



**Minutes of the Meeting of the South Pasadena Tournament of
Roses Committee**
Meeting convened this 6th day of September 2016, 7:30pm
At the Amedee O. Dick Richards Jr.
City Council Chambers, 1424 Mission Street

- Chairperson, Janet Benjamin called the meeting to order on September 6, 2016 at 7:30pm.
- Pledge of Allegiance.
- **Roll Call:**
 - **Committee Members Present:**
 1. Janet Benjamin
 2. Megan Colburn
 3. Chris Colburn
 4. Courtney Dunlap
 5. Paul Abbey
 6. John Vandercook
 7. Alan Vlacich
 8. Sandy Fielding
 9. Bill Cullinane
 10. Robert Nichols
 - **Committee Members Absent:**
 1. Ted Shaw
 2. James Jontz
 3. MJ Craig
 4. Bill Glazier
 - **Non Voting Committee Members Present:**
 1. Sara Cullinane
 - **Council Liaison:**
 1. Bob Joe
 - **City Staff Liaison:**
 1. Christopher Castruita
- Motion to approve the Minutes from July 5, 2016 was motioned by Paul Abbey and Chris Colburn. Motion approved.
 - We did not have Minutes from August 2016 gathering because we did not have an official meeting.



**Minutes of the Meeting of the South Pasadena Tournament of
Roses Committee**

Meeting convened this 6th day of September 2016, 7:30pm

At the Amedee O. Dick Richards Jr.

City Council Chambers, 1424 Mission Street

- **Public Comment:** None.
- **Event/site:** Paul Abbey reported that the tent is up and all ready to go on Thursdays and Saturdays to build a float.
- **Car Show:** Janet Benjamin reported that the car show is almost here and we are still working on getting the flyers out. If anyone is willing to go to a car show to pass out flyers please let Janet know. We need all the help we can get. We are looking for people to hang posters around town and volunteers for the day of the show. Bob Joe mentioned that there is a council meeting tomorrow and if anyone wants to come in to announce it or he can do a pitch for us. He asked if Chris Castruita could get the Mayor an itinerary for the day so he knows where he needs to be and when.
- **Construction:** Paul Abbey reported that the tent is up and they have begun to build. The tentative dates for T1 is October 8 and T2 on December 10. We have a couple upgrades that need to be done but mostly working on building. We have had more thefts happen and its been posted on Facebook and neighbors are going to keep their eyes open for us.
- **Decoration:** Janet Benjamin reported that we are working with construction. So far we are up to about 45 different varieties of roses.
- **Website:** Bill Cullinane reported that the website is pretty up to date. We have had 17 car Registrations on the website. We have also had 27 groups sign up to volunteer on the website.
- **Social Media:** Chris Colburn reported that they have put the car show flyer up on all social media platforms. If you have anything you want posted on Facebook/Twitter please get that to Chris.
- **Crunch Party:** Courtney Dunlap has begun to send emails out to people about Auction Items. If you have anyone who you think might donate an auction item please let Courtney know.



**Minutes of the Meeting of the South Pasadena Tournament of
Roses Committee**
Meeting convened this 6th day of September 2016, 7:30pm
At the Amedee O. Dick Richards Jr.
City Council Chambers, 1424 Mission Street

- **Souvenir Booth:** Sandy Fielding reported that she bought a few more things for the booth. The pins were said to be ready by Car show so keep your fingers crossed.
- **Finance Report:** Sandy Fielding reported that we have...

July Finance Report	
Checking Account	\$3,747.45
501 C3 Checking	\$18,505.30
501 C3 Savings	\$42,596.22
Total	\$64,848.97

August Finance Report	
Checking Account	\$4,439.22
501 C3 Checking	\$8,539.88
501 C3 Savings	\$42,596.22
Total	\$55,575.32

- Motion to approve July & August Finance Report was motioned by Paul abbey and Bill Cullinane. Motion approved.
- **Comments:**
 - Janet Benjamin mentioned that Hallmark approached us last year and about using scenes shot at the float site. They will be giving us some recognition in the film.
- Meeting adjourned at 7:53pm. The next meeting will be on October 4, 2016.

Approved Janet Benjamin Date 11/1/16
Chairman