

**MINUTES OF THE SPECIAL MEETING OF THE
DESIGN REVIEW BOARD
CITY OF SOUTH PASADENA
CONVENED THIS 30TH DAY OF JULY, 2015
MAYOR'S CONFERENCE ROOM
1424 MISSION STREET**

ROLL CALL		<p>The meeting convened at: 7:00 PM</p> <p>Board Members Present: Conrado Lopez (Chair), Fi Campbell and Jim Fenske and Amy Nettleton</p> <p>Board Members Absent: Susan Masterman (Vice-Chair), Amy Nettleton</p> <p>Staff Liaison: Knarik Vizcarra, Assistant Planner</p>
NON-AGENDA ITEMS	1.	None.
CONTINUED ITEMS	2.	<p>1211 Lyndon Street Project Number: 1783-DRX Applicant: John Wu, Architect</p> <p>Project Information: A request for Design Review Board approval for a proposed 1,861 square foot two-story addition to an existing two-story duplex. The 1,120 square foot first floor addition and 741 square foot second floor addition would occur in the front of the home, and would affect one unit. The project involves bringing parking into compliance with a new guest parking space, tandem one-car carport, and one-car garage. The exterior materials will consist of the following: metal shingle roofing, aluminum windows, and plaster siding.</p> <p>Presentation: None</p> <p>Public Comment: None</p> <p>Board Discussion/Decision: This item was continued as applicant was not present at the meeting.</p>
	3.	<p>1500 Santa Teresa Street Project Number: 1811-DRX Applicant: Michael Liu</p> <p>Project Information: A request for Design Review Board approval for construction of a 309</p>

		<p>square foot first-story addition to the front and a 404 square foot first-story addition to the rear of an existing two-story, single family home. A new one-vehicle garage is being proposed adjacent to the existing front two-vehicle garage. New roofing and windows will match existing tile roofing and vinyl windows. Stucco siding will replace existing wood siding and stone veneer is proposed along the bottom front elevation.</p> <p>Presentation: None</p> <p>Public Comment: None</p> <p>Board Discussion/Decision: This item was continued as applicant was not present at the meeting.</p>
	4.	<p>4966 Collis Avenue Project Number: 1830-DRX Applicant: Dat Wong Project Information:</p> <p>A request for Design Review Board approval for a 639 square foot single story addition to an existing 1,611 square foot single story house on a 7,500 square foot lot. The single story addition will consist of; a new master bedroom, a master bathroom, a walk-in closet, a new laundry room, and pantry. The proposal will also include a façade change. The changes will consist of: stone veneers, a dual Spanish style wood front doors, and new vinyl windows for the entire house. The exterior siding will be stucco and the entire house will be re-roofed with asphalt roof shingles.</p> <p>Presentation: None</p> <p>Public Comment: None</p> <p>Board Discussion/Decision: This item was continued as applicant was not present at the meeting.</p>
	5.	<p>2084 Hanscom Drive Project Number: 1837-DRX Applicant: Rick Wong</p> <p>Project Information: A request for Design Review Board approval for a façade change and exterior change to a 2,360 sq. ft. two level house. The proposed design</p>

		<p>change will consist of a modern design. The exterior changes will consist of: a new glass garage door, wood (decor) siding, composite roof shingles, new smooth stucco, new dark bronze vinyl windows and sliding doors. No additional square footage is part of this proposal.</p> <p>Presentation: Juan Estrada presented the changes noting that the sign size had been reduced from, 32 square feet to 26.6 square feet and the backing had been removed so the individual letters would be installed directly on the building.</p> <p>Public Comment: None</p> <p>Board Discussion/Decision: The Board commended the applicant for a good project.</p> <p>After discussion, the Board voted 3-0 (Lopez/Fenske) to APPROVE as submitted.</p> <p>This motion was made on the finding that the project complies with Design Guidelines of the City of South Pasadena and the required findings contained in South Pasadena Municipal Code Section 36.410.040 to approve the design review application.</p>
DISCUSSION ITEMS	6.	None
BOARD COMMENTS	7.	None.
STAFF COMMENTS	8.	None.
APPROVAL OF MINUTES	9.	<p>Minutes</p> <p>The Minutes were not reviewed.</p>
ADJOURNMENT	10.	The meeting adjourned at 9:40 P.M. to the next regularly scheduled meeting on August 4, 2015 at 7 P.M.

Approved,

Conrado Lopez, Chair

Date