



**TUESDAY, JUNE 14, 2016**  
**MINUTES OF THE REGULAR MEETING OF THE**  
**SAN PASCUAL STABLES SUBCOMMITTEE**  
**OF THE CITY OF SOUTH PASADENA**

**CALL TO ORDER**

A Regular Meeting of the San Pascual Stables Subcommittee was called to order by Committee Chair Rosen on Tuesday, June 14, 2016, at 6:35 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

**1. ROLL CALL**

**Present:** Committee Member Daniel Kreinbring\*, Committee Member Stephen Peters, Vice-Chair Kay Findley, and Chair Ron Rosen.

\*Committee Member Daniel Kreinbring arrived at 6:45 p.m.

**Absent:** Committee Member Deborah Howell-Ardila.

**Other Officials and Staff**

**Present:** Councilmember/City Council Liaison Richard D. Schneider, M.D.\*, Mayor Pro Tem/City Council Liaison Michael A. Cacciotti\*, Community Services Director/Staff Liaison Sheila Pautsch, and Management Assistant/Recording Secretary Natalie Sanchez.

\*Due to a schedule of conflict, Councilmember/City Council Liaison Richard D. Schneider, M.D., and Mayor Pro Tem/City Council Liaison Michael A. Cacciotti left the meeting at 7:15 p.m.

**2. MINUTES FOR APPROVAL**

MOTION BY VICE-CHAIR FINDLEY, SECOND BY CHAIR ROSEN, CARRIED 2-0 (COMMITTEE MEMBER PETERS ABSTAINING), to approve the Minutes of the May 10, 2016 San Pascual Stables Subcommittee Regular Meeting.

**3. PUBLIC PARTICIPATION**

None.

**4. PRESENTATIONS**

None.

**ACTION/DISCUSSION**

**5. UPDATE ON THE ANCILLARY BUILDING AT THE SAN PASCUAL STABLES**

Director Pautsch provided the Structural Engineer Report and the Historical Evaluation of the ancillary building at the San Pascual Stables; noted that these reports will be taken to the Cultural Heritage Commission (CHC) on June 16, 2016 for review and determination of next steps.

In response to Vice-Chair Findley's inquiry, Director Pautsch clarified that the ancillary building was not part of CHC's original designation; noting that the current inventory does not include City buildings, only private residential homes. In response to Chair Rosen, Director Pautsch said there is nothing in the contract requiring the Stables operator to complete full repairs of the building, simply to maintain it.

**6. REVIEW AGREEMENT DEAL POINTS**

Director Pautsch provided a list of deal points for the new agreement as discussed at the May 10, 2016 Subcommittee Meeting. The Subcommittee reviewed the list and did not have any revisions or new deal points to add at this time.

**7. DISCUSSION AND/OR DIRECTION REGARDING THE SUBCOMMITTEE TASKS**

Director Pautsch reviewed the Subcommittee assigned Tasks, noting that Task Nos. 1 and 3 are agendaized for tonight's meeting.

Vice-Chair Findley spoke on the importance of ensuring that the vetting process is completed with impartiality and recommended that Task No. 5 be amended as follows: "Make a recommendation to City Council to issue a Request for Proposals (RFP) for a ~~new~~ future operator."

MOTION BY VICE-CHAIR FINDLEY, SECOND BY CHAIR ROSEN, CARRIED 4-0, to amend Subcommittee Task No. 5 as follows: "Make a recommendation to City Council to issue a Request for Proposals (RFP) for a future operator."

**8. EQUESTRIAN CONSULTANT PROPOSALS**

Director Pautsch stated submittals to the RFP for an equestrian consultant were due on June 3, 2016, noting that only one proposal was received by Integrated Consulting Group (ICG); advised that the City did not include funding for a consultant in the Fiscal Year 2016-17 budget; pointed out that ICG's proposed amount of \$56,550 is higher than the Stables lease revenues for an entire year; suggested inviting ICG to a future Subcommittee Meeting to have them discuss the submitted proposal.

By consensus, the Committee recommended that the City reject the proposal submitted by ICG.

In response to Chair Rosen's request, Director Pautsch advised that a status report was presented to the City Council on June 1, 2016 in which Mayor Mahmud expressed concerns that an RFP for an equestrian consultant was issued prior to the Subcommittee's determination of the facility's use and inquired about the consultant's scope of work; noted that City Manager Gonzalez clarified that the City Council initially agreed that the facility would remain as an equestrian center and the Subcommittee was to determine if there is opportunity for additional equestrian activities; stated that City Council requested that the Subcommittee conduct a community survey to determine if there are any recommended improvements with current operations and to evaluate whether there is public interest for other uses at the subject site.

Over the course of discussion regarding ways to make the trail more accessible to pedestrians, the Subcommittee agreed to add the following to the list of deal points: "Provide access to the Rim of the Valley Trail."

Chair Rosen opened the Public Comment period.

Melinda Blue, South Pasadena resident, and owner of property adjacent to the Stables, expressed concern that providing trail head access could impact equestrian and horse safety; voiced concern related to dogs being walked off-leash and vehicles speeding in the parking lot; advised that she could assist in identifying possible equestrian consultants, if requested.

Chair Rosen encouraged Ms. Blue to submit any written opinions on the current operations of the Stables to the Subcommittee for future consideration.

There being no others desiring to speak on this item, the Public Comment period was closed.

In response to the Committee's request for clarification, Director Pautsch gave the following overview of activities and events currently offered at the Stables: boarding, birthday parties, riding academy, and summer camp.

The Subcommittee requested staff to create a community survey to determine if there are any necessary improvements with current operations and to evaluate whether there is public interest for other uses at the subject site.

MOTION BY CHAIR ROSEN, SECOND BY COMMITTEE MEMBER KREINBRING, CARRIED 4-0, to add the following to the list of deal points: "Provide access to the Rim of the Valley Trail."

MOTION BY CHAIR ROSEN, SECOND COMMITTEE MEMBER KREINBRING, CARRIED 4-0, to recommend that the City reject the proposal submitted by Integrated Consulting Group (ICG).

MOTION BY COMMITTEE MEMBER KREINBRING, SECOND BY COMMITTEE MEMBER PETERS, CARRIED 4-0, to request that staff develop a Request for Qualifications (RFQ) for an Equestrian Consultant.

**9. DISCUSSION OF APPROPRIATE LAND, RECREATIONAL, AND LEISURE USES FOR THE SAN PASCUAL STABLES AND EQUESTRIAN CENTER**

Due to the Subcommittee's direction from Agenda Item No. 8 for staff to create a community survey, no action was taken at this time.

**COMMUNICATIONS**

**10. CITY COUNCIL LIAISON REPORT**

None.

**11. COMMITTEE REPORTS**

None.


**12. STAFF LIAISON REPORT**


None.

**ADJOURNMENT**

The Subcommittee adjourned at 7:30 p.m.

Respectfully Submitted:

  
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Natalie Sanchez  
Recording Secretary

Approved By:  
  
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Ron Rosen  
San Pascual Stables Subcommittee Chair