalidate the occurrence of any scheduled meetings. The project description may not include information such as exterior finishes, method of construction, extent of demolition, or architectural style. Interested or affected party may review the design materials either at the Planning and Building Department at 1414 Mission Street, South Pasadena, and submit written comments regarding any of the above projects to the Department and/or attend the Cultural Heritage Commission meeting and comment on the projects at the meeting.

Noticing: This agenda is provided in accordance with the noticing requirements of the ordinance. All continued items are posted on subsequent agendas for the Cultural Heritage Commission renders a continuous period of 60 days or until such decisions. The 60-day review period in which projects expire is indicated below the review type. Future notices are not provided for any continued items. Notices may not be provided for a new item continued to a subsequent meeting due to a

lack of quorum. A decision on a project not rendered by the Cultural Heritage Commission after 60 days shall be forwarded to the Planning Commission for action or considered as inactive and removed from the agenda with no further action. Under certain circumstances and upon agreement between the Planning and Building Department and the applicant, the Cultural Heritage Commission may continue to review a project after 60 days if material changes to the initial project warrant additional review. The additional review period is subject to initial noticing requirement. Notices may not be provided for projects approved with a condition that they are resubmitted prior to permit issuance. It is the responsibility of any interested party to be kept updated and informed as to the progression of any of the projects listed above.

Appeals: Any person who owns real property or resides within 300 feet of any of the above projects aggrieved by a decision rendered by the Cultural Heritage Commission for the above projects may appeal the decision before the South Pasadena City Council. Appeals must be filed within 15 calendar days of the Board's decision. Appeals should be filed with the Planning and Building Department. Instruction on appeals, forms, and fee schedule may be obtained at the South Pasadena Planning and Building Department, 1414 Mission Street, South Pasadena.

Meeting: Please plan to attend the meeting earlier than your scheduled time, as some projects may require less time than their allotted 15 minute discussion.

STATE OF CALIFORNIA)
CITY OF SOUTH PASADENA) SS
COUNTY OF LOS ANGELES)

AFFIDAVIT OF POSTING

I declare under penalty of perjury that I am employed by the City of South Pasadena in the Planning & Building Department, and that I posted this notice on the courtyard bulletin board at City Hall on the date indicated below.

7/12/2016

Date

Signature

Accommodations

Meeting facilities are accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Planning and Building Department at (626) 403-7220. Hearing assistive devices are available in the Council Chambers. Notification at least 72 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II)