

RESOLUTION NO. 7478**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
AMENDING THE CITY'S CONFLICT OF INTEREST CODE
AND RESCINDING RESOLUTION NOS. 7233, 7234, 7235, AND 7364**

WHEREAS, the Political Reform Act (Government Code Section 81000 et seq.) requires all public agencies to adopt and promulgate a Conflict of Interest Code (Code); and

WHEREAS, the City Council previously amended its Code by adopting Resolution Nos. 7233, 7234, and 7235 on August 15, 2015; and Resolution No. 7364 on August 20, 2014, as set forth in Section 18730 of the California Code of Regulations; and

WHEREAS, the Political Reform Act requires that the City Council review its Code biennially to determine whether amendments are required; and

WHEREAS, a staff level review of City's Code reveals that amendments may be necessary to the Disclosure Categories as well as the List of Designated Positions; and

WHEREAS, a public meeting was held upon the proposed amended Code at a regular meeting of the City Council on September 7, 2016, at which all present were given the opportunity to be heard on the proposed amended Code.

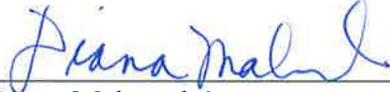
NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City Council does hereby adopt the proposed amended Conflict of Interest Code, a copy of which is attached hereto.

SECTION 2. Resolution Nos. 7233, 7234, 7235, and 7364 are hereby rescinded.

SECTION 3. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

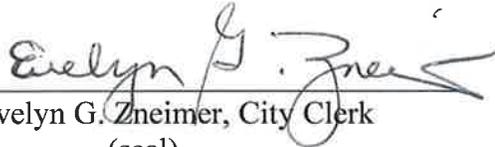
PASSED, APPROVED AND ADOPTED ON this 7th day of September, 2016.



Diana Mahmud, Mayor

ATTEST:

APPROVED AS TO FORM:



Evelyn G. Zneimer, City Clerk
(seal)



Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 7th day of September, 2016, by the following vote:

AYES: Cacciotti, Joe, Khubesrian, Schneider, and Mayor Mahmud

NOES: None

ABSENT: None

ABSTAINED: None



Evelyn G. Zneimer, City Clerk
(seal)

**CONFLICT OF INTEREST CODE OF THE
CITY OF SOUTH PASADENA, CALIFORNIA**

(Amended September 7, 2016)

The Political Reform Act (Government Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted regulation (2 California Code of Regulations Section 18730), which contains the terms of a standard Conflict of Interest Code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the Conflict of Interest Code of the City of South Pasadena.

Individuals holding designated positions shall file their statements of economic interests with the Chief City Clerk who will make the statements available for public inspection and reproduction (Government Code § 81008) during regular business hours, at 1414 Mission Street, South Pasadena, CA 91030.

The City's Code does not establish any disclosure obligation for Members of the City Council and Planning Commission, City Treasurer, City Manager, and City Attorney, as Government Code Section 87200 et seq., requires disclosure for those positions as a matter of state law. An official who holds a position specified in Government Code Section 87200 is not required to file statements under this Code for any agency that has the same or a smaller jurisdiction.

**CONFLICT OF INTEREST CODE
CITY OF SOUTH PASADENA, CALIFORNIA**

APPENDIX A
DISCLOSURE CATEGORIES
(Amended September 7, 2016)

CATEGORY 1 (Full Disclosure)

Must disclose all investments, business positions in business entities, and sources of income (including gifts, loans, and travel payments); and all interests in real property located in or within two miles of the jurisdiction of the City.

CATEGORY 2 (Disclosure Related to Procurement, Real Property)

Must disclose all investments, business positions in business entities, sources of income (including gifts, loans, and travel payments) if the source is of a type which provides, manufactures, or supplies goods, materials, equipment, machinery, or services (including training or consulting services) of the type utilized by the department in which the person is employed; and all interests in real property located in or within two miles of the jurisdiction of the City.

CATEGORY 3 (Disclosure Related to Procurement)

Must disclose all investments, business positions in business entities, and sources of income (including gifts, loans, and travel payments) if the source is of a type which provides, manufactures, or supplies goods, materials, equipment, machinery, or services (including training or consulting services) of the type utilized by the department in which the person is employed.

CATEGORY 4 (Disclosure Related to Regulatory/Licenses/Permits, Real Property)

Must disclose all investments, business positions in business entities, sources of income (including gifts, loans, and travel payments) if the source is of a type that is subject to the regulatory, permit, or licensing authority of the City; and all interests in real property located in or within two miles of the jurisdiction of the City.

CONSULTANTS

Those consultants that will make, participate in the making, or act in a staff capacity for governmental decisions shall file statements of economic interests and such disclosure requirements shall conform to the range of duties. The City Manager shall make such determinations in writing to be filed with and retained in the same manner as the City's Conflict of Interest Code.

**CONFLICT OF INTEREST CODE
CITY OF SOUTH PASADENA, CALIFORNIA**

APPENDIX B
LIST OF DESIGNATED POSITIONS

<u>DESIGNATED POSITIONS</u>	<u>DISCLOSURE CATEGORY</u>
<u>Government Code Section 87200 Filers</u>	
City Attorney	Govt. Code §87200
City Manager	Govt. Code §87200
City Treasurer	Govt. Code §87200
Members of the City Council	Govt. Code §87200
Members of the Planning Commission	Govt. Code §87200
 <u>Boards/Commissions/Committees</u>	
Members of the Cultural Heritage Commission	4
Members of the Design Review Board	4
Members of the Finance Commission	1
Members of the Library Board of Trustees	2
Members of the Public Works Commission	2
 <u>Management Services Department</u>	
Assistant City Manager	1
Assistant to the City Manager	1
Assistant City Attorney	1
Chief City Clerk	3
City Clerk	1
Deputy City Clerk	3
Executive Assistant	3
Human Resources Manager	3
Management Analyst (Information Technology)	3
Principal Management Analyst (Transportation Planning)	2
Senior Management Analyst (Environmental Programs)	2
 <u>Community Services Department</u>	
Community Services Director	1
Community Services Supervisor	3

DESIGNATED POSITIONS**DISCLOSURE CATEGORY**Fire Department

Deputy Fire Chief	1
Fire Chief	1
Fire Prevention Specialist	4

Finance Department

Assistant Finance Director	1
Film Liaison	4
Finance Director	1
Management Analyst (Grants)	3

Library Services Department

Administrative Secretary	3
Director of Library, Arts, and Culture	1
Senior Librarian	3

Planning and Building Department

Assistant Planner	4
Associate Planner	4
Building Inspector	4
Building Official	4
Building Supervisor	4
Community Improvement Coordinator	4
Planning and Building Director	1
Senior Planner	1

Police Department

Police Captain	3
Police Chief	1

Public Works Department

Deputy Director of Public Works	1
Facilities Supervisor	3
Public Works Director	1
Public Works Operations Manager	2
Water Operations Manager	2
Water Projects Manager	2

DESIGNATED POSITIONS**DISCLOSURE CATEGORY**Successor Agency to the South Pasadena Community Redevelopment Agency *

Members of the Successor Agency	1
Executive Director	1
Agency Counsel	1

Public Financing Authority of the City of South Pasadena*

Members of the Public Financing Authority	1
Executive Director	1
Authority Counsel	1

Housing Authority of the City of South Pasadena*

Members of the Housing Authority	1
Executive Director	1
Authority Counsel	1

*The Statement of Economic Interests on file with the City or the Fair Political Practices Commission for an individual who holds the related designated position with the City, e.g. City Manager/Executive Director, shall satisfy the requirements of this code.